ICAR Finance Sub-Committee
Conference Call
Wednesday July 22nd, 2020
9.30 CEST (Rome Time)

NOTES

1.0 Call to order and approval of the agenda

In attendance: Niels H. Nielsen (Chair), Laurent Journaux, Josef Kuçera, Ernst Bohlsen, Martin Burke (Chief Executive, CE), Elena Couto (Secretariat).

Agenda is approved as proposed.

2.0 Approval notes of previous meeting

The FSC noted the documents were available late and there was not time to read them. The CE apologised, the delay due mainly to holiday period and difficulties to put numbers together as bank statements were also delayed.

There were no comments/corrections to the previous notes.

3.0 Management report

The CE illustrated the Management report. Considering the Covid-19 pandemic the situation globally is on track. Laurent Journaux and Josef Kuçera agreed that if any impact then it should be seen in 2021. At this stage there is no presentation of Balance Sheet; will work with DeJong and Laan to provide a single situation for QTR3, after the closing of SERVICE-ICAR Srl end of July. Martin Burke presented the income statement; the main difference with budget due to the delay in sending the request for 2020 membership fees. Rest of the services are close to the budget, although the Certificate of Quality deadlines have been delayed to QTR3.

The expenses are also in line with the budget for most of the of the items: i.e. travel expenses less, project expenses will be seen by the end of the year, legal and notary extra expenses are higher for the period but the main expenses have been already paid.

Niels H. Nielsen suggested to send a reminder for the outstanding fees before the next meeting.

The CE gave an update on the Rabo bank situation. The debit cards were received but still waiting for the reader to operate online.

Regarding the administration staff in Utrecht, the CE received some CVs (5-6) but before making a short list he wanted to see with the selection company to advertise again in order to have some more candidates.

Action: The Secretariat will send reminders for outstanding fees by mid August.

4.0 Agendas for Extraordinary General Assembly and General Assembly in September 2020

As agreed previously in the Board, the invitation and agendas were sent on 6th July to the Members.

5.0 Call for Financial Inspector

At this stage the CE noticed there were no applications for the position of Inspector; deadline is 31/7/2020. Laurent Journaux has a candidate from France Génétique Elevage, Laurent Griffon. He will send the CV in time for discussion by the Board and the FSC. The candidate has good knowledge in EU project management with large budgets and also a Master in financial management.

6.0 Any other business

The next meeting will be on Friday 21st August at 10h00 CET.

7.0 Adjourn

Meeting was closed at 10h30.