



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

**ICAR Chief Executive Report for ICAR Board Meeting
20:00 – 21:00 CET, Tuesday April 24th, 2018.
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18 April 2018**

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NOTE: THOSE PARTS OF THE CE REPORT HIGHLIGHTED IN **YELLOW** BELOW ARE IN THE OPINION OF THE CE THOSE THAT REQUIRE FURTHER DISCUSSION OR BOARD DECISION / APPROVAL.

Chief Executive Report to ICAR Board

April 24th, 2018

1 Priorities (Item for Board Information only)

Table 1. CE and ICAR Team 2018 priorities:

CE Goal Objective	By When;	Internal (I) External (E)
HR Policies Development	December 2018	I
IT upgrade server, security and GDPR compliance	May 2018	I
Select & Implement New Accounting S/W package	September 2018	I
Staffing plan – Technical expertise for future ICAR	December 2018	I
DNA Centre Accreditation – Launch & promote	May 2018	E
GenoEx PSE - release with Interbull	June 2018	E
Engagement – Outreach Program to key partner organisations	Agreed targets 2018	E
Communications – modernise digital channels to members, Press Releases, targeted items, blogs, etc	December 2018	E

2 Update on Action Items from Previous ICAR Board Meeting(s)

Table 2. Update on Items that are not addressed elsewhere in this Apr 24th CE Board Report.

<u>Area</u>	<u>Item</u>	<u>Status/ACTION</u>
2.1 EU DG Sante ICAR relations	Director of Interbull Centre Toine Roozen visited Zootechnical Committee EC Brussels in week of March 05 th 2018	Summary of visit to be shared with Board upon receipt from Interbull.
2.2 Victoria Agricultural Services (VAS) Patent challenge	Patent Watch (PW) Group of EFFAB and ICAR rep Reinhard Reents held further call on 07 th March 2018 and all agreed to file a further Third Party Observation (TPO)	New TPO submitted on 12 th March 2018 referencing 'Prior Use' in 2006 (Burdick et al) publication in Nature Genetics.
2.3 DHI Future Projects Review ICAR Board Nov 30 th 2018.	ICAR Board had mini breakout session on Nov 30 th meeting on future challenges and opportunities in DHI and how ICAR role can help.	CE to summarise 'board team's suggestions from the 30 th Nov and try and recommend next steps if ICAR has a practical role.

2.4. Board 'sub committees'	HR Board Committee – ToRs endorsed Feb 7 th , 2018.	Jay will approach selected Board Members to form this HR Committee.
	Governance Committee – Board agreed Feb 7 th , 2018 to convene such a committee.	Jay will approach selected Board Members to form this Governance Committee with 1 st task to define the ToR.
	Awards Review Ad Hoc Group – Board agreed Feb 7 th , 2018 to convene and ad hoc group to review ICAR's annual awards and recognitions.	Jay, Kaivo and Martin to review and revise the criteria for the various ICAR awards in time for Prague 2019.
2.5 Membership Review	Define, categorise by activity our Members in the ICAR Database	Meeting held Apr 10 th – definitions agreed, categorising of Members' Activity underway – follow up meeting May 15 th .

3 SERVICE ICAR General Assembly

3.1 Agenda

3.1.1 Financials SERVICE ICAR 2017 Year End (GA Approval).

The CE and Financial Inspectors present the SERVICE ICAR year end 2017 Financial Reports to the General Assembly of SERVICE ICAR.

Appendix 1 (SERVICE ICAR 2017 Balance Sheet),

Appendix 2 (SERVICE ICAR 2017 Income Statement),

Appendix 2a. (Breakdown of Income in SERVICE ICAR 2017)

Appendix 3 (Explanatory Notes to SERVICE ICAR 2017 Financial Reports).

3.1.2 AOB

3.1.3 Adjourn

4. Finance Sub Committee (FSC) update;

FSC meeting held 24th April 2pm CET. Two main items for review/action;

- Accounts Package
- Risk Register

CE will update board on progress of both verbally on Apr 24th Board.

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5 Sub Committee / Working Group Updates

5.1 Animal Identification SC

ISO WG3 meeting in Rome on April 19th – ICAR will be represented by Andie.

Jo Quigley convening meeting of SC to be held in May

5.2 Recording & Sampling Devices SC

Terms of Reference for RSD SC have been redrafted. Main changes to bring it to this version 5.0 are to reformat the May 2015 version (Version 3.0) using the ICAR standard format (2018) for Terms of Reference (ToR).

(See **Appendix 4 Terms of Reference for ICAR Recording & Sampling Devices SC** V5 for **Board Approval**)

New webpage for Certified Meters released in April, including Routine check and User manuals online, see <https://www.icar.org/index.php/certifications/icar-certifications-for-milk-meters-for-cow-sheep-goats/certified-milk-meters/>

5.3 Milk Analysis SC

CE and Silvia Orlandini had 'one on one' calls with each member of the MA SC in last two weeks. This proved a very useful exercise with good feedback sought and received. The outcome of the call will be a new way of working where Project leaders will be identified to lead each key MASC project and a Chair will convene progress reviews on zoom minimum of 4 times per year. CE plans to approach prospective Chair in next weeks and hopes to make recommendation re appointment to ICAR Board in May.

ICAR PT 2018 – In this March 2018 round we had 46 laboratories from 28 countries. Our automated report generation software produced all the reports which were dispatched to the members' lab clients by April 20th.

5.4 Interbull

Interbull SC have simplified the ToRs of the Interbull SC to 3 or 4 pages and moved the more detailed operational aspects into Interbull Centre SOPs. ToRs now to be sent to ICAR-Interbull TF before submitting to Board.

ICAR Accreditation of DNA Data Interpretation Centres: The DNA Data Interpretation Centres ICAR accreditation is now available to all Members and a joint announcement between ICAR /Interbull has been sent.

GenoEx-PSE: GenoEx-PSE will be launched before 1 June 2018. Organisation interested in joining the service are required to be an ICAR Accredited DNA Data Interpretation Centre.

Upcoming Interbull Meetings;

Joint Interbull-ADSA Symposium 27 June 2018 (Knoxville, Tennessee, USA)

As part of the 2018 ADSA annual meeting (24-27 June 2018), and Interbull are jointly organising a Symposium on “*Phenotyping and genetics in the New Era of sensor data from automation*”. Further details on www.adsa.org/2018/program and www.interbull.org/ib/2018_joint_interbull_adsa_symposium.

Interbull Technical Workshop in Dubrovnik, Croatia: 25 and 26 August 2018

The 2018 Interbull Technical Workshop in Dubrovnik will focus on the development of Interbull Services, including “SNPMace”, “Mendelian Sampling Test” and “InterGenomics-Holstein”; (www.interbull.org/ib/2018_technical_workshop).

Joint Interbull-EAAP session at the EAAP meeting in Dubrovnik, Croatia: 27-31 August 2018

EAAP and Interbull will once again organise joint sessions on the first day of EAAP. More info on www.eaap2018.org and www.interbull.org/ib/2018_eaap.

Interbull Annual Meetings

2019, Cincinnati, Ohio, USA (with ADSA): 22-24 June 2019

2020, Leeuwarden, The Netherlands (with ICAR): Interbull Meeting dates tbc

2021, Davos, Switzerland (with EAAP): 28-30 August 2021

5.5 Other Section / Groups Updates

Guidelines Section 1.0 – in our update of Guidelines last summer the General Rules section 1.0 was not reviewed. It has since been reviewed by the Secretariat and brought into line with rest of the updated guidelines (See **Appendix 5. ICAR Guidelines Section 1.0** for **Board Approval**)

Functional Traits WG – On March 12th CE and Christa Egger Danner convened a call on ICAR’s plans for addressing Recording of Welfare traits. Good meeting with practical approach outlined – follow up meeting was held in April 23rd with world-wide input/participation, including experts from Canada, USA, Australia. Goal is to develop an international ICAR guideline for welfare trait recording.

6 ICAR ‘Engagement’ Update (All Items for Board information only)

The CE and others continue to reach out to ICAR members or partners;

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CRV – Hans Wilmink retirement 28th March 2018. Jay Mattison, Niels Henning Nielsen, Bianca Lind, Frido Hamoen of the ICAR Board and CE Martin Burke all attended Hans' retirement where CE formally acknowledged and recognised the great contribution Hans has made to ICAR over the last 30 years. On Behalf of ICAR Board and staff CE also presented a painting to Hans by way of retirement gift.

Taiwan (CE/Charl Hunlun) – VIP countries (Vietnam, Indonesia and Philippines) inviting ICAR to visit in September. Zoom set up in next week to review plan.

Irish Government – CE supported and provided guideline interpretation on EID as Dept of Agriculture make plans for EID introduction.

ISO – Annual Report sent to Geneva April 11th, 2018, Andie representing ICAR at meetings in Rome April 19th, 2018.

IDF – CE and Silvia Orlandini attending IDF Analytical week in Dublin Ireland 23-24th April 2018

Others from Board members – Verbal on the night.

7 ICAR Conferences (All Items for Board information only)

ICAR 2018 NZ:

Post event Survey Report is attached. (**Appendix 6 Auckland ICAR 2018 Survey**) Results will be reviewed in an After-Action Review (AAR) to be scheduled in May for LOCNZ / ICAR/ Interbull – LOCCZ2019 will also be invited – doodle sent - scheduled for May.

ICAR 2019 CZ: 16th – 21st June 2019

June 16th-21st 2019 (ICAR to run from Sunday 16th til Fri 21st June 2019. Starting with Board Sun 16th June 2019, Mon Tue SC/WG meetings and conference Wed 19th – Fri 21st.

IDF Analytical Meetings in the days Fri 21st til Tue 25th June 2019.

ICAR and LOCCZ have signed Conference agreement February 2018

ICAR 2020 NL: 07th – 12th June 2020.

Location Leeuwarden, Netherlands now confirmed with dates from 07th – 12th June 2020. Initial skeleton program under discussion with LOC2020 ICAR and Interbull.

Interbull Director to be part of ICAR team to liaise with LOCNL as programme is prepared.

ICAR 2021 ??:

CE, Bianca Lind, Japie van der Westhuizen and Jorge Lama convened first zoom call to discuss options on Mon Apr 23rd – verbal update to Board by CE on Tue Apr 24th, 2018.

8. Future ICAR and Service ICAR Board Meetings

8.1 Meeting Schedule March 2018 – Nov 2018.

Table 3. Future Meetings: April 2018 – December 2018. (Version 17/04/18)

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
ICAR + SI GA for Accounts	Board	Tue 24/04/2018	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 29/05/2018	20:00 - 21:00	Rome	Zoom call
ICAR CHAIRS	Board & Chairs	Tue 19/06/2018	20:00 - 22:00	Rome	Zoom call
ICAR	Board	Tue 26/06/2018	20:00 - 21:00	Rome	Zoom call
S-ICAR	Board	Tue 24/07/2018	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 24/07/2018	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 28/08/2018	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 25/09/2018	20:00 - 21:00	Rome	Zoom call
S-ICAR	Board	Tue 23/10/2018	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 23/10/2018	20:00 - 21:00	Rome	Zoom call
ICAR CHAIRS	Board & Chairs	Tue 20/11/2018	20:00 - 22:00	Rome	Zoom call
ICAR	Board	NOV DATES TBD	08:30 – 17:30 08:30 – 12:30	Venue TBD	Face to Face

Martin Burke, Chief Executive,

Date 17th April 2018.