THE GLOBAL STANDARD
FOR LIVESTOCK DATA

MINUTES ICAR BOARD

ICAR Board meeting (conference call)

DATE 18TH DECEMBER 2018
TIME 20H00 TO 21H00

1. Call to Order & Approval of Agenda

In attendance: Jay Mattison (President), Niels H. Nielsen, Daniel Lefebvre, Laurent Journaux, Frido Hamoen, Bevin Harris, Antonio Martins, and Kaivo Ilves. Staff: Martin Burke (Chief Executive, CE), Cesare Mosconi, Brian Wickham, Silvia Orlandini, and Elena Couto.

Apologies: Bianca Lind, Neil Petreny, Josef Kuçera, Jorge Lama, Japie van der Westhuizen, Charl Hunlun, and Andie Dimitriadou.

MOTION: It was duly moved, seconded and carried that the agenda is approved as presented.

2. Approval of the minutes

MOTION: It was duly moved, seconded and carried that the minutes of the Board of 12th and 13th November 2018 are approved as presented.

3. Matters arising

Martin Burke informed that the matters arising are detailed in the Chief Executive (CE) report for discussion during the meeting.

<u>Chief Executive report</u>

3.1.Priorities

The CE referred to the updated table with Goals/Objectives listed in his report and informed that activities are going on in line with priorities identified. The list has been updated; few items to finalize but on going.

3.2. Update on action items from previous meetings

The CE informed there is no update since the last meeting. Three items need action; Bianca Lind will update on the future steps and strategy for the Victoria Agricultural Services (VAS); the Future ICAR work is ongoing, and the Governance Committee will define their Terms of Reference (ToR) in 2019.

3.3.Financial reports budget 2019 SERVICE-ICAR Srl

The CE presented the Management Report with the proposed budgets for both ICAR and SERVICE-ICAR Srl (S.I.) for 2019.

The Financial Sub Committee (FSC) had a conference call in December mainly to review the format. Jay Mattison underlined the budget is a plan and working towards to reflect as best as we can. He proposed to clarify last details for final approval at the next Board in January 2019. The CE asked the Board to send by email any feedback/question before 12/1/2019 to incorporate in the last version.
Niels H. Nielsen asked about last expectations for end of 2018 and how the activities/services were in the last months. The CE informed that early January 2019 with Quickbooks it will be possible to present a final statement for ICAR, which at the moment presents a profit of approximately Euro 30K.
For S.I. it will take some more time due to late receipt of cost invoices and government taxes due which are fixed early February 2019. The estimate is a loss around Euro 50K, in line with expectations presented to the Board in June 2018.
The CE will work with Elena Couto on the financial statements and will provide extra information to the Board in January 2019.

3.4.Membership
The CE presented the application received from the Lithuanian Chamber of Agriculture (Government Department). Kaivo Ilves and Daniel Lefebvre asked for more details about their offer of recording services to farmers to be full member. The approval for full membership will be discussed in January after receiving these details.

Action: Secretariat to send email asking for details about services and present back to next Board.

3.5.Group's Update
Board and chair's meeting
The CE received from Bianca Lind the feedback following the meeting held on 6th November. It was agreed to follow in the future the same format as the Board minutes.

Milk Analysis SC
There was a new nominee for the SC, Mr. Christian Riede from LKV Rhineland-Palatinate (Germany). The Board received the CV from Christian Riede and the recommendation from the CE and Silvia Orlandini to accept him as member of the SC.

MOTION: It was duly moved, seconded and carried that Christian Riede is a new member of the Milk Analysis Sub Committee.

DNA WG
The ToR of the WG was presented for approval. Niels H. Nielsen asked about the cost to update the software; the CE confirmed this cost is part of the ICAR budget in 2019. Kaivo Ilves asked clarification about wording referred to business meeting and WG meeting. Brian Wickham agreed

the definition was redundant and will correct and produce a new document. He also clarified that a Working Group by definition is always permanent.

MOTION: It was duly moved, seconded and carried that the ToR of the DNA Working Group are approved as proposed after minor wording corrections.

Breeders Association's WG

The CE informed about the good talk and exchange with Suzanne Harding, chair of the WG, but suggest to postpone the discussion to the next Board meeting in January 2019 when the feedback from Bianca Lind and Josef Kuçera will be circulated.

RSD SC

The CE informed about a nominee for the SC received from Agroscope (Switzerland), Dr. Felix Adrion. Kaivo Ilves asked about position of Agroscope regarding the full member in Switzerland. According to the Statutes he should be proposed by a full member. Silvia Orlandini informed that Agroscope is the reference laboratory in Switzerland, but the CE will check with the full member. Laurent Journaux explained this situation is present also in France, when most of the members in SC, WG and TFs are working for the Umbrella organization through their own institutions.

Action: The Secretariat will check with the full member ASR Switzerland and ask for support to nominate as member of the SC.

3.6. ICAR Conferences

There was no news or update concerning the upcoming Conferences.

3.7. Future ICAR and SERVICE-ICAR Srl meetings

The CE asked the Board to advise if the dates proposed are suitable in order for the Secretariat to circulate the invitations.

4. AOB

There was no other business.

5. Adjourn

The President thanked the Board and staff for the good work over the year. The meeting was closed at 20h45 and continued restricted to the Board members.