THE GLOBAL STANDARD
FOR LIVESTOCK DATA

MINUTES SERVICE-ICAR BOARD

(Conference call)

DATE 29TH AUGUST 2017
TIME 19H00 TO 20H00

1. Call to order and approval of the agenda

In attendance: Jay Mattison (President), Niels H. Nielsen, Daniel Lefebvre, and Laurent Journaux. From the Secretariat: Martin Burke (CE), Charl Hunlun, Elena Couto, Silvia Orlandini and Cesare Mosconi.

Apologies: Bianca Lind, Brian Wickham, and Andie Dimitriadou.

MOTION: It was duly moved, seconded and carried that the agenda is approved as presented.

2. Approval of the minutes of 28th March, 2017

MOTION: It was duly moved, seconded and carried that the minutes of 28th March, 2017 are approved and that they be put on file in the secretariat by way of official record of the minutes.

3. CE Report

3.1. Financials & Administration

<u>Agreement ICAR and S.I.</u>
The CE presented the existing document with some wording adjustment to adapt it to the current management and brand and logo. Some feedback is needed to finalise the document which is presented with track changes visible for all.
There was a general discussion mainly focused on relations between ICAR and S.I. for better understanding of new members how General Assembly and Board are running.
Martin Burke explained that S.I. is fully owned by ICAR and for this reason should be difficult to have a conflict. The services are provided by S.I. as business company but the certificates are issued by ICAR. S.I. cannot license third parties to use the brand and logo of ICAR. Laurent Journaux pointed out the importance that S.I. cannot have business without agreement of ICAR, the company is not completely free to use ICAR trademarks. He also noted that in the agreement the DNA analysis is not covered; the CE will modify to contemplate also this activity. It will be also important to specify the “no cost” for the use of logo and know-how of ICAR by S.I.

The Board requested the CE to review the document considering all the comments and prepare a new version for the full ICAR Board at the end of September.

Action: The Secretariat will review the ICAR – Service ICAR agreement in light of the Board's comments and prepare a new version for the full ICAR Board meeting end of September.
Also, the Board requested that the Secretariat provide a short explanatory summary of the relationship, roles and responsibilities between ICAR and Service ICAR. This to be put up on the Board Handbook on the Board web area for review at the next ICAR meeting in September.

Financials - QTR2 update
Martin Burke informed about the meeting with the Financial Sub Committee (FSC) on 22/8. It was decided to have every quarter an update of finances. Now FSC and Secretariat are working on new forms of BS and IS and supplementary notes. Niels H. Nielsen asked about the forecast presented for Interbeef in this QTR2 and the difference with budget. The CE explained that this activity is taking place during the third quarter. Martin Burke confirmed that this activity at the moment is not giving any profit; the WG is looking to some new member from Oceania, probably starting in 2018.

Action: The Board is looking forward to the new reporting formats from the FSC.

4. Meeting schedule 2017

The schedule of next meetings is confirmed as presented in the CE report.

5. Any other business

Elena Couto informed that now all documentation is ready to proceed with a General Assembly to appoint new Board members.

Action: The Secretariat will prepare a short information note on procedure and will arrange a Zoom call. Dates to define.

6. Adjourn

The meeting was closed on at 19h45.