



THE GLOBAL STANDARD  
FOR LIVESTOCK DATA

**ICAR Chief Executive Report for ICAR Board Meeting  
20:00 – 21:00 CET, Tuesday August 28<sup>th</sup>, 2018.**

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22 August 2018**

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NOTE: THOSE PARTS OF THE CE REPORT HIGHLIGHTED IN **YELLOW** BELOW ARE IN THE OPINION OF THE CE THOSE THAT REQUIRE FURTHER DISCUSSION OR BOARD DECISION / APPROVAL.

## Chief Executive Report to ICAR Board

August 28<sup>th</sup>, 2018

### 1 Priorities (Item for Board Information only)

**Table 1. CE and ICAR Team 2018 priorities:**

| CE Goal Objective                                                                                  | By When;                                                         | Internal (I)<br>External (E) |
|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------|------------------------------|
| HR Policies Development                                                                            | First Draft Nov.<br>Board meeting –<br>finalise<br>December 2018 | I                            |
| IT upgrade server, security and GDPR compliance                                                    | May 2018<br>(Complete)                                           | I                            |
| Select & Implement New Accounting SW package                                                       | September 2018<br>– implemented<br>for ICAR with S.I<br>Q3/Q4    | I                            |
| Staffing plan – Technical expertise for future ICAR                                                | First Draft Nov.<br>Board meeting –<br>finalise<br>December 2018 | I                            |
| DNA Centre Accreditation – Launch & promote                                                        | May 2018<br>(Complete)                                           | E                            |
| GenoEx PSE - release with Interbull                                                                | June 2018<br>(Complete)                                          | E                            |
| Engagement – Outreach Program to key partner organisations                                         | Agreed targets<br>2018                                           | E                            |
| Communications – modernise digital channels to members, Press Releases, targeted items, blogs, etc | First Draft Nov.<br>Board meeting –<br>finalise<br>December 2018 | E                            |

### 2 Update on Action Items from Previous ICAR Board Meeting(s)

Table 2. Update on Items that are not addressed elsewhere in this August 28<sup>th</sup> CE Board Report.

| <u>Area</u>                                               | <u>Item</u>                                                                                                                      | <u>Status/ACTION</u>                                                                                    |
|-----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| 2.1 Victoria Agricultural Services (VAS) Patent challenge | New TPO submitted on 12 <sup>th</sup> March 2018 referencing 'Prior Use' in 2006 (Burdick et al) publication in Nature Genetics. | Patent granted in EU, the Patent Watch (PW) group is preparing a new objection Bianca will update when. |

|                                                                           |                                                                                                                                                   |                                                                                                                                                                  |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.2 DHI Future Projects Review<br>ICAR Board Nov 30 <sup>th</sup> , 2018. | ICAR Board had mini breakout session on Nov 30 <sup>th</sup> meeting on future challenges and opportunities in DHI and how ICAR role can help.    | This will be incorporated into future business plan – Technical expertise for future ICAR                                                                        |
| 2.3. Board Committees                                                     | Governance Committee – Board agreed Feb 7 <sup>th</sup> , 2018 to convene such a committee.                                                       | Daniel Lefebvre to Chair this Governance Committee. Jay Daniel will approach others to make up the Committee. 1 <sup>st</sup> task is to define the ToR. Ongoing |
|                                                                           | Awards Review Ad Hoc Group – Board agreed Feb 7 <sup>th</sup> , 2018 to convene and ad hoc group to review ICAR's annual awards and recognitions. | Jay, Kaivo and Martin to review and revise the criteria for the various ICAR awards in time for Prague 2019. Set up first zoom in Sept '18                       |
| 2.4 Membership Review                                                     | Define, categorise by activity our Members in the ICAR Database                                                                                   | Database has been updated by Cesare – will use for new newsletters, bulletins, alerts etc                                                                        |

### 3. Finance Committee (for Board Approval)

The Finance Committee has one outstanding item for ICAR Board review/approval;

#### Appendix 1. Financial Inspector Job Description

### 4. Human Resources Committee (for Board Approval)

The Human Resources Committee met on the 27<sup>th</sup> July and again on the 03<sup>rd</sup> August 2018. The Committee have been working on the Terms of Reference and would like to present them now to the ICAR Board for review/approval.

#### Appendix 2. Human Resources Committee Terms of Reference

### 5. Sub Committee / Working Group/ Task Forces - Terms of Reference (ToR) Amendments (for Board Approval)

The following Sub Committee / Working Group / Task Forces' ToRs have been reviewed and updated. The changes, which cover both format and content, have been reviewed and endorsed by the respective SC/WGs/TFs, ICAR Groups coordinator and CE. They are now submitted here for Board approval.

#### Appendix 3. ICAR Animal Data Exchange WG Terms of Reference.

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## 6. ICAR Guidelines – Section Amendments (for Board Approval)

The following Sections of the Guidelines have been reviewed and updated. The changes have been reviewed and endorsed by respective the SC/WGs and ICAR Groups coordinator and are now submitted here for Board approval. In each case the changes cover both format and content and are highlighted in the 'Change Summary' in the header of each respective 'guideline'

**Appendix 4.** Section 12. Guidelines for Milk Analysis

**Appendix 5.** Section 15. Guidelines for Animal Data Exchange

Subject to Board approval these new or updated guidelines will be sent out to the ICAR members for comment and then afterwards be officially released on our website.

## 7. Sub Committee / Working Group Updates

CE and Groups Coordinator will be conducting 'one on one' meetings with all SC/WG/TF **Chairs** in the last two weeks of September. We have three items on the agenda for these meetings:

- a. Review of Priorities for SC/WG/TF.
- b. Procedures for maintaining the Guidelines.
- c. Any matter Chair wishes to raise.

We have set aside the last two weeks of September (the weeks starting Monday 17<sup>th</sup> and Monday 24<sup>th</sup>) for these meetings.

### 7.1 Animal Identification SC

ICAR has had a meeting with Datamars staff to begin the transfer of the **Search Function for ISO Registered Codes**. An ICAR ftp site has been created and we are awaiting transfer of the software and files to run the ISO registered device search – upon receipt we will begin to incorporate this search function back into ICAR's website as we are the ISO Registration Authority (search was formerly run by Planet ID).

ICAR has been working with Manufacturers on developing a **New Guideline for ID Tag Field Trials**. Meeting was held on August 14<sup>th</sup> to review the latest draft – Manufacturers are happy with progress and now we will finalise with the ICAR ID SC and bring to the Board when ready (September or October latest)

The **ISO WG 3** will be meeting in Giesen, Hanover, Germany on Oct 16<sup>th</sup> and 17<sup>th</sup> 2018. Andie Dimitriadou of ICAR staff will attend.

## **7.2 Recording & Sampling Devices SC (for Board Approval)**

There is a new nominee/candidate from LIC to join the Recording & Sampling Devices SC. **Mr. Andrew Scott** is the Herd Testing Quality Manager with LIC. His Curriculum Vitae is attached. **(Appendix 6)**, as well as supporting letter from LIC Management **(Appendix 7)**. The Chair of the RSD SC and the CE would like to recommend to the Board to accept Andrew as a member of the RSD SC.

## **7.3 Milk Analysis SC**

MA SC have convened a meeting for September 12<sup>th</sup>, 2018. The SC will rotate the Chair for all meetings until Prague 2019 at which time it is envisaged that Michel Grise will take over the Chair.

The ICAR Proficiency Test (PT) autumn call has been sent out and so far some 43 laboratories have indicated they will participate.

## **7.4 Interbull**

### **Interbull Technical Workshop in Dubrovnik, Croatia: 25 and 26 August 2018**

The 2018 Interbull Technical Workshop in Dubrovnik will focus on the development of Interbull Services, including “SNPMace”, “Mendelian Sampling Test” and “InterGenomics-Holstein”; ([www.interbull.org/ib/2018\\_technical\\_workshop](http://www.interbull.org/ib/2018_technical_workshop)).

### **Joint Interbull-EAAP session at the EAAP meeting in Dubrovnik, Croatia: 27-31 August 2018**

EAAP and Interbull will once again organise joint sessions on the first day of EAAP. More info on [www.eaap2018.org](http://www.eaap2018.org) and [www.interbull.org/ib/2018\\_eaap](http://www.interbull.org/ib/2018_eaap).

The ICAR President is to attend the Interbull meetings in Dubrovnik over the weekend of Aug 25<sup>th</sup> and 26<sup>th</sup> 2018. One of the key items will be the appointment of the Vice Chair of the Interbull SC so as to provide a year's succession planning. The ICAR President will give a verbal update to the Board on the progress made at the Interbull meetings.

### **Interbull Annual Meetings**

2019, Cincinnati, Ohio, USA (with ADSA): 22-24 June 2019

2020, Leeuwarden, The Netherlands (with ICAR): Interbull Meeting dates tbc

2021, Davos, Switzerland (with EAAP): 28-30 August 2021

## **8. ICAR ‘Engagement’ Update July (All Items for Board information only)**

The CE and others continue to reach out to ICAR members or partners;

President will be at EAAP and Interbull meetings in Dubrovnik 25<sup>th</sup>, 26<sup>th</sup> August 2018

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## Chief Executive Report to ICAR Board

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### 9. ICAR Conferences (All Items for Board information only)

#### ICAR 2019 CZ: 16<sup>th</sup> – 21<sup>st</sup> June 2019

June 16<sup>th</sup>-21<sup>st</sup> 2019 (ICAR to run from Sunday 16<sup>th</sup> til Fri 21<sup>st</sup> June 2019. Starting with Board Sun 16<sup>th</sup> June 2019, Mon Tue SC/WG meetings and conference Wed 19<sup>th</sup> – Fri 21<sup>st</sup>.

IDF Analytical Meetings in the days Fri 21<sup>st</sup> til Tue 25<sup>th</sup> June 2019.

ICAR and LOCCZ have signed Conference agreement February 2018

ICAR-LOC2019 calls ongoing monthly.

#### ICAR 2020 NL: 07<sup>th</sup> – 12<sup>th</sup> June 2020.

Location Leeuwarden, Netherlands now confirmed with dates from 07<sup>th</sup> – 12<sup>th</sup> June 2020. Initial skeleton program under discussion with LOC2020 ICAR and Interbull.

Interbull Director to be part of ICAR team to liaise with LOCNL as programme is prepared.

LOC 2020 met in June and ICAR agreement has been reviewed and is with CEO of CRV for review and sign off – no update in August.

#### ICAR 2021 & 2022 :

ICAR 2022 : CE has sent letter to the three General Managers of our Canadian ICAR members (Canadian Dairy Network, CanWest DHI, and Valacta) asking them to discuss with their respective Board to discuss option of Canada hosting ICAR 2022.

ICAR 2021: Similar letter sent to Japie who is reviewing with his Board and other national bodies e.g. ARC and relevant Ministry.

### 10. Future ICAR and Service ICAR Board Meetings

#### 10.1 November Chairs & Board

As Face to Face ICAR Board meeting is Mon 12<sup>th</sup> Tue 13<sup>th</sup> November in Frankfurt we will hold Chairs communication zoom on the previous Tue 6<sup>th</sup> November 2018.

#### 10.2 Meeting Schedule Aug 2018 – Nov 2018.

**Table 3. Future Meetings: July 2018 – December 2018. (Version 21/08/18)**

| Org'n | Meeting | Date              | Start-finish (CET) | Venue | Notes     |
|-------|---------|-------------------|--------------------|-------|-----------|
| ICAR  | Board   | Tue<br>28/08/2018 | 20:00 - 21:00      | Rome  | Zoom call |
| ICAR  | Board   | Tue<br>25/09/2018 | 20:00 - 21:00      | Rome  | Zoom call |

|                        |                                   |                                                            |                                        |                  |                         |
|------------------------|-----------------------------------|------------------------------------------------------------|----------------------------------------|------------------|-------------------------|
| <b>S-ICAR</b>          | <b>Board</b>                      | <b>Tue<br/>23/10/2018</b>                                  | <b>19:00 - 20:00</b>                   | <b>Rome</b>      | <b>Zoom call</b>        |
| <b>ICAR</b>            | <b>Board</b>                      | <b>Tue<br/>23/10/2018</b>                                  | <b>20:00 - 21:00</b>                   | <b>Rome</b>      | <b>Zoom call</b>        |
| <b>ICAR<br/>CHAIRS</b> | <b>Board<br/>&amp;<br/>Chairs</b> | <b>Tue<br/>6<sup>th</sup> Nov</b>                          | <b>20:00 - 22:00</b>                   | <b>Rome</b>      | <b>Zoom call</b>        |
| <b>ICAR</b>            | <b>Board</b>                      | <b>Mon/Tue<br/>11<sup>th</sup> 12<sup>th</sup><br/>Nov</b> | <b>08:30 – 17:30<br/>08:30 – 12:30</b> | <b>Frankfurt</b> | <b>Face to<br/>Face</b> |

Martin Burke, Chief Executive,

Date 21st Aug 2018.