



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

**ICAR Chief Executive Report for ICAR Board Meeting
20:00 – 21:00 CET, Tuesday April 30th, 2019.**

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NOTE: THOSE PARTS OF THE CE REPORT HIGHLIGHTED IN **YELLOW** BELOW ARE IN THE OPINION OF THE CE THOSE THAT REQUIRE FURTHER DISCUSSION OR BOARD DECISION / APPROVAL.

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1 Priorities 2019

Table 1. CE ICAR /S.I. 2019 priorities (subject to HR Committee review 26/04/19):

Emphasis Work Area	Key Metrics
Relocation of ICAR office to selected location	• Provide vision and business case for the new location • Ensure the relocation plan is for the broad good of ICAR and Service ICAR • Maintain ICAR as a neutral and non-government organization in the new location • Final location determined with office and support services narrowed down for final decision
ICAR Company Structure & Business Staffing Plan for ICAR and Service ICAR in NL	• Staffing plan with position descriptions including responsibilities and financial resources developed • Recruitment process where required, started to identify candidates • Transition plan developed for staffing plan with employees and consultants to ICAR • Employee handbook for new location completed
Financial Plan for ICAR and Service ICAR	• Implement financial software and statement formats • Develop risk analysis of revenue streams • Develop plan for budget level of revenue needed to support the activities of ICAR and Service ICAR for stability over next 3 years • Finalize FY 2020 Budget for ICAR and Service ICAR
Coordination of groups and general management areas	• Prioritize work areas for major ICAR groups including overlap with Interbull Centre • Interact with groups to facilitate connections between groups and ICAR overall (connectivity to network) • Management of staff and consultants to allow for best efforts and better the effectiveness of ICAR • Continue and develop new promotion of ICAR brand • Develop a 3 year strategic plan for ICAR and Service ICAR that includes multiple options for consideration

2 Update on Action Items from Previous ICAR Board Meeting(s)

Table 2. Update on Items that are not addressed elsewhere in this April 30th CE Board Report.

<u>Area</u>	<u>Item</u>	<u>Status/ACTION</u>
2.1 Agriculture Victoria Services (AVS) Patent challenge	Strategy is one of collaboration with AVS. Reinhard Reents, Brian van Doormaal and others working out ; 'agreement' with AVS – meetings ongoing...	Once the agreement has been reached Reinhard will send a communication to EFFAB Patent Watch (PW) group to inform them.
2.2. Board Committees	Governance Committee – Board agreed Feb 7 th , 2018 to convene such a committee.	Daniel Lefebvre is Chair of this Governance Committee. At the March 26 th , 2019 ICAR Board, it was agreed that the following members will make up the committee; Bianca Lind, Laurent Journaux, Bevin Harris and Jorge Lama. 1 st task is to define the ToR.
2.3 ICAR Financial Inspector	CE and staff sent out a 'call' to members looking for nominations - with closing date of Apr 26 th 2019.	At time of writing there have been zero nominations received for Financial Inspector – for Board action before Prague 2019.

3. ICAR /SERVICE ICAR Quarter 1/2019 Financial Management Report. (for Board info)

The CE and Financial Inspectors present by way of update the Quarter 1 2019 ICAR and SERVICE ICAR Financial Reports below to the ICAR Board members for Information.

Appendix 1. ICAR Quarter 1 2019 Financial Management Report

Appendix 2. SERVICE ICAR Quarter 1 2019 Financial Management Report

4. ICAR 'AWARDS' (Process 2019)

a. President Award. (No change for 2019)

Annual. In 2006 the ICAR Board established the President's Award as a recognition for outstanding expertise of an industry professional in ICAR activities.

Process: The selection of the President's Award shall be made by the Awards committee composed of the President, one Vice-President and the Chief Executive. There are no limitations (except one award per year). Presented at Gala dinner at the ICAR Conference (or at General Assembly).

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Action: Current Awards committee of Jay Kaivo and Martin to discuss and propose the 2019 recipient to ICAR board at its May 28th meeting.

b. Outstanding Contribution Award. (New 2019)

Annual. This is a new award, open to professionals that have made an outstanding contribution to ICAR's activities.

Process: Nominations to come from peers – Board, Staff or Chairs/Members of ICARs' SC/WG/TF. Secretariat will send request for nominations asking Chair(s) to submit recommendation (max 1 page) for their nomination before May 24th. Awards Committee will review and make final recommendation to the Board of final choice. (It is envisaged this would be a one person one award but it may two if part of a team effort)

Action: Secretariat to send request for nominations to Chairs with return date before May 24th 2019. Awards Committee to Review and share selection with ICAR Board May 28th, 2019.

c. Service Award

For people retiring from the Board, Inspectors or SC/ WG/TF's. A certificate of service acknowledgement will be given to members of Board, (inc Inspectors) Sub-Committees and Working Groups upon the completion of their terms of office.

Process: Each year ahead of the ICAR conference the Secretariat will prepare list of those who qualify for the Service Award. Presented at General Assembly if present (or at member's final meeting).

Action: Secretariat to compile list ahead of GA

5. ICAR 2019 – Prague Preparation

The ICAR office has prepared a small Gantt chart to help prepare for a successful ICAR2019 in Prague. CE to run through with board at this call.

Appendix 3. ICAR 2019 Prague - Preparation

6. Sub Committee / Working Group / Task Force Updates

6.1 Conflict of Interest Policy

At the March 26th ICAR Board, the nomination of the Eurofins candidate precipitated a very healthy discussion on the need for a 'conflict of interest' policy for our ICAR Sub Committee (SC) and Working Group (WG) members. Since then, on April 15th, the CE, Kaivo and Neils Henning had a conference call, with the following actions agreed;

1. CE will write an SOP for ICAR dealing with Conflict of Interest (Col) for Board, SC and WG members. This will entail a 'Col form' that each member of Boards, SCs and WGs will be required to sign
2. This SOP will be presented to the Board on May 28th for approval
3. This SOP will be then shared with the Chairs on June 16th 'Chairs & Board' meeting in Prague.

6.2 Milk Analysis Sub Committee (MASC) (for Board Approval)

Appendix 4. CV Soren Hansen, Eurofins

The CE is re-submitting the nomination of Soren Hansen from Eurofins to become member of the MASC in the light of ;

1. **Appendix 5. Nomination and endorsement from SEGES our Danish full member.**
2. Subject to Soren signing the above mentioned conflict of interest form.

6.3. ICAR-Interbull operations team call April 29th , 2019

Further meeting was scheduled April 29th. Martin, Toine, Elena, with the following processes being actioned.

1 CoQ Gen Eval Reports - Auditors now to access Gen Eval reports directly on Interbull website – no extra reporting required.

2 Fees/Number of Cows (to be dealt with by Toine/Elena) – ongoing

3 InterBeef Fee Structure. Toine, Martin and Andrew had face to face meeting in Amsterdam April 04th where good progress was made on developing an activity based, sustainable fee structure for our InterBeef service and growth of same. The fees will be along the same principles of the Interbull fees, considering activity factors such as; number of animals, breeds, traits, as well as what type of organisation the client is (national /international). Andrew took this proposed draft to some key members of the InterBeef WG (also key clients) at a meeting in Paris on Apr 25th/26th. Feedback will be incorporated and final fee proposal will be presented to the Board.

Next meeting of ICAR Interbull Ops is scheduled for April 29th, 2019.

ICAR CE and President continue to hold Pre-Board comms calls (including Mon 29th April)

6.4 Interbull Annual Meeting Dates:

2019, Cincinnati, Ohio, USA (with ADSA): 22-24 June 2019

2020, Leeuwarden, The Netherlands (with ICAR): Interbull Meeting dates tbc

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2021, Davos, Switzerland (with EAAP): 28-30 August 2021

7. ICAR Office Move from Italy to Netherlands

CE appointed a small Re-Location team of; Martin Burke, Hans Wilkmink, Frido Hamoen and Elena Couto and gave them the task of project managing the necessary legal and fiscal steps needed as we move from Italy and secondly to make recommendations on new location within The Netherlands. Goal is to present to ICAR Board in May for ultimate approval by EGA in Prague June '19.

Actions taken since last Board meeting;

MB /HW met with Daan legal again on Apr 01st. The following is the plan (timeline to be added);

- At GA Prague: We will share our plans to move the seat to NL and seek approval from members.
- Establish ICAR as association in NL with few members
- Move shares SICAR srl from ICAR Italy to ICAR NL
- Convert SICAR Srl to BV SICAR
- Liquidate ICAR Italy after we have moved all assets, contracts and memberships from ICAR Italy to ICAR NL
- Merge BV SICAR to ICAR NL (one entity), this merge should be done in first half year of a calendar year, otherwise interim accounts are needed.

What's key is the most suitable business structure for ICAR and to simplify what we have in the existing ICAR / Service ICAR arrangement - next step MB HW and Elena to identify and work with accountant/tax expert in NL in May.

April 05th MB HW did 6 site visits in two locations, Wageningen (3) and Utrecht (3) . We are in process of getting quotes from all six. Some good options, promising site in Utrecht.

8. ICAR Conferences (All Items for Board information only)

ICAR 2019 CZ: 16th – 21st June 2019

June 16th-21st 2019 (ICAR to run from Sunday 16th til Fri 21st June 2019. Starting with Board Sun 16th June 2019, Mon Tue SC/WG meetings and conference Wed 19th – Fri 21st.

IDF Analytical Meetings in the days Fri 21st til Tue 25th June 2019.

After April 23rd LOC2019-ICAR meeting;

Registration; Over 222 registered

Abstracts: Over 90 papers submitted

ICAR 2019 draft Program for Board Review

Also see <https://www.icar2019.cz/>

ICAR 2020 NL: 07th – 12th June 2020.

Location Leeuwarden, Netherlands now confirmed with dates from 07th – 12th June 2020. Initial skeleton program under discussion with LOC2020 ICAR and Interbull.

CE and Director Interbull attended LOC 2020 meeting in March 2019 ;

1. Prog Cttee 2020 'Circular Economy' theme agreed. Sub themes; Block chain Data analytics, Data governance to be explored.

2. ICAR2020 Brochure finalised

Next LOC2020 Prog meeting on May 2nd, 2019.

ICAR 2021 & 2022 :

ICAR 2021: Manuel Luque of FEAGAS confirmed his Board and Ministry of Agriculture have endorsed the decision to host ICAR2021 in Spain.

On 1st February CE and Elena had a call with Manuel and his staff. Three items to be addressed : 1. 'ICAR – LOC Agreement' to be signed, 2. Location in Spain to be selected and 3. Short set of slides to be prepared for presentation to GA in Prague.

ICAR 2022 : CE has sent letter to the three General Managers of our Canadian ICAR members (Canadian Dairy Network, CanWest DHI, and Valacta) asking them to discuss with their respective Board to discuss option of Canada hosting ICAR 2022 – await confirmation from Canadian members when their first Board meets (April?)

9. Future ICAR and Service ICAR Board Meetings

9.1 Meeting Schedule Apr 2019 – Nov 2019.

Table 3. Future Meetings: April 2019 – November 2019. (Version 11/12/18)

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
ICAR	Board	Tue 30/04/2019	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 28/05/2019	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Sun 16/06/2019	08:30 - 13:00	Prague, CZ	Face to Face
ICAR CHAIRS	Board & Chairs	Sun 16/06/2019	14:00 - 18:00	Prague, CZ	Face to Face

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ICAR Officers Election	Board	Wed 19/06/2019	10:30 - 11:00	Prague, CZ	Face to Face
SERVICE ICAR	Board	Tue 30/07/2019	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 30/07/2019	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 27/08/2019	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 24/09/2019	20:00 - 21:00	Rome	Zoom call
S-ICAR	Board	Tue 22/10/2019	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 22/10/2019	20:00 - 21:00	Rome	Zoom call
ICAR CHAIRS	Board & Chairs	Tue 05/11/2019	20:00 - 22:00	Rome	Zoom call
ICAR TBD	Board	Thu / Fri 14 th 15 th Nov '19	08:30 – 17:30 08:30 – 12:30	Venue TBD	2-day face to face

Martin Burke, Chief Executive,

Date 25th April 2019.