

Management Report

International Committee for Animal Recording ICAR
For the period 1st January – 31st March, 2019



Prepared on
April 25, 2019

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Profit and Loss

January - March 2019

	As at March 31st			Versus Budget		Versus Prior Year	
	Actual 2019	Budget 2019	Actual 2018	Euro	%	Euro	%
REVENUES							
Member fees	57.982	75.000	76.400	(17.018)	(23)	(18.418)	(24)
Special projects	0	0	0	0		0	
TOTAL REVENUES	57.982	75.000	76.400	(17.018)	(23)	(18.418)	(24)
EXPENSES							
Employee related expenses	50.143	50.000	48.569	143	0	1.574	3
Travel	3.167	7.000	15.295	(3.833)	(55)	(12.128)	(79)
Office (rental and supplies)	3.803	3.000	3.982	803	27	(179)	(4)
Administrative services (accounts, legal, bank, audit...)	8.925	2.000	9.423	6.925	346	(498)	(5)
Special project expenses	133	15.000	0	(14.867)	(99)	133	
TOTAL OPERATING COSTS	66.170	77.000	77.269	(10.830)	(14)	(11.098)	(14)
OPERATING PROFIT/ (LOSS)	(8.188)	(2.000)	(869)	(6.188)		(7.320)	
Investment income (expense)	0	0	0	0	0	0	0
NET PROFIT (LOSS)	(8.188)	(2.000)	(869)	(6.188)		(7.320)	

Notes to Profit and Loss

As of March 31, 2019

REVENUES

1. Membership fees

Total amount received from membership fees and attributed for this period.

2. Special projects and other income

Nil.

EXPENSES

3. Contracted consultant costs

Expenses related to the management and administration including the Chief Executive and other consultants for an amount of 19.655 Euro, and contracted services paid to SERVICE-ICAR Srl for an amount of 30.488 Euro.

4. Travel

Total cost for travel, accommodation and meals of the office, Board, Groups and General Assembly.

5. Office

Total cost to run the office (postage, telephone, office material, printing, Web site, etc.) including rent.

6. Administrative services

Cost for outsourcing services (accounting, legal, bank expenses, etc.), including 6.677 Euro for extra legal fees.

7. Special projects expenses

These are the special projects budgeted in 2019:

1. Recording Devices Projects/Test Lab S/W upgrades (€14k).
2. CDN Parentage Discovery S/W (€6k).
3. Transfer of the seat (€30k).

In this period there is only 133 Euro expenses related to special project 3.

Balance Sheet

As of March 31, 2019

			Year over Year (2019 vs. 2018)	
	Actual 31/03/2019	Actual 31/03/2018	Euro	%
ASSETS				
Cash	485.557	348.928	136.629	39
Member Fees receivable	28.650	9.350	19.300	206
Other receivables	0	2.862	(2.862)	(100)
Prepayments	31.632	36.149	(4.517)	(12)
TOTAL CURRENT ASSETS	545.839	397.289	148.550	37
Fixed assets	0	183	(183)	(100)
Financial assets	11.700	11.700	0	0
TOTAL NON-CURRENT ASSETS	11.700	11.883	(183)	(2)
TOTAL ASSETS	557.539	409.172	148.367	36
EQUITY AND LIABILITIES				
Retained earnings	420.520	401.695	18.825	5
Operating profit (loss)	(8.188)	(869)	(7.319)	842
MEMBER'S EQUITY	412.332	400.826	11.506	3
Accounts payable	9.914	8.346	1.568	19
Deferred income	135.293	0	135.293	
LIABILITIES	145.207	8.346	1.568	19
TOTAL LIABILITIES & EQUITY	557.539	409.172	148.367	36

Notes to Balance Sheet

As of March 31, 2019

ASSETS

Current assets

1. Cash

Includes cash on hand and current bank account balances.

2. Member fees receivable

Includes members with maximum two years of arrears (2017 and 2018) in the current financial year (detail in Annex 2).

3. Prepayments

The Association owns the ICAR, Interbull and InterBeef logos. The depreciation of the cost is over 10 years. This is the total amount remains.

Long term assets

4. Fixed assets

Net book value of computers and furniture owned by the Association (cost less depreciation).

5. Financial assets

The amount of Euro 10.400 represents the share of capital in the business company "SERVICE-ICAR S.r.l." owned by the Association. The amount is unchanged since the creation of SERVICE-ICAR Srl in 2001.

In addition, there is the deposit with ExecutiveOffice for an amount of Euro 1.300 for the rent of one room.

EQUITIES AND LIABILITIES

Current liabilities

6. Accounts payable

Invoices related to QTR1 of 2019 business activities but to be paid in April 2019 (e.g. consultants and operational expenses).

7. Deferred income

Membership fees paid in QTR1 but attributable to QTR2.

Reserves

Cash Position March 31st, 2019 = €485.557

Total reserves: 18 months (policy target of 6 months)

Liquid reserves: 18 months equivalent (policy target of 3 months)

Based on ICAR Annual Operating Costs as budgeted for 2019 of €330.000

Appendix 1

Follow-up budget by QTRs

	Q1 Actuals March 2019	Q1 Budget March 2019	Diff. Vs. Budget Q1	Q2 Actuals June 2019	Q2 Budget June 2019	Diff. Vs. Budget Q2	Q3 Actuals Sept. 2019	Q3 Budget Sept. 2019	Diff. Vs. Budget Q3	Q4 Actuals Dec. 2019	Year-end Budget 2019	Diff. Vs. Budget 2019
REVENUES												
Member fees	57.982	75.000	(17.018)		161.440			242.155			322.875	
Special projects	0	0	0		0			10.000			10.000	
TOTAL REVENUES	57.982	75.000	(17.018)	0	161.440		0	252.155		0	332.875	
EXPENSES												
Employees and related expenses	50.143	50.000	143		100.000			150.000			200.000	
Travel	3.167	7.000	(3.833)		20.000			30.000			35.000	
Office costs	3.803	3.000	803		6.000			10.000			15.000	
Administrative services (accounting, legal, audit, bank...)	8.925	2.000	6.925		10.000			15.000			20.000	
Special project expenses	133	15.000	(14.867)		30.000			45.000			60.000	
TOTAL OPERATING COSTS	66.171	77.000	(10.829)	0	166.000		0	250.000		0	330.000	
OPERATING PROFIT / (LOSS)												
NET PROFIT / (LOSS)	(8.189)	(2.000)	(6.189)	0	(4.560)		0	2.155		0	2.875	

Appendix 2

Outstanding fees 2017 and 2018

	2017	2018
EMBRAPA, Brazil	1.650	1.650
Ministry Agric., Portugal	5.250	4.100
ACHA, Argentina		4.400
AIA, Italy		10.150
Res.Institute, Russia		1.450

TOTAL FEES RECEIVABLE for 2017 and 2018: 28.650 Euro

Note: The outstanding fees from EMBRAPA (Brazil) and the Research Institute (Russia) are considered as a risk.

Appendix 3

Outstanding fees 2019 by 25/4/2019

Association	Country	Status	Fee
			2019
Asociación Cridadores de Holando Argentino	Argentina	Full	4.400
Canadian Dairy Herd Improvement (Canadian-DHI)	Canada	Full	5.200
Shanghai Dairy Breeding Centre Co.Ltd.	China	Full	2.450
Dairy Cattle Research Center	China	Full	1.750
National Food Chain Safety Office	Hungary	Full	1.800
National Dairy Development Board, NDDDB	India	Full	3.000
Assocoazione Italiana Allevatori	Italy	Full	10.000
Livestock Improvement Association of Japan Inc., Milk Records Division	Japan	Full	5.200
Dairy Cattle Improvement Center	Korea (South)	Full	3.300
Korean Animal Improvement Association	Korea (South)	Full	1.000
Latvian State Domestic Animal Pedegree and Data Processing Centre	Latvia	Full	3.650
Asociacion Holstein de México	Mexico	Full	1.800
Association Nationale des Eleveurs de Bovins	Morocco	Full	1.800
Russian Research Institute for Farm Animal Genetics and Breeding	Russia	Full	1.450
University of Novi Sad	Serbia	Full	1.000
Biotechnical Faculty	Slovenia	Full	4.500
Centre for Animal Breeding and Genetics, ARC Animal Improvement Institute	South Africa	Full	2.700
FEAGAS	Spain	Full	10.050
Dutch Dairy Board, NVO	The Netherland	Full	2.600
Office de l'Elevage et des Pâturages	Tunisia	Full	2.400
Cattle Breeders' Association of Turkey	Turkey	Full	6.000
SNIG	Uruguay	Full	1.000
Scottish Agricultural College/SRUC	UK	Full	3.950
Dale Farm	UK, North Ireland	Full	1.800
World Guernsey Cattle Federation WBF	UK	Full	1.500
BouMatic Gascoigne Melotte Sprl	Belgium	Associate	1.000
Shanghai Yutai Information Technology Co. Ltd.	China	Associate	1.000
Holstein Association of Hellas	Greece	Associate	1.000
SCR Engineers Ltd. (manufacturer)	Israel	Associate	1.000
Mimiro AS	Norway	Associate	1.000
DigiDelta Software	Portugal	Associate	1.000
Intelligent Systems of Business Control Ltd.	Russia	Associate	1.000
DeLaval AB (manufacturer)	Sweden	Associate	1.000
WMB AG	Switzerland	Associate	1.000
Datamars	Switzerland	Associate	1.000
JoinData	The Netherland	Associate	1.000
Lely Industries	The Netherland	Associate	1.000