THE GLOBAL STANDARD
FOR LIVESTOCK DATA

MINUTES ICAR BOARD

ICAR Board meeting (conference call)

DATE 22ND JANUARY 2019
TIME 20H00 TO 21H00

1. Call to Order & Approval of Agenda

In attendance: Jay Mattison (President), Niels H. Nielsen, Daniel Lefebvre, Laurent Journaux, Frido Hamoen, Bevin Harris, Jorge Lama, Japie van der Westhuizen and Kaivo Ilves. Inspector: Josef Kuçera. Staff: Martin Burke (Chief Executive, CE), Cesare Mosconi, Brian Wickham, Silvia Orlandini, and Elena Couto.

Apologies: Antonio Martins, Bianca Lind, Neil Petreny, Charl Hunlun, and Andie Dimitriadou.

Motion: It was duly moved, seconded and carried that the agenda is approved as presented.

2. Approval of the minutes

Motion: It was duly moved, seconded and carried that the minutes of the Board of 18th December 2018 are approved as presented.

3. Matters arising

Martin Burke informed that the matters arising are detailed in the Chief Executive (CE) report for discussion during the meeting.

Chief Executive report

3.1.Priorities

The CE referred to the updated table with Goals/Objectives listed in his report and informed that activities are going on in line with priorities identified.
Few items need to be finalized: i) the Terms of Reference (ToR) of Human Resources Policies Development were approved in August 2018 and the CE presented a first draft of the Performance and Compensation at the Board in November 2018. In the next few weeks CE and President will work together to finalise the 2019 goals, and ii) the Office Relocation to Netherlands and staffing plan is on-going. The CE will meet on 5th February 2019 Hans Wilmink in The Netherlands and a small team, formed by CE, Hans Wilmink, Frido Hamoen and Elena Couto, will hold a conference call on 14th February to start preparing a proposal to the Board and next General Assembly in Prague.

Niels H. Nielsen asked about the procedure requested by the General Assembly. Martin Burke indicated that the Statutes establish the need for an Extraordinary General Assembly in case the seat moves outside Italy.

3.2. Update on action items from previous meetings

The CE gave a short update on the Victoria Agricultural Services (VAS) Patent. A call is scheduled on 24th January to look for close collaboration instead of objection; he will give an update to the Board at the next meeting. Laurent Journaux confirmed the trend to find an agreement with VAS to collaborate, the situation is in good way and will be cheaper in legal fees.
The CE asked the Board members to send their questions by email and he will check with Bianca Lind and Reinhard Reents.
Regarding the Governance Committee the CE informed the activities are on-going and it will be finalized in 2019.

3.3.Financial reports budget 2019 ICAR and SERVICE-ICAR Srl (S.I.)

The CE presented the Management Report with the proposed budgets for both ICAR and SERVICE-ICAR Srl (S.I.) for 2019.
The document was presented and adjusted with support of Financial Sub Committee (FSC) at the last meeting on 10th January 2019.
Niels H. Nielsen thanked the Secretariat for the good job and appreciated the presentation by quarters. Regarding InterBeef activity he underlined the need to bring up the activity, compare to the net profit from identification and recording devices there is a big difference. The Board will discuss these matters.
The CE informed about the existing agreement with S.I. to charge ICAR with staff/consultant costs. In what concerns InterBeef he agreed, he found the procedure of Interbull is not transparent as it should be activity-based cost. The system applied for InterBeef is not the best but even though is better than the Interbull dairy genetic activity.
Laurent Journaux recalled the objective of S.I. is to have not too much profit, in order to control as much as possible and within the legal framework the taxes to be paid.
The President noticed the expenses in ICAR for special projects and proposed to have two them under S.I. activities. Martin Burke clarified that since the beginning the development of a service is under ICAR responsibility, it becomes S.I. activity when the service starts and is invoiced.
The President informed that the ICAR budget will be presented to the General Assembly only for information.

Motion: It was duly moved, seconded and carried that the ICAR Budget for 2019 is approved as presented.

Motion: It was duly moved, seconded and carried that the SERVICE-ICAR Srl Budget for 2019 is recognized as presented.

The CE advised the Board about the replacement of Neil Petreny as inspector at the next General Assembly. The inspectors are not Board member and they are elected by the General Assembly. A job description was circulated about the role.
The proposal is to prepare a call to inform the Members about the open position, but at the same time the CE asked the Board for recommendation and proposals.
The matter will be discussed during the next two Board conference calls.

Action: The Secretariat to prepare call to inform the Members about the open position.

3.4.Membership
The CE presented the application received from the Lithuanian Chamber of Agriculture (Government Department) with additional information as requested by the Board in December 2018.

Motion: It was duly moved, seconded and carried that the Lithuanian Chamber of Agriculture (Government Department) is full member of ICAR.

Action: The Secretariat will inform officially the new member and publish on the Web site.

3.5.Group's Update
Recording and Sampling Devices SC
As requested by the Board in December, the Secretariat asked the Swiss ICAR full member, ASR, to support the candidate Felix Adrion from Agroscope to be member of the Sub Committee. The email received from ASR is appendix 5.

Motion: It was duly moved, seconded and carried that Felix Adrion is member of the Sub-Committee of Recording and Sampling Devices.

Breed Associations WG Terms of Reference
The CE presented for approval the last version of the ToR following the exchanges between Suzanne Harding, chair of the WG, and some Board members, Bianca Lind and Josef Kuçera.
Kaivo Ilves noticed some discrepancies in the text regarding the governance and nominations, geographical representation and reference to species.
The CE took note and Brian Wickham will amend the text accordingly.

Motion: It was duly moved, seconded and carried that the ToR of Breed Associations WG is approved with the minor changes proposed by the Board.

Action: Secretariat to correct the ToR accordingly before publication.

The CE will send to the Board Section 8 of the Certificate of Quality Guidelines for discussion at the next Board conference call.

Key Meetings Quarter 1 / 2019

The CE presented in the report the list of key meetings scheduled for the 1st quarter 2019, with reference also the Interbull annual meetings dates in 2019, 2020 and 2021.

3.6. ICAR Conferences

2019

The registration is opened since December 2018. The Secretariat maintains routine calls with the LOC, and the call for Abstracts was circulated in January 2019.
One new item in the 2019 program is the 'Business Leaders' forum on the Tuesday evening – CE and Josef Kuçera will meet to discuss the format and the 'invite' process and inform Board duly.

2020

The initial skeleton program is under discussion with the LOC and Interbull. The routine calls started on 7th January 2019 with next one scheduled for Mar 4th with attendance of Toine Roozen, Director of Interbull.

2021

The CE announced the application from FEAGAS, Spain, has been confirmed by the Spanish Ministry. A first call will take place with Manuel Luque from FEAGAS to fix the next steps.

2022

The CE is waiting for official confirmation from CDN, CanWest and Valacta as the new Board is under formation.

3.7. Future ICAR and SERVICE-ICAR Srl meetings

Action: Cesare to circulate invitations for the next Board meetings.

4. AOB

There was no other business.

5. Adjourn

The meeting was closed at 21h00 and continued restricted to the Board members.