



MINUTES ICAR BOARD

ICAR Board meeting (conference call)

DATE 23RD OCTOBER 2018
TIME 20H00 TO 21H00

1. Call to Order & Approval of Agenda

In attendance: Jay Mattison (President), Niels H. Nielsen, Daniel Lefebvre, Laurent Journaux, Frido Hamoen, Bevin Harris, Antonio Martins, Jorge Lama, Japie van der Westhuizen, and Kaivo Ilves. Inspector: Josef Kuçera. Staff: Martin Burke (CE), Cesare Mosconi, Brian Wickham, Charl Hunlun, and Elena Couto.

Apologies: Bianca Lind, Neil Petreny, Andie Dimitriadou and Silvia Orlandini.

MOTION: It was duly moved, seconded and carried that the agenda is approved as presented.

2. Approval of the minutes

Kaivo Ilves asked about the minutes of the closed sessions held by the Board. Martin Burke will circulate the notes he took during these sessions to the members of the Board.

MOTION: It was duly moved, seconded and carried that the minutes of the Board of 25th September 2018 are approved as presented.

3. Matters arising

Martin Burke informed that the matters arising are detailed in the Chief Executive (CE) report for discussion during the meeting.

Chief Executive report

3.1.Priorities

The CE referred to the updated table with Goals/Objectives listed in his report and informed that activities are going on in line with priorities identified. He requested the Board to send emails if there is any additional information/clarification needed. The list will be addressed and discussed/updated in the face to face in Frankfurt.

3.2. Update on action items from previous meetings

The CE informed there is no update since the last meeting.



3.3.Financial reports Quarter 3/2018 ICAR and SERVICE-ICAR Srl

ICAR

Martin Burke presented in a single document as produced by QuickBooks the financial reports at 30th September 2018.

Kaivo suggested that when we are displaying expenses versus budget and the numbers are favourable (i.e. expenses are less than budgeted), then these numbers should be in 'black' not in 'red' as they are currently. Elena and Martin will take note and implement going forward.

Niels Henning remarked the 'one document' Management Report from QuickBooks was much better than previous separated appendices, he thanked Elena for the good work done to bring it to this stage.

SERVICE-ICAR Srl

The CE presented the financial statement at 30th September 2018 in the old format. The Secretariat is working to have the new format from QuickBooks ready for the end of the year.

The main deviation from the budget is due to an over estimation of the Identification activity income, while the rest of budget lines are on track. The CE is working with the Secretariat to try to increase the number of test requests, but the income budgeted will not be reached.

Niels H. Nielsen looks forward to seeing the SERVICE ICAR S.r.l financial reports in the same format as ICAR.

3.4.Sub-Committees, Working Groups and Task Forces Updates

CE and Chairs 'one on one's'

Martin Burke informed about the 'one on one's' meetings organized together with the chairs and Brian Wickham to establish the top priorities from each Group which have been summarized in the appendix 7.

Kaivo Ilves noticed that the item related to the pet database is not a matter of the Sub-Committee as not really a technical matter. The CE confirmed this is an internal agreement between ICAR and Datamars for the access to the injectable devices developed in the past by PlanetID.

Daniel Lefebvre found very useful to have this document as good starting point for the discussions at the next meeting with the Chairs.

Jay Mattison thanked the CE and Brian Wickham for the good job and supported the idea of having more meetings with the Groups.

Recording & Sampling Devices SC

Clément Allain, member of the SC, and Laurent Journaux proposed Alain Gastebled from *Institut de l'Elevage* as candidate to the SC. The proposal has been discussed between the CE and the chair of the SC and they would like to recommend to the Board to accept this nominee.



MOTION: It was duly moved, seconded and carried that Alain Gastebled is member of the Recording & Sampling Devices Sub-Committee.

3.5. ICAR Conferences

2018 ICAR (New Zealand)

The LOC finalized the accounts and shared the results with ICAR. A summary of the finances is presented in Appendix 8.

Daniel Lefebvre asked some clarifications about the registration fee amount and the number of participants. Brian Wickham and Bevin Harris explained as best they could and if Board required more detail they can provide on request. The President thanked Bevin and the LOC for sharing the numbers.

2019 Prague (Czech Republic)

The CE had a meeting in Rome on the 16th October with Pavel Bucek to fix some items concerning the programme. A first draft will be ready for sharing with the Board at the meeting in Frankfurt. The monthly calls are ongoing to support the LOC.

2020 Leeuwarden (The Netherlands)

Martin Burke visited The Netherlands on 22nd October to visit CRV and to attend a meeting with the LOC same day. There he also signed the LOC2020 – ICAR agreement with CRV CE Roald van Noort.

ICAR 2021 and 2022

2022 – CE has sent letter to the three General Managers of ICAR Canadian members to discuss the option of Canada hosting ICAR2022. Daniel Lefebvre informed he will have some update for the Board meeting in November.

2021 – CE confirmed the meeting will not be organized in South Africa. The Board Group reviewed alternatives and identified Iberian Peninsula as a good target. First option was Portugal but EAAP will hold its annual meeting there in 2020. Next option is for CE to approach FEAGAS in Spain. He scheduled some calls with CONAFE and FEAGAS for next week and will report back to the Board in November.

3.6. Future ICAR and SERVICE-ICAR Srl meetings

The schedule for the next Board meetings was confirmed as presented in the CE report.

4. AOB

The CE presented a first draft agenda for the face to face Board meeting in Frankfurt. The Members are requested to send back to the CE any comment/suggestion.

5. Adjourn

The meeting was closed at 20h50 and continued restricted to the Board members.