



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

**ICAR Chief Executive Report for ICAR Board Meeting
20:00 – 21:00 CET, Tuesday 28th April 2020.**

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22 April 2020**

Table of Contents

1. ICAR STRATEGIC ALIGNMENT/GOALS 2020-21.....	2
2. QUARTER 1 2020 FINANCIAL REPORT ICAR.....	4
3. ICAR 2020 LEEUWARDEN NEW DATES IN 2021.....	4
4. GOVERNANCE COMMITTEE	4
5. NETHERLANDS MOVE.....	4
6. GROUPS & GUIDELINES UPDATES.....	5
7. ICAR CONFERENCES.....	5
8. FUTURE ICAR BOARD MEETINGS.....	6

NOTE: THOSE PARTS OF THE CE REPORT HIGHLIGHTED IN **YELLOW** BELOW ARE IN THE
OPINION OF THE CE THOSE THAT REQUIRE FURTHER DISCUSSION OR BOARD DECISION / APPROVAL.

Chief Executive Report to ICAR Board

April 28th, 2020

1. ICAR Strategy Committee / Goals 2020-21 Process

Work Plan 2020/21: The CE has added to the initial draft of the areas to address for ICAR for 2020.

1 Table 1. ICAR 2020 Key Work Areas (draft 21/04/2020)

Area	Comments / Resources	Solution Group(s)	Implementation Date and (Probability of Delivery)
Complete the orderly closure of ICAR companies in Italy	Addressed by CE with legal support from Dutch Legal counsel (Van Diepen – Andre Lieshout) and Italian Legal counsel (Studio Benessia - Gianandrea Gancotti)	CE, Elena Couto, Legal Counsel NL & ITA working through Service ICAR and ICAR wind up in ITA.	➤ Once Rabo bank account open transfer funds from ICAR NL April 2020 (90%) ➤ Stop all invoices from Service ICAR or ICAR ITA once Rabo is operational in April 2020 (100%) ➤ Transfer of all key contracts (Staff, Lab,) to ICAR NL (100%) ➤ Service ICAR and ICAR planned wind up and all assets to ICAR NL by end Q2 2020 (90% - take legal advice) ➤ General Assembly to be rescheduled Q3 2020 (100%) ➤ ICAR office in Rome to close QTR 3 2020 (90% - take legal advice)
Complete review of Business Structure and key contracts for ICAR in NL (e.g. rewrite of the ICAR-SLU Contract, etc)	Addressed by CE with legal support from Dutch Legal counsel (Van Diepen – Andre Lieshout) and Italian Legal counsel (Studio Benessia - Gianandrea Gancotti)	CE, Elena Couto, Legal Counsel NL & ITA working through Statutes, By-Laws, key contracts as we transfer to ICAR NL.	➤ ICAR's std Manufacturer and Laboratory contracts were rewritten by Van Diepen in January 2020 - once Rabo bank account open all future business will be under new contracts April 2020 (90%) ➤ ICAR's staff and consultant contracts were rewritten by Van Diepen in February 2020 – (Studio Benessia - Gianandrea Gancotti assisted for Italian residents) Once ICAR ITA is wound up then new contracts will come kick in - by end Q2 2020 (90% - take legal advice)
Build-up the ICAR NL Technical and Admin team – anchor the NL office.	Addressed by CE with help from Hans Wilmink and Frido Hamoen	CE Hans Wilmink, Elena Couto and Frido Hamoen	➤ New Technical Projects Coordinator Job Description advertised Jan (100%) ➤ Interviewed February and position offered and accepted by candidate in March 2020 (100%) ➤ New hire started April 06th 2020 from ICAR NL March 2020 (100%) ➤ Training plan underway (Burke Sievert, De Koning and Van der Linde) April (100%)

			➤ New Admin Executive Job Description complete February 2020 (100%) ➤ Job Advertise delayed due to COVID - through ABEOS NL agency May 2020 (90%) ➤ Interviews June 2020 – may be video only (90%) ➤ Offer admin position in June – start July 2020. (0%)
Review number and efficacy of ICAR's Groups appropriate to ICAR's needs in next 5 years	Addressed by CE with input from RVDL and BW	CE with input from RVDL and BW to make recommendations to Board	➤ In Apr May 2020 CE RvdL and BW to meet with each chair ➤ In Q4 make recommendation re number and type of groups so we have a 'right fit' for ICAR as we enter 2021 and beyond.
Streamline and prioritise the Projects currently underway in ICAR's SCs and WGs, put in place tracking of same.	Addressed by CE with input from RVDL and BW	CE with input from RVDL and BW to make recommendations to Board	➤ n Apr May 2020 CE RvdL and BW to meet with each chair to review priorities and identify key projects ➤ Summarise and list Priority 1 Projects for tracking and execution
Renew ICAR's certification brand as we move to Validation in the Field.	TBD		

The CE will consult with ICAR SC/WG Chairs & Staff for input on key priorities/projects for they see as important over next two years.

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April 28th, 2020

2. ICAR 2020 QUARTER 1 - Financial Management Reports. (for Board Info)

The CE and Financial Committee reviewed the Q1 / 2020 Income Statement (Actual versus Budget) for ICAR with commentary on risk due to COVID and mitigation plans.

Appendix 1. ICAR QUARTER 1 2020 Financial Management Report

3. ICAR 2020 Leeuwarden - New arrangements for 2021 and 2023 (for Board Approval)

After consulting with ICAR President, LOC2020 (CRV as represented by Hans Wilmink), Toine Roozen (Interbull) and Manuel Luque FEAGAS Spain, the CE recommends the following locations and dates for future conferences;

ICAR 2021 - Leeuwarden Mon 26th April 2021 to Fri 30th April 2021

ICAR 2022 - No change = Montreal June time frame - exact date TBD

ICAR 2023 - Toledo Spain June time frame

ICAR Board to review and decide. Communication on decision to be coordinated between ICAR, Interbull, LOCCRV and FEAGAS Spain.

4. Governance Committee (ICAR GA 2020 date for Board approval)

The Governance Committee had a call on April 15th where alternative plans and dates were discussed for ICAR's General Assembly in 2020. The following actions and recommendations are summarised in the minutes/notes of that meeting here in Appendix 2. For Board consideration and approval

Appendix 2. Governance Notes April 15th 2020.

5. ICAR Office Move from Italy to Netherlands (for Board info)

CE and staff continue to work with legal counsel in both NL and ITA despite COVID interruptions. An update on next steps and key dates is attached for Board information.

Appendix 3. ICAR NL and ITALY Withdrawal update 22nd April 2020

The opening of RABO account is now critical - CE will give verbal update on developments in the intervening week.

6. Sub Committee / Working Group Updates

Feed & Gas Guidelines – New release (for Board Approval)

Roel Veerkamp and Yvette de Haas along with their colleague Birgit Gredler-Grandl of Wageningen University have completed the first draft of their FEED & GAS Guidelines for ICAR. This is a key topic for ICAR members and with these new drafts we introduce two new important Sections into ICAR's Guidelines for Board approval today.

Appendix 4. Section 19. Recording Feed Intake for Genetic Evaluation

Appendix 5. Section 20. Recording Dairy Cattle Methane Emissions for Genetic Evaluation.

Milk Analysis SC – Projects update (for Board Info)

ICAR under Silvia's coordination is working on the following Milk Analysis projects;

- Calculation Model (under METROFOOD project)
- MIAMi Project

See **Appendix 6. ICAR Milk Analysis SC Projects Update**

For further details contact silvia@icar.org

7. ICAR Conferences (2020 item for Board decision)

ICAR 2020 NL: Postponed due to COVID 19.

ICAR 2021 NL: Will now be held in Leeuwarden April 26th to 30th April 2021

ICAR 2022 CAN: Daniel Lefebvre confirmed the decision of the new Board of Lactanet has approved the hosting of the ICAR Conference in Canada in 2022. The CE has sent on the standard LOC-ICAR agreement and will work with Canada re necessary next steps.

ICAR 2023ESP; Manuel Luque of FEAGAS confirmed they will accept to host ICAR 2023 instead of 2021 – CE will pass on gratitude to the FEAGAS and Ministry for their flexibility in this matter.

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April 28th, 2020

8. Future ICAR and Service ICAR Board Meetings

Table 1. Future ICAR Board Meetings: April 2020 – November 2020. (Version 21/04/20)

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
ICAR inc S.I 2019 GA for Accounts	Board	Tue 28/04/2020	20:00 - 21:00	Rome/Utrecht	Zoom call
ICAR	Board	Tue 26/05/2020	20:00 - 21:00	Rome/Utrecht	Zoom call
ICAR Chairs & Boards	Board	Wed 10/06/2020	20:00 – 21:30 TBD	Rome/Utrecht	Zoom Call
ICAR	Board	Tue 28/07/2020	20:00 - 21:00	Rome/Utrecht	Zoom call
ICAR	Board	Tue 25/08/2020	20:00 - 21:00	Rome/Utrecht	Zoom call
ICAR	Board	Tue 22/09/2020	20:00 - 21:00	Rome/Utrecht	Zoom call
ICAR	Board	Tue 20/10/2020	20:00 - 21:00	Rome/Utrecht	Zoom call
ICAR CHAIRS	Board & Chairs	Tue 03/11/2020	20:00 - 22:00	Rome/Utrecht	Zoom call
ICAR TBD	Board	November Date TBD	08:30 – 17:30 08:30 – 12:30	Utrecht	2-day face to face

Martin Burke, Chief Executive,

Date 22nd April 2020.