THE GLOBAL STANDARD
FOR LIVESTOCK DATA

MINUTES ICAR BOARD

ICAR Board meeting (conference call)

DATE 25TH SEPTEMBER 2018
TIME 20H00 TO 21H00

1. Call to Order & Approval of Agenda

In attendance: Jay Mattison (President), Niels H. Nielsen, Daniel Lefebvre, Laurent Journaux, Frido Hamoen, Bevin Harris, Antonio Martins, Jorge Lama, Bianca Lind, Japie van der Westhuizen, and Kaivo Ilves. Inspector: Josef Kuçera and Neil Petreny. Staff: Martin Burke (CE), Cesare Mosconi, Brian Wickham, Charl Hunlun, and Elena Couto.

Apologies: Andie Dimitriadou and Silvia Orlandini.

MOTION: It was duly moved, seconded and carried that the agenda is approved as presented.

2. Approval of the minutes

MOTION: It was duly moved, seconded and carried that the minutes of the Board of 28th August 2018 are approved as presented.

3. Matters arising

Martin Burke informed that the matters arising are detailed in the Chief Executive (CE) report for discussion during the meeting.
The President informed his time for the meeting was limited due to another meeting scheduled 60 minutes later. The CE proposed to go directly to matters listed for approval in his report.

<u>Chief Executive report</u>

3.1.Priorities

The CE referred to the updated table with Goals/Objectives listed in his report and informed that activities are going on in line with priorities identified. He requested the Board to send emails if there is any additional information/clarification needed.

3.2. Update on action items from previous meetings

Postponed to next meeting.

3.3.Sub Committee, Working Group and Task Force Terms of Reference - amendments

The Board received three appendixes containing Terms of Reference for approval.

Appendix 1 - Functional Traits Working Group. Daniel Lefebvre asked if sensor traits fall under this Group. The CE confirmed that they should be responsibility of this Group but will check with the chair to clarify where they are listed to avoid overlapping.
Jay Mattison indicated a typo in table 2 regarding the reference source. Brian Wickham will correct the typo before putting the document on file.

MOTION: It was duly moved, seconded and carried that the Terms of Reference of the Functional Traits WG are approved with the corrections requested by the Board.

Appendix 2 – Conformation Working Group. No comments from the Board.

MOTION: It was duly moved, seconded and carried that the Terms of Reference of the Conformance WG are approved as presented.

Appendix 3 – Sheep, Goat and Camelids Working Group. Daniel Lefebvre asked to correct in the list of priorities the wording in section 4 page 4 in reference to the governance. Brian Wickham will take care of this adjustment.

MOTION: It was duly moved, seconded and carried that the Terms of Reference of the Sheep, Goat and Camelids WG are approved with the corrections requested by the Board.

3.4.ICAR Guidelines – Section amendments
In conformance with the request of the Board at the previous meeting, these sections 12 and 15 of the Guidelines have been reviewed and discussed with experts of the field.

Section 12 - Guidelines for Milk Analysis.
The Board discussed about the different levels of practice in Milk Analysis and their consideration for the Certificate of Quality. Niels Henning Nielsen noted that the section referring to sample bottles could be more prescriptive. Charl Hunlun explained it is mainly a best practice guideline and the CoQ questions are more specific. Martin Burke also informed that in relation to the sample bottles that the specific guidelines on sample volumes are detailed in Section 11 and he suggested to make reference to this other section in the Section 12 document to avoid overlapping.

MOTION: It was duly moved, seconded and carried that the Section 12 for Milk Analysis Guidelines are approved as presented with the correction above to be included.

Section 15 – Guidelines for Animal Data Exchange.
Laurent Journaux underlined the importance of this Working Group which is a reference for other Groups and for this reason is using a platform for communication and exchange.

MOTION: It was duly moved, seconded and carried that the Section 15 for Animal Data Exchange Guidelines are approved as presented.

Action: The Secretariat will circulate to the Members the last version of these Sections for comments and endorsement and also to pass on a word of thanks to the Chairs and the Groups for the work done on behalf of the President and the ICAR Board

3.5.Group's updates

The CE informed that from 17th September he started together with Brian Wickham the 'one on one' meetings with all the chairs of Sub-Committees, Working Groups and Task Forces. The items for discussion are: i) review and progress update on priorities for each Group; ii) procedures for maintaining the Guidelines, and iii) any matter chair wishes to raise.
A summary with conclusions will be shared with the Board and used for the meeting of the Board and chairs scheduled on 6th November.

The CE informed there is a new nominee/candidate from Livestock Improvement Center (New Zealand) to join the Recording and Sampling Devices Sub-Committee, Andrew Scott (CV and supporting letter from LIC in appendixes). The chair of the SC and the CE, and Bevin Harris from the Board, recommended the Board to accept Andrew as member of the SC.

MOTION: It was duly moved, seconded and carried that Andrew Scott is accepted as member of the Recording and Sampling Devices Sub-Committee.

The CE informed about the new AMS (Automatic Milking Systems) certified. There is no need of endorsement from the Board, but it is important to share with all the participants and he asked the Board to spread the information among other members. For any further question they may contact Martin Burke or directly the chair of the SC, Steven Sievert.

3.6. ICAR Conferences

2019 Prague (Czech Republic)

Conference calls between the Secretariat and the LOC are scheduled routinely to follow-up the organization.

2020 Leeuwarden (The Netherlands)

Postponed to next meeting.

ICAR 2021 and 2022

Postponed to next meeting.

3.7. Future ICAR and SERVICE-ICAR Srl meetings

According to table presented with the correction of the face to face meeting which is scheduled on Monday 12th and Tuesday 13th November until lunch time (in the table of the CE Report there was an error in the dates – to confirm it is Mon 12th and Tue 13th).

4. AOB

Bianca Lind informed about some complaint from German colleagues regarding the lack of information regarding the facilities for the upcoming InterBeef Workshop in Padova (Italy). Bianca will contact the CE to discuss separately this matter.

5. Adjourn

The meeting was closed at 20h35 and continued restricted to the Board members.