



MINUTES ICAR BOARD

ICAR Board meeting (conference call)

DATE 26TH MARCH 2019
TIME 20H00 TO 21H00

1. Call to Order & Approval of Agenda

In attendance: Jay Mattison (President), Niels H. Nielsen, Daniel Lefebvre, Bevin Harris, Jorge Lama, Antonio Martins, Bianca Lind, Laurent Journaux, and Kaivo Ilves. Inspector: Neil Petreny. Staff: Martin Burke (Chief Executive, CE), Charl Hunlun, Elena Couto and Cesare Mosconi.

Apologies Japie van der Westhuizen, Frido Hamoen, Brian Wickham, Josef Kučera, Silvia Orlandini, and Andie Dimitriadou.

Motion: It was duly moved, seconded and carried that the agenda is approved with the addition of an item for the SERVICE-ICAR Srl (S.I.) Board to approve the 2018 financial statements.

2. Approval of the minutes

Motion: It was duly moved, seconded and carried that the minutes of the Board of 26th February 2019 are approved as presented.

3. Matters arising

Martin Burke informed that the matters arising are detailed in the Chief Executive (CE) report for discussion during the meeting.

4. Chief Executive Report

4.1. Priorities 2019

The CE informed about the 2 items pending: i) the CE performance and compensation was not agreed at the Board meeting in November 2018. Martin Burke is working with the President to finalise the document and will revert to the Board, and ii) finalise the proposal for the General Assembly in Prague concerning the office relocation to the Netherlands and staffing plan.

4.2. Update on Action items from previous meetings

Victoria Agricultural Services (VAS) Patent

The CE informed about the conference call with Interbull and Reinhard Reents who is working with Brian van Doormaal on terms for the agreement. There have been good progress and another call is scheduled on 27th March.



Following a discussion, the Board agreed that EFFAB should be informed once agreement is reached to avoid individual claims. Martin Burke will pass the information to Reinhard Reents. Bianca Lind confirmed in Interbull they are aware about the deadlines, but she will contact Reinhard Reents, while Martin Burke and Reinhard will contact EFFAB .

Action: Martin Burke and Reinhard to contact EFFAB and Bianca Lind to get updates from Reinhard Reents as it progresses.

Board committees

Jay Mattison is working with Daniel Lefebvre to establish the Terms of Reference (ToR) of the Governance Committee after the Human Resources Committee work is set up. Daniel Lefebvre will be the chair of the Governance Task Force, and Bianca Lind, Laurent Journaux, Bevin Harris, and Jorge Lama will be members.

Financial Inspector

The CE has prepared a call to circulate to the ICAR members informing about the vacancy for one Inspector. The call will be first approved by the Financial Sub Committee. Will follow any nominees from members and will come back to the Board with suggestions. In case there is no proposals from the members the Board will have to identify a suitable person to propose at the General Assembly in Prague.

4.3.ICAR 2018 Financial Management report

The CE presented the 2018 Year-end Financial report for approval of the Board. The document was sent to the Inspectors for checking. Neil Petreny confirmed he went through the results and found in order and good presentation.

Motion: It was duly moved, seconded and carried that the ICAR 2018 Year-end Financial report is approved as presented.

Action: The Secretariat to send out the document to the Members before the General Assembly.

At 20h20 the President suspended the session and called the Board meeting of S.I. for the approval of the 2018 Year-end financial statements.

The CE presented the document and confirmed the drop off of the ID tests in 2018 as anticipated during the meeting in October 2018. The Secretariat will continue in the effort for increase/stimulate higher demand in 2019. Neil Petreny confirmed the documentation was clear and presented properly the financial situation of S.I. accounts. Niels H. Nielsen considered that we also need to do some extra work to diversify and be less dependent on ID. Laurent Journaux also stated that the responsibility is with the S.I. Board, but it is important to have the support of the ICAR Board.



Motion: It was duly moved, seconded and carried that the SERVICE- ICAR Srl. 2018 Year-end Financial report is approved as presented.

The SERVICE- ICAR Srl meeting was closed at 20h30 and we continued with the ICAR Board.

4.4. ICAR office move to The Netherlands

On 25th March there was a conference call to discuss the report and proposals prepared by Daan (the legal firm in the Netherlands). Following the advice of a tax expert contacted by Frido Hamoen and Hans Wilmink who proposed a further legal form, Daan added in its report the proposal to have an association with VAT for business activities.

Another call is scheduled on 1st April, and 5th April the CE will visit with Hans Wilmink the office facilities in Utrecht and Wageningen. Neil Petreny asked if it will be a renting or leasing space or if the association will be hosted by existing member in the Netherlands. Martin Burke confirmed it will be a renting space because of the importance to keep the association independent, even if this is not so attractive from financial point of view. The best should be a similar situation of co-working space as the association has in Rome and not far than 30 -45 minutes from Amsterdam and the airport. The importance to be close to universities will be considered in the proposal. Daniel Lefebvre asked some clarifications about the document prepared by Daan; the CE explained it is a notary/legal firm, but we are looking also for best advice from a tax expert. He confirmed the distribution of shares will not be taken in consideration. Laurent Journaux agreed it is important to maintain the association as International Non-Governmental Organisation (INGO) for the relationship with other INGO or IGO and future collaboration.

Martin Burke will enquire and provide more information at the next Board.

4.5. Sub Committees, Working Groups and Task Forces update

Milk Analysis Sub Committee

The CE, after consulting with respective ICAR members in Denmark and Chile, recommended to the Board two nominees as members of the SC.

Niels H. Nielsen supported the candidate Soren Hansen from Eurofins. The candidate has a good profile although he is not a laboratory expert. The CE explained Eurofins is a private laboratory, they are not member, but are participating in the milk recording process in Denmark.

Kaivo Ilves started a discussion regarding the fact Eurofins could be seen as a manufacturer and then if suitable to be member of a SC. The CE noted there are already other independent laboratories involved in the SC. A laboratory is providing services in milk recording to our members and is not seen as a manufacturer (i.e. eartags, milk meter, etc.).

The CE, in collaboration with Kaivo Ilves and Niels H. Nielsen, will prepare a document for the Board considering the Statutes, to define better the difference between full members, operating in animal evaluation, and associate members who provides services to those full members. There is some grey area in this definition, but we need to work to ensure conflicts of interest are properly addressed because this is a key process.



Daniel Lefebvre suggested also to encourage Eurofins to become associate member.

Action: Martin Burke, Kaivo Ilves and Niels H. Nielsen to prepare a document to share with the Board at the next meeting.

The second nominee is Oscar Wenzel, from COOPRINSEM (Chile). Jorge Lama supported the candidate, who is responsible of the laboratory.

Motion: It was duly moved, seconded and carried that Oscar Wenzel is member of the Milk Analysis Sub Committee as proposed.

Action: The Secretariat to inform officially Oscar Wenzel and circulated the information and update the Web site.

Recording and Sampling Devices Sub Committee

Martin Burke recommended to the Board to approve the nomination of Kirsi Leppikorpi from ProAgria Group (Finland) as new member of the SC.

Motion: It was duly moved, seconded and carried that Kirsi Leppikorpi is member of the Recording and Sampling Devices Sub Committee as proposed.

ICAR-Interbull operations team (Ops)

A meeting took place on 13th March to work on how to improve operational aspects of the ICAR Interbull co-dependent processes. The basis to handle the CoQ schedules and genetic evaluation reports was agreed, as well as the information to Interbull concerning the number of cows and follow-up with members who did not provide the information.

In addition, a meeting of InterBeef between the CE, Toine Rozen and Andrew Cromie is scheduled on 4th April in Amsterdam to discuss a more sustainable business model for InterBeef services.

The next meeting of the Ops is scheduled for 24th April.

ICAR CE and President continue to hold pre Board communications calls with the chair of the Interbull SC.

4.6. Certificate of Quality (for Board information)

For Board information, here below the successful visit audits held in March for the renewal of their CoQ:

- Estonian Animal Recording Centre (Estonia)
- Irish Cattle Breeders' Federation (Ireland)
- Arbeitsgemeinschaft Schweizerischer Rinderzüchter (Switzerland)
- SA Studbook (South Africa)
- Agricultural Research Council (South Africa)



- Zentrale Arbeitsgemeinschaft Österreichischer Rinderzüchter (Austria)

Action: The Secretariat to send the communication to the Estonian Animal Recording Centre.

4.7. ICAR Conferences

Prague 2019

The CE gave an update about level of registration and abstracts presented. The closing date for abstracts is 29th March.

The Secretariat is holding regular conference calls with the LOC for the preparation of the Annual Conference and also to set up the business leaders forum.

Leeuwarden 2020

The dates have been confirmed by the LOC, 7th to 12th June 2020. A first draft program is under discussion with LOC, ICAR and Interbull. The CE and Director of Interbull attended the meetings by Zoom. The themes have been discussed and agreed on “Circular Economy”, and the team reviewed the potential clashes in schedule and the draft program, sponsors, and initial brochure. Next call is scheduled for 1st April.

Spain 2021

The CE informed that Elena Couto has been in contact with Manuel Luque from FEAGAS. He informed they settled the team involving INIA, CONAFE and the Ministry of Agriculture, and they will prepare a short presentation with location and dates for the General Assembly in Prague.

Canada 2022

The CE has sent a letter to the three General Managers of ICAR members and now waiting for confirmation following the Board they will have in April.

4.8. Future ICAR and SERVICE-ICAR Srl meetings

Invitations for the next Board meetings have been circulated, and dates are confirmed.

5. AOB

Nil.

6. Adjourn

The meeting was closed at 21h15 and continued restricted to the Board members.