

ICAR2019 Prague Countdown	01/04/2019	08/04/2019	15/04/2019	22/04/2019	29/04/2019	06/05/2019	13/05/2019	20/05/2019	27/05/2019	03/06/2019	10/06/2019	17/06/2019
<i>(Version 22/04/19)</i>					(ICAR Bd 30/04)				(ICAR Bd 28/05)			
Members Comms					Review with Board							
Call for Fin. Inspector	x											
Invite and G.A. agenda to members		x										
Final Program				x after call today 23/04								
Prep NL re-location wording for G.A									x draft for Board 28/05			
Business leaders meeting 18th June (format & invites)							x JM JF MB review list delegates					
'What's next ' wrap up session Fri 21st June (DL NHN - prep format, panel)					Prep Zoom							
Promo Material												
Order ICAR 'Booth' Pull ups						Finish Design		X order				
ICAR 'Teaser' Alert to delegates with Program Statistics (Cow Survey)							X		X			
ICAR/S.I. 2018 Summary (2 page handout with Groups members lists)								X				
Awards (Definitions at bottom of page)												
Presidents Award							X MB KI review with President		Finalise award			
Outstanding Contribution Award					x email chairs for nominations				Finalise award			
Service Award									Finalise List			

It was proposed and agreed on November '18 ICAR Board meeting that the following awards should be in place for 2019;

1. **President Award.** Annual. There are no limitations (except one award per year). Decision of the Awards committee (President, at least one Board Member and Chief Executive). Presented at Gala dinner (or at General assembly)
2. **Outstanding Contribution Award.** Annual – open to professionals that have made an outstanding contribution to ICAR's activities. Nominations to come from peers - Staff or Chairs/Members of ICARs' SC/WG/TF and are made to the Awards Committee in form of max 1 page recommendation. Awards Committee review and make final recommendation to the Board of final choice (it is envisaged this would be a one person one award but it may two if a team effort)
3. **Service Award** For people retiring from the Board or SC/ WG/TF's. Presented at general assembly (or at member's final meeting). The **Service Award** will be given to members of