THE GLOBAL STANDARD
FOR LIVESTOCK DATA

MINUTES of Governance Committee
International Committee for Animal Recording (ICAR),
Held by conference call (Zoom)
on 22nd March 2023 at 19h00 CET

The meeting is chaired by João Dürr (ICAR Vice President), the minutes are taken by the Secretariat.

The chairman opens the meeting and records a quorum has been reached.

Call to Order & Approval of Agenda

In attendance: João Dürr, Jason Archer, António Martins and Enrico Santus.
Staff: Martin Burke (Chief Executive, CE) and Yvonne de Gier.

AGENDA

a. minutes of the Governance Meeting held on 16th February 2023
b. ICAR Code of Conduct / Conflict of Interest
c. ICAR Member categorization / definition criteria
  - SOP
  - Excel file
d. ICAR Board
  - Evaluation form
e. Board Succession
  - Board Chart
f. Financial Inspector
g. AOB

The agenda was approved as proposed, no topics added.

a. Minutes of the Governance Meeting held on 16th February 2023
No comments were made.

b. ICAR Code of Conduct / Conflict of Interest
Unfortunately, the document 'ICAR Conflict of Interest Clause for Sub Committees and Working Group Members (October 22, 2019)' was not shared.

Enrico proposes to share all documents related to this subject.
It has been decided that Martin will collect all documents related to this subject and to make them available for review to the Governance members as soon as possible, so that they can be discussed at the next meeting.

c. ICAR Member categorization / definition criteria
João notes that we need to clarify the definition and include it in the statutes.
René van der Linde has written an SOP; containing a list of qualifications of a full member.

It should be clear what a full member is. If an organization is not eligible, they can become an associate member. If an intended associate member does not qualify, that organization cannot become a member.

d. ICAR Board Evaluation form

João indicates that this is an exercise.

Martin will inform the Board at the next meeting about the ICAR Board Evaluation Form and have the form converted into an anonymous electronic form. Available 4-3 weeks for Toledo. Outcome to be discussed in Toledo.

e. Board Succession

There are no Board members who are leaving this year. Filling the open position is therefore not urgent; we'll keep the slot open.

f. Financial Inspector

Ernst Bohlsen is up for re-election in Toledo, assuming he wants another term. Our effort must be to finding a new financial inspector.

g. AOB

No other matters to be discussed.

Action list

- ☐ Martin will collect all documents related to a Code of Conduct / Conflict of Interest and share asap with the Governance Committee
- ☐ Martin will share evaluation form with the Board
- ☐ The Excel file with the table of members will be shared with the Board to support discussion regarding full vs associate members
- ☐ No candidates for Board; make effort for Financial Inspector

The meeting adjourned at 20h02.