



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

**ICAR Chief Executive Report for ICAR Board Meeting
20:00 – 21:00 CET, Tuesday July 24th, 2018.**

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NOTE: THOSE PARTS OF THE CE REPORT HIGHLIGHTED IN YELLOW BELOW ARE IN THE OPINION OF THE CE THOSE THAT REQUIRE FURTHER DISCUSSION OR BOARD DECISION / APPROVAL.

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1 Priorities (Item for Board Information only)

Table 1. CE and ICAR Team 2018 priorities:

CE Goal Objective	By When;	Internal (I) External (E)
HR Policies Development	First Draft Nov. Board meeting – finalise December 2018	I
IT upgrade server, security and GDPR compliance	May 2018 (Complete)	I
Select & Implement New Accounting S/W package	September 2018	I
Staffing plan – Technical expertise for future ICAR	First Draft Nov. Board meeting – finalise December 2018	I
DNA Centre Accreditation – Launch & promote	May 2018 (Complete)	E
GenoEx PSE - release with Interbull	June 2018 (Complete)	E
Engagement – Outreach Program to key partner organisations	Agreed targets 2018	E
Communications – modernise digital channels to members, Press Releases, targeted items, blogs, etc	First Draft Nov. Board meeting – finalise December 2018	E

2 Update on Action Items from Previous ICAR Board Meeting(s)

Table 2. Update on Items that are not addressed elsewhere in this July 24th CE Board Report.

<u>Area</u>	<u>Item</u>	<u>Status/ACTION</u>
2.1 Victoria Agricultural Services (VAS) Patent challenge	New TPO submitted on 12 th March 2018 referencing 'Prior Use' in 2006 (Burdick et al) publication in Nature Genetics.	On June 11 th Bianca/Reinhard participated in follow up EFFAB PW call – Patent granted in EU, the Patent Watch (PW) group is preparing a new objection Bianca will update when.

2.2 DHI Future Projects Review ICAR Board Nov 30 th , 2018.	ICAR Board had mini breakout session on Nov 30 th meeting on future challenges and opportunities in DHI and how ICAR role can help.	How can ICAR help? ICAR needs to be timely otherwise the technology will be old and already in place with ICAR chasing to certify. ICAR has a practical role. CE to review with President after ICAR-Interbull meetings 24 th 25 th May, 2018 & Sensor TF meetings June 8 th . CE to circulate the November 2017 Summary to Board and review in the July ICAR Board meeting for action. See Appendix 1. 'Future DHI & ICAR Summary' circulated by CE – Exec Summary for Board discussion July 24 th .
2.3. Board Committees	HR Committee – ToRs endorsed Feb 7 th , 2018.	Jay will approach selected Board Members to form this HR Committee. Jay, Bianca, Kaivo, Japie, with MB. First meeting date for HR Committee has been set for July 27th at 2pm CET.
	Governance Committee – Board agreed Feb 7 th , 2018 to convene such a committee.	Jay has approached Daniel Lefebvre to Chair this Governance Committee. Jay will approach others to make up the Committee. 1 st task is to define the ToR. Ongoing
	Awards Review Ad Hoc Group – Board agreed Feb 7 th , 2018 to convene and ad hoc group to review ICAR's annual awards and recognitions.	Jay, Kaivo and Martin to review and revise the criteria for the various ICAR awards in time for Prague 2019. Set up first zoom late August early Sept '18
2.4 Membership Review	Define, categorise by activity our Members in the ICAR Database	Meeting held Apr 10 th – May 15 th – follow up meeting held June 27 th To do: Set up Member Activities in the Database to be in line with CoQ activities listed on audit sheets – to be completed by end July. Database being updated by Cesare - target is Jul 30th

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3. Finance Sub Committee (FSC) update;

FSC meeting held 18th July 2pm CET. Three main items for review/action;

- **Accounts Package** - ICAR Q2 2018 Financial Reports (Balance Sheet and Income Statement) **now direct from Quickbooks !**
 - o **Appendix 2.** ICAR Q2 2018 Balance Sheet
 - o **Appendix 3.** ICAR Q2 2018 Income Statement
 - o **Appendix 4.** Notes to ICAR Q2 Financials Reports
- **Business Risk Register** – CE has been working on a new document for Board Review called the ‘Business Risk Register’.
 - o **Appendix 5.** Business Risk Register (draft v3 21/06/18)
- This is a tool for CE and Board to ‘helicopter’ and assess Business Risk for both ICAR and Service ICAR. It is envisaged the operating procedure for this documents would be as follows;
 - o CE prepares draft in Q3 each year and submits to Board at its ‘end of year’ face to face meeting
 - o Board reviews and add/edits the appropriate risk reduction actions as it sees fit
 - o CE finalises and executes with Board as necessary.
 - o Reset again Q3 following year
- **Financial Inspector Job Description** - still under revision with FSC

4. ICAR Guidelines – Section Amendments (for Board Approval)

The following Sections of the Guidelines have been reviewed and updated. The changes have been reviewed and endorsed by respective the SC/WGs and ICAR Groups coordinator and are now submitted here for Board approval. In each case the changes cover both format and content and are highlighted in the ‘Change Summary’ in the header of each respective ‘guideline’

ICAR Guidelines **Section 7. Bovine Functional Traits (Appendix 6.)**

ICAR Guidelines **Section 8. Overview Certificate of Quality (Appendix 7.)**

Subject to Board approval these new or updated guidelines will be sent out to the ICAR members for comment and then afterwards be officially released on our website.

5. Sub Committee / Working Group/ Task Forces - Terms of Reference (ToR) Amendments (for Board Approval)

The following Sub Committee / Working Group / Task Forces' ToRs have been reviewed and updated. The changes, which cover both format and content, have been reviewed and endorsed by respective the SC/WGs/TFs, ICAR Groups coordinator and CE. They are now submitted here for Board approval.

ICAR's Interbull SC Terms of Reference (Appendix 8.) Interbull SC have simplified the ToRs of the Interbull SC to 3 or 4 pages and moved the more detailed operational aspects into Interbull Centre SOPs.

ICAR Artificial Insemination and Related Technologies WG Terms of Reference (Appendix 9.)

ICAR Breed Associations WG Terms of Reference (Appendix 10.)

6. Sub Committee / Working Group Updates

6.1 Animal Identification SC

ICAR had been giving access to Planet ID (now Datamars owned) to the List of Registered devices so they could search for ISO registered pet codes. CE has instructed Datamars that this link will stop and Datamars have agreed to move this registered device search back into ICAR's website as we are the ISO Registration.

6.2 Recording & Sampling Devices SC

Steven held a very productive Test Centre workshop in July 9 & 10 in Netherlands. Main focus was standardisation and streamlining of test centre < > ICAR SOPs. CE visited with Steven afterwards in Arnhem and reviewed progress on both Rec Device SC and Sensor TF deliverables (latter of which will be reviewed again at next Sensor TF call this Friday July 27th)

6.3 Milk Analysis SC (for Board Approval)

There is a new nominee/candidate from Valacta to join the MA SC. **Mr. Michel Grise** is the Quality Assurance and Continuous Improvement Manager for Valacta's Laboratory. His Curriculum Vitae is attached. **(Appendix 11.)** The CE would like to recommend to the Board to accept Michel as member of the MA SC.

6.4 Interbull

GenoEx-PSE: The Interbull Centre released the GenoEx-PSE service on 1st June 2018. Organisations interested in joining the service are required first to be an ICAR

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Accredited DNA Data Interpretation Centre. No uptake yet of GenoEx-PSE, CE has asked Interbull Centre and they will follow up with those members who subscribed to ICAR's DNA Centre Accreditation.

Interbull Meetings;

Interbull Technical Workshop in Dubrovnik, Croatia: 25 and 26 August 2018

The 2018 Interbull Technical Workshop in Dubrovnik will focus on the development of Interbull Services, including "SNPMace", "Mendelian Sampling Test" and "InterGenomics-Holstein"; (www.interbull.org/ib/2018_technical_workshop).

Joint Interbull-EAAP session at the EAAP meeting in Dubrovnik, Croatia: 27-31 August 2018

EAAP and Interbull will once again organise joint sessions on the first day of EAAP. More info on www.eaap2018.org and www.interbull.org/ib/2018_eaap.

Interbull Annual Meetings

2019, Cincinnati, Ohio, USA (with ADSA): 22-24 June 2019

2020, Leeuwarden, The Netherlands (with ICAR): Interbull Meeting dates tbc

2021, Davos, Switzerland (with EAAP): 28-30 August 2021

7. ICAR Membership Application (for Board Approval)

ICAR has received an application for full Membership from a small Swedish milk recording service provider called RADgivarna (<https://www.radgivarna.nu/>) See **Appendix 12. Membership Application from RADgivarna** – for ICAR Board discussion and approval.

Boumatic – Also as a result of Steven's engagement with Boumatic in Netherlands in July, they since have applied and been accepted as an Associate Member of ICAR.

8. ICAR 'Engagement' Update July (All Items for Board information only)

The CE and others continue to reach out to ICAR members or partners;

China - CE had discussions with Kaijun Guo of Beijing Agricultural University and Kees de Koning Chair of the Sino Dutch Dairy Development Centre (SDDDC), a cooperation between Wageningen UR, China Agricultural University, Royal Friesland Campina, CRV, QLIP, Rabobank and 5 Chinese organisations. The Chinese dairy sector is changing fast and becoming more mature. There is a lot of interest in improving farm management, in breeding, health management, sensor technology is becoming more accepted, quality control also etcetera.

The idea is to have a one-day seminar/conference in the fall of 2019 together with

ICAR, SDDDC and other ICAR Members, the Dairy Association of China on the role of breeding and milk recording in farm management under Chinese conditions. It might give a better understanding also of the role of ICAR. It is important that if ICAR is involved that it remains neutral and the conference involves other members who are active in China e.g. Denmark USA, Canada, NZ, Australia etc. CE has given a positive indication of support subject to further details on event, involvement parties, costs etc

CE and Steven Sievert visited with Gerben De Jong CRV on Sensor work
Also visited with Frido Hamoen and we agreed to arrange a further visit to Leeuwarden at the end of 2018

Others from Board members – Verbal on the night.

9. ICAR Conferences (All Items for Board information only)

ICAR 2019 CZ: 16th – 21st June 2019

June 16th-21st 2019 (ICAR to run from Sunday 16th til Fri 21st June 2019. Starting with Board Sun 16th June 2019, Mon Tue SC/WG meetings and conference Wed 19th – Fri 21st.

IDF Analytical Meetings in the days Fri 21st til Tue 25th June 2019.

ICAR and LOCCZ have signed Conference agreement February 2018

The first ICAR-LOC2019 call was held on June 27th as we begin preparations for next year's conference – Good meeting, professional PCO also on call. Next meeting Aug 1st, 2018 and monthly from now on.

ICAR 2020 NL: 07th – 12th June 2020.

Location Leeuwarden, Netherlands now confirmed with dates from 07th – 12th June 2020. Initial skeleton program under discussion with LOC2020 ICAR and Interbull.

Interbull Director to be part of ICAR team to liaise with LOCNL as programme is prepared.

LOC 2020 met in June and ICAR agreement has been reviewed and is with CEO of CRV for review and sign off – no update in July.

ICAR 2021 & 2022 :

ICAR 2022 : CE has sent letter to the three General Managers of our Canadian ICAR members (Canadian Dairy Network, CanWest DHI, and Valacta) asking them to discuss with their respective Board to discuss option of Canada hosting ICAR 2022.

ICAR 2021: Similar letter sent to Japie who is reviewing with his Board and other national bodies e.g. ARC and relevant Ministry.

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10. Future ICAR and Service ICAR Board Meetings

10.1 November Chairs & Board

As Face to Face ICAR Board meeting is Mon 12th Tue 13th November in Frankfurt we will hold Chairs communication zoom on the previous Tue 6th November 2018.

10.2 Meeting Schedule July 2018 – Nov 2018.

Table 3. Future Meetings: July 2018 – December 2018. (Version 16/07/18)

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
S-ICAR	Board	Tue 24/07/2018	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 24/07/2018	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 28/08/2018	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 25/09/2018	20:00 - 21:00	Rome	Zoom call
S-ICAR	Board	Tue 23/10/2018	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 23/10/2018	20:00 - 21:00	Rome	Zoom call
ICAR CHAIRS	Board & Chairs	Tue 6th Nov	20:00 - 22:00	Rome	Zoom call
ICAR	Board	Mon/Tue 11 th 12 th Nov	08:30 – 17:30 08:30 – 12:30	Venue TBD	Face to Face

Martin Burke, Chief Executive,

Date 18th July 2018.