THE GLOBAL STANDARD FOR LIVESTOCK DATA

ICAR Chief Executive Report for ICAR Board Meeting
20:00 – 21:00 CET, Tuesday May 28th, 2019.
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21 May 2019

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NOTE: THOSE PARTS OF THE CE REPORT HIGHLIGHTED IN YELLOW BELOW ARE IN THE OPINION OF THE CE THOSE THAT REQUIRE FURTHER DICUSSION OR BOARD DECISION / APPROVAL.

May 28h , 2019

1 Priorities 2019

Table 1. CE ICAR /S.I. 2019 priorities ;

Emphasis Work Area	Key Metrics
Relocation of ICAR office to selected location	• Provide vision and business case for the new location • Ensure the relocation plan is for the broad good of ICAR and Service ICAR • Maintain ICAR as a neutral and non-government organization in the new location • Final location determined with office and support services narrowed down for final decision
ICAR Company Structure & Business Staffing Plan for ICAR and Service ICAR in NL	• Staffing plan with position descriptions including responsibilities and financial resources developed • Recruitment process where required, started to identify candidates • Transition plan developed for staffing plan with employees and consultants to ICAR • Employee handbook for new location completed
Financial Plan for ICAR and Service ICAR	• Implement financial software and statement formats • Develop risk analysis of revenue streams • Develop plan for budget level of revenue needed to support the activities of ICAR and Service ICAR for stability over next 3 years • Finalize FY 2020 Budget for ICAR and Service ICAR
Coordination of groups and **general management** areas	• Prioritize work areas for major ICAR groups including overlap with Interbull Centre • Interact with groups to facilitate connections between groups and ICAR overall (connectivity to network) • Management of staff and consultants to allow for best efforts and better the effectiveness of ICAR • Continue and develop new promotion of ICAR brand • Develop a 3 year strategic plan for ICAR and Service ICAR that includes multiple options for consideration

2 Update on Action Items from Previous ICAR Board Meeting(s)

Table 2. Update on Items that are not addressed elsewhere in this May 28th CE Board Report.

Area	**Item**	**Status/ACTION**
2.1 Agriculture Victoria Services (AVS) Patent challenge	Strategy is one of collaboration with AVS. Reinhard Reents, Brian van Doormaal and others working out ; 'agreement' with AVS – meetings ongoing…	Once the agreement has been reached Reinhard will send a communication to EFFAB Patent Watch (PW) group to inform them.
2.2. Board Committees	Governance Committee – Board agreed Feb 7th, 2018 to convene such a committee.	Daniel Lefebvre is Chair of this Governance Committee with the following members will make up the committee; Bianca Lind, Laurent Journaux, Bevin Harris and Jorge Lama. 1st task is to define the ToR.

3. ICAR Board/Financial Inspector Vacancies. (for Board Action)

3.1 Financial Inspector

- Erik Rehben has been nominated by IDELE
- Frido Hamoen is resaerchng nominations from the Netherlands
- Neils Henning is researching potential nominees from Denmak and Germany

3.2 Jorge Lama term ends June 2019.

Jorge's term is ending at the General Assembly in Prague June 2019. The CE would like to thank and acknowledge Jorge's contribution and especially the great support provided by Jorge in coordinating Chile2016.

This leaves a vacancy on the board. With respect to his replacement, the CE has spoken with Jay, Neils Henning and Daniel and has recommended that we should not immediately seek new nominees in Prague but rather look at what the Board needs over next few months and make some recommendations. Niels Henning and CE will initiate this review.

4. ICAR Office Move from Italy to Netherlands (for Board info)

CE appointed a small Re-Location team of; Martin Burke, Hans Wilkmink, Frido Hamoen and Elena Couto and gave them the task of project managing the necessary legal and fiscal steps needed as we move from Italy and secondly to make recommendations on new location within The Netherlands. Goal is to present to ICAR Board in May for ultimate approval by EGA in Prague June '19. Below is a report on activities since January 2019 to May 2019 with recommndations

Appendix 1 Jan-May 2019 Office Re-location Report and Recommendations

5. ICAR 2019 – Prague Preparation

5.1 ICAR Program 2019
The LOC2019 has completed and published the ICAR 2019 program, here for ICAR Board reference. **Appendix 2. ICAR 2019 Prague Program**

5.2 General Assembly 2019 Agenda.
The following agenda has been circulated to the Members **Appendix 3. GA & EGA Agenda 2019**

The purpose of the EGA is to put the seat move from Italy to the Netherlands for their approval.

5.3 Agenda for ICAR Board Meeting AM Sun June 16th , 2019
The CE and President are busy compiling the agenda for our Board meeting for Sun 16th June. If the Board members have any topics they wish to add please inform us now and we can accommodate.

5.4 Agenda for ICAR Board and chairs PM Sun June 16th, 2019
Here is the agenda as it is currently for the Board & Chairs meeting;

a. Welcome - Jay Mattison
b. Group Reports – Group Chairs - we have allocated five minutes for you to report on the key issues affecting your group.
c. CE Report & Conflict of Interest policy – Martin Burke
d. Guidelines Review - progress report - Brian Wickham
e. Support from Secretariat, Bitrix etc
f. AOB

5.5 Awards 2019
CE, Jay and Kavo have met and are reveiwing nomnations for both the Presidents award and the new Outstanding Contribution award for 2019. Verbal update to the Board on the call re recommendations.

6. ICAR Members (for Board Approval)

6.1 New Member Application;
ICAR has received an application from the Romanian Aberdeen Angus Association for full ICAR membership. The application has been endorsed by our Romanian full member Baltata Romaneasca Cattle Breeders Association of Romania)**.**

Appendix 4. Romanian Aberdeen Angus Association – Application

Appendix 5. Letter of support/recommendation form Baltata Romaneasca (ICAR full member)

7. Sub Committee / Working Group / Task Force Updates

7.1 Conflict of Interest Policy

At the March 26th ICAR Board, the nomination of the Eurofins candidate precipitated a very healthy discussion on the need for a ‘ conflict of interest’ policy for our ICAR Sub Committee (SC) and Working Group (WG) members. Since then, on April 15th , the CE, Kaivo and Neils Henning had a conference call, with the following actions agreed;

1. CE will write an SOP for ICAR dealing with Conflict of Interest (CoI) for Board, SC and WG members. This will entail a ‘CoI form’ that each member of Boards, SCs and WGs will be required to sign
2. This SOP will be presented to the Board on May 28th for approval (see Appendix 6 below)
3. This SOP will be then shared with the Chairs on June 16th ‘Chairs & Board’ meeting in Prague.

Appendix 6. Conflict of Interest SOP

7.2 Sensor TF - deliverables & expectations for Prague - discussion

7.3 Interbull Annual Meeting Dates:

2019, Cincinnati, Ohio, USA (with ADSA): 22-24 June 2019

2020, Leeuwarden, The Netherlands (with ICAR): Interbull Meeting dates tbc

2021, Davos, Switzerland (with EAAP): 28-30 August 2021

8. ICAR Conferences (All Items for Board information only)

ICAR 2019 CZ: 16th – 21st June 2019

June 16th-21st 2019 (ICAR to run from Sunday 16th til Fri 21st June 2019. Starting with Board Sun 16th June 2019, Mon Tue SC/WG meetings and conference Wed 19th – Fri 21st.

IDF Analytical Meetings in the days Fri 21st til Tue 25th June 2019.

After April 23rd LOC2019-ICAR meeting;

Registration; Over 255 registered

Abstracts: Over 90 papers submitted

ICAR 2019 Program online for Board Review

Also see https://www.icar2019.cz/

ICAR 2020 NL: 07th – 12th June 2020.

Location Leeuwarden, Netherlands now confirmed with dates from 07th – 12th June 2020. Initial skeleton program under discussion with LOC2020 ICAR and Interbull.

CE and Director Interbull attended LOC 2020 meeting in March 2019 ;

1. Prog Cttee 2020 'Circular Economy' theme agreed. Sub themes; Block chain Data analytics, Data governance to be explored.

2. ICAR2020 Brochure finalised

Next LOC2020 meeting on May 22nd, 2019 in Leeuwarden.

ICAR 2021 & 2022 :

ICAR 2021: Manuel Luque of FEAGAS confirmed Toledo in Spain will be the location. (50 mins by train form Madrid). Looking at last week of May 2021. Checking for clashes to be confirmed before Prague.

ICAR 2022 : Daniel Lefebvre confirmed the decision of the new Board of Lactanet has approved the hosting of the ICAR Conference in Canada in 2022. The CE has sent on the standard LOC-ICAR agreement and will work with Canada re necessary next steps.

9. Future ICAR and Service ICAR Board Meetings

9.1 Meeting Schedule May 2019 – Nov 2019.

Table 3. Future Meetings: May 2019 – November 2019. (Version 11/12/18)

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
ICAR	Board	Tue 28/05/2019	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Sun 16/06/2019	08:30 - 13:00	Prague, CZ	Face to Face
ICAR CHAIRS	Board & Chairs	Sun 16/06/2019	14:00 - 18:00	Prague, CZ	Face to Face
ICAR Officers Election	Board	Wed 19/06/2019	10:30 - 11:00	Prague, CZ	Face to Face
SERVICE ICAR	Board	Tue 30/07/2019	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 30/07/2019	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 27/08/2019	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 24/09/2019	20:00 - 21:00	Rome	Zoom call

S-ICAR	**Board**	**Tue 22/10/2019**	**19:00 - 20:00**	**Rome**	**Zoom call**
ICAR	**Board**	**Tue 22/10/2019**	**20:00 - 21:00**	**Rome**	**Zoom call**
ICAR CHAIRS	**Board & Chairs**	**Tue 05/11/2019**	**20:00 - 22:00**	**Rome**	**Zoom call**
ICAR TBD	**Board**	**Thu / Fri 14th 15th Nov '19**	**08:30 – 17:30 08:30 – 12:30**	**Venue TBD**	**2-day face to face**

Martin Burke, Chief Executive, Date 21st May 2019.