



MINUTES ICAR BOARD

ICAR Board meeting (conference call)

DATE 30TH JULY 2019
TIME 20H00 TO 21H00

1. Call to Order & Approval of Agenda

In attendance: Jay Mattison (President), Niels H. Nielsen, Daniel Lefebvre, Bevin Harris, Frido Hamoen, and Antonio Martins. Inspectors: Ernst Bohlsen and Josef Kuçera. Staff: Martin Burke (Chief Executive, CE), Elena Couto, Andie Dimitriadou, Brian Wickham and Cesare Mosconi.

Apologies: Laurent Journaux, Kaivo Ilves, Japie van der Westhuizen, Bianca Lind and Silvia Orlandini.

Martin Burke invited the Board members to send their comments, if any, to the minutes of the General Assembly and Extraordinary General Assembly not later than 2nd August in order to circulate the documents to the Members. The Secretariat will send a reminder to the Board members.

Motion: It was duly moved, seconded and carried that the agenda is approved as presented.

2. Approval of the June 16th and 19th, 2019 minutes

Daniel Lefebvre informed he did not make an introduction to the chairs of the Conflict of Interest. The CE asked the Secretariat to remove the sentence in page 23.

Motion: It was duly moved, seconded and carried that the minutes of the Board of 16th June 2019 are approved with the correction requested.

Motion: It was duly moved, seconded and carried that the minutes of the Board of 19th June 2019 are approved as presented.

3. Matters arising

Martin Burke informed that the matters arising are detailed in the Chief Executive (CE) report for discussion during the meeting.

4. Chief Executive (CE) Report

4.1. Priorities 2019

The CE presents the ICAR's and S-ICAR's priorities for 2019:

- Relocation of ICAR office.



- ICAR company structure and business staffing plan.
- Financial plan.
- Coordination of groups and management areas.

4.2. Update on Action items from previous meetings

Agriculture Victoria Services (AVS) Patent

Martin Burke informed that an email agreed with AVS was sent two weeks ago from Interbull Centre. Organisations requesting the CNDA have been sent the CNDA, with copy to Denise Hodge at AVS, so she knows that the respective organisation received it from Interbull Centre. A reminder will be sent after holiday period. In the communication it is mentioned that the intention is to keep final signatures confidential. The CE will share with the Board copy of the email received from Toine Roozen from Interbull Centre.

Action: Martin Burke to send copy of the email from Toine Roozen to the Board.

Board committees

Daniel Lefebvre started the process with the support of the CE and it is expected to have the first draft of the Terms of Reference (ToR) for the Governance Committee in August.

4.3.ICAR Quarter 2-2019 Financial Reports (for Board information)

Before the presentation of the financial situation the President asked to have the detailed list of the outstanding membership fees in the current year. Martin Burke informed that to date 85% of the fees have been paid; for QTR3 the list of outstanding payment for current year will be added for discussion at the face to face meeting.

Niels H. Nielsen suggested to discuss at the Financial Sub Committee level the procedure for members with outstanding fees regarding the services.

Martin Burke presented the management report with the Profit and Loss and Balance Sheet as per QTR2. The figures are on track with the budget. Ernst Bohlsen, new Inspector, confirmed his good impression regarding the accounts and their presentation.

Motion: It was duly moved, seconded and carried that the management report with QTR2 is put on file as presented.

4.4.SERVICE-ICAR Quarter 2-2019 Financial Reports

Martin Burke explained that this is for information of the full Board only and that a Board of SERVICE-ICAR Srl is not required for intermediate reports.

He presented the management report with the Profit and Loss and Balance Sheet as per QTR2 as well as the following-up of the different services. The figures are better than budgeted and in particular the ID tests are increased compare to the previous year.



Niels H. Nielsen asked some more explanation concerning the InterBeef activity. Martin Burke explained that the clients are invoiced by SERVICE-ICAR Srl who pays Interbull Centre for the service. The Working Group has been working to change the structure of the fee, but this will apply in 2020, when some new entry is also expected.

Motion: It was duly moved, seconded and carried that the management report with QTR2 is put on file as presented.

4.5.ICAR Office Move from Italy to Netherlands (for Board information)

The CE informed that three accountants' firm were retained among 6 proposals received. From 13th to 15th August the staff will meet in Utrecht and on 14th August there will be meetings with the selected firms with attendance of Hans Wilmink and Frido Hamoen.

At the moment the Secretariat is working on the Statutes to fit the articles and wording with the Dutch law. These legal changes will be submitted to the Board at the next meeting on 27th August in order to be ready to register the association on 28-29th August when a meeting of the President and two Vice-President and CE will take place in Utrecht.

Action: The Secretariat to send version of new Statutes to the Board.

4.6.ICAR 2019 - Prague Post Event Survey results

The CE illustrated the results from the post event survey circulated among the delegates and sponsors. The Board thanked again Josef Kučera and his team for the very successful conference. There are some learnings from the survey important for the LOC2020 team, like the management of the poster's session; the way how Christa Egger-Danner manage this part in her session was interesting and can be used as an example.

Jay Mattison on behalf of the Board gave formal recognition with motion to acknowledge the excellent job of LOC2019.

4.7.ICAR Members (for Board information)

Associate Member application

Martin Burke presented the new associate member Ruralbit from Portugal which provides farm management software for both herdbook and recording applications. Antonio Martins introduced them to ICAR and confirmed the importance of the company in this field.

The Board was happy to welcome Ruralbit as Associate Member of ICAR.

The CE to China September 15th to 21st, 2019

Martin Burke has been working together with Kees de Koning over the last 6-8 months with Chinese representatives to get ICAR recognized in the country. He received an invitation to attend a round table to form National Animal Recording Committee for China on 17th September in Beijing with key ministry actors participating. The CE will present ICAR roadmap there. In addition, he will



attend a mini conference on Animal Recording session on 18th September at the EUROTier China expo in Qingdao to present a practical example how a country can adopt ICAR guidelines using ICBF as example.

He will report back at the Board conference call end of September.

4.8.Sub-Committee / Working Group / Task Force Updates

Interbull Sub-Committee members nomination (for Board approval)

The CE presented the new members nominations for Board approval: Gert Pedersen Aamand (Denmark) who is also chair of the Interbull Technical Committee; Urs Schnyder (Switzerland), and Gerben de Jong (The Netherlands).

Motion: It was duly moved, seconded and carried that Gert Pedersen, Urs Schnyder and Gerben de Jong are approved as members of the Interbull Sub Committee for a four-years mandate.

The CE asked the Board also to endorse the positions within the Interbull Sub Committee of Matthew Shaffer as new Chair of the Sub Committee, and Brian Van Doormaal as Vice-Chair. The Board endorsed those nominations.

Animal Identification (ID) SC new member (for Board approval)

The ID SC proposed Valentina Palucci from SLU's Interbull Centre as member of the SC to help in the work of the SC on any international ID anomalies/solutions.

Motion: It was duly moved, seconded and carried that Valentina Palucci is member of the Animal Identification Sub Committee for a four-years mandate.

Recording and Sampling Devices Name change (for Board approval)

As agreed in Prague the SC has widened its scope to now include Sensor testing. The ToR have been amended accordingly and the SC proposes to change its name to become 'Measuring, Recording and Sampling Devices' (MRSD).

Motion: It was duly moved, seconded and carried that the new name of the Sub Committee will be Measuring, Recording and Sampling Devices and the new ToR are approved as proposed.

4.9. ICAR Conferences

ICAR2020

The CE informed that the Programme Committee agreed the theme 'Circular Economy' with sub themes on 'block chain', 'data analytics', and 'data governance' to be explored. Next conference call with LOC2020 is scheduled on 1st August.



ICAR 2021

FEAGAS signed the agreement and started to disseminate information about the event locally.

ICAR 2022

Following confirmation from Lactanet, the CE sent to Daniel Lefebvre the standard LOC-ICAR agreement and will work with the LOC in the next steps. Location is not yet defined.

4.10. Future ICAR and SERVICE-ICAR Srl meetings

The schedule for the next meetings is confirmed as presented in the CE report with the correction to 22nd October; as for this meeting, he suggested to have SERVICE-ICAR Srl financial information during the ICAR Board at 20h00.

5. AOB

There was no other business.

6. Adjourn

The meeting was closed at 21h00 and continued restricted to the Board members.