



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

**ICAR Chief Executive Report for ICAR Board Meeting
20:00 – 21:00 CET, Tuesday October 24th, 2017.**

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18 October 2017

Table of Contents

1. PRIORITIES 2017.....	2
2. PREVIOUS BOARD ACTION UPDATES	2
3. FINANCIAL / ADMINISTRATION	4
4. ICAR SC/ WG UPDATES	5
5. ICAR CONFERENCES	7
6. FUTURE ICAR / S. ICAR BOARD MEETINGS	8

NOTE: THOSE PARTS OF THE CE REPORT HIGHLIGHTED IN **YELLOW** BELOW ARE IN THE OPINION OF THE CE THOSE THAT REQUIRE FURTHER DISCUSSION OR BOARD DECISION / APPROVAL.
ALSO ITEMS WILL BE FLAGGED AS EITHER ;

'ITEM FOR FOR BOARD INFORMATION ONLY'

OR

'ITEM FOR BOARD APPROVAL'

Chief Executive Report to ICAR Board

October 24th, 2017

1 Priorities (Item for Board Information only)

CE and ICAR Team 2017 priorities are:

- ✓ Financial Sub Committee - Quarterly Management Reporting
- ✓ GenoEx PSE & Accreditation - Implement
- ✓ ICAR & Interbull Task Force – implement
- ✓ Sensor Task Force – set baseline/guidelines for members.
- ✓ Guidelines 2017 Project - Revamp
- ✓ Global Reach – Latin America – Support Pilot.
- ✓ Building Bridges with Key Organisations – Foster strategic alliances /agreements; Including EU: IDF; ISO; EFFAB, DG SANCO, ASAD etc.
- ✓ Building ICAR's QMS in line ISO 17065 – ICAR ISO accreditation for S-ICAR as a Certification Body (CB) review further in 2017.

2 Update on Action Items from Previous ICAR Board Meeting(s)

Table 1. Update on Items that are not addressed elsewhere in this Oct 24th CE Board Report.

<u>Area</u>	<u>Action</u>	<u>Status</u>
2.1 EU Genetic reference centres for Genetic evaluations	CE to request copy of ITBC application to share with ICAR Board.	File shared with Board Sept 26 th - Request sent to Interbull to share publicly as it is a good summary and useful to members – Toine reviewing and will revert with 'share' copy.
2.2 Victoria Agricultural Services (VAS) Patent challenge	ICAR to set up a work group to liaise with EFFAB to challenge this patent globally for its members	ICAR Board agreed with PW to wait on EPO decision and then object - have 9 months window to object after acceptance date. Also agreed Reinhard Reents will represent ICAR in all subsequent EFFAB PW calls – next one Dec 06 th 3pm CET.

2.3 EU DG Sante ICAR relations	Proposed Action from June 11 th Board that ICAR should arrange a meeting with Alf Fuessel.	CE and Director of Interbull Centre to arrange visit with Dr. Alf-Eckbert Fuessel before end of 2017.
2.4. ICAR 2018 Budget Approval	Move approval to after QTR 3 each year.	SOP # 02_ADM-0002 Process for ICAR and S.I budget preparation and approval is with FSC for review Sept 22 nd . CE will share SOP and discuss at Nov 30 th Board face to face in Paris.
2.5. Board 'sub committees'	Nomination Cttee: Niels Henning Nielsen, Bevin Harris, Japie van der Westhuizen	Niels will provide update/report to Board in Nov 30 th f2f meeting
	HR Board Cttee: Jay Mattison, Kaivo Ilves, Daniel Levebvre, +	Jay will provide update/report to Board in Nov 30 th f2f meeting
	ToRs of Board Sub Committees	Daniel Lefebvre to conduct review of the Board sub- committee ToRs for review at ICAR Board Nov 30 th f2f meeting.
2.6 ICAR – Service ICAR agreement	The latest and current version is dated January 2009 – needs updating	CE and President recommend that this ICAR-SI agreement be left as is and be taken into consideration again in context of overall governance review - park until then.
2.7 General Assembly	Review and freshen GA format	CE will review and make recommendations to the Board to 'liven up' format of GA for Auckland. CE to put on agenda for ICAR Board Nov 30 th f2f meeting.

October 24th, 2017

3 Financial / Administration

3.1 Financials QTR 3 Update – SERVICE ICAR & ICAR (New Format for Board Approval – numbers for info only)

The CE and Finance Sub Committee (FSC) recommended to present a quarterly update to the Board through the year on Actual versus Budget for ICAR and SERVICE ICAR.

Both ICAR and S.I. Quarter 3 2017 Actual Versus Budget position (up to Sept 30th, 2017) and as presented to the FSC Oct 20th are reported here (in the new formats);

SERVICE ICAR:

Appendix 1 (SERVICE ICAR QTR 3/17 Balance Sheet),

Appendix 2 (SERVICE ICAR QTR 3/17 Income Statement),

Appendix 3 (Explanatory Notes to SERVICE ICAR QTR3/17 Financial Reports).

ICAR:

Appendix 4 (ICAR QTR 3/17 Balance Sheet),

Appendix 5 (ICAR QTR 3/17 Income Statement),

Appendix 6 (Explanatory Notes to ICAR QTR3/17 Financial Reports).

There is an FSC meeting scheduled Fri 20th October, after which the Q3 New report formats will be approved for loading to the Board area.

3.2 Finance Sub Committee SOPs update; -

The following SOPs are completed by the FSC and will be presented for Board approval at the Nov 30th Face to Face meeting;

- Budget process
- Investment Policy
- Reserve Policy

3.3 Agenda for ICAR Board November 30th Paris; - (Item for Board review/input)

After discussions held between CE, Jay Mattison, Niels Henning Nielsen and Daniel Lefebvre on Oct 12th and ICAR staff on Oct 17th the following agenda was drafted for the upcoming ICAR Board face to face (f2f) in Paris on November 30th. **(Appendix 7.)**

Board members are kindly asked to review and feedback any suggested additions to this proposed agenda, either directly at this meeting or by email afterwards to CE (feedback before the 1st November would be appreciated).

4 Groups Updates (Item for Board Info only)

4.1 Milk Analysis SC

ICAR needs to give new life to the MA Sub Committee.

First priority should be to get some new members into the MASC.

CE proceeding with the following steps to recruit members;

1. Silvia in the first instance to send a 'call' to all the 50 lab managers who participated in the 2017 ICAR PT. (Silvia has been supporting these lab managers active in ICAR).
- overdue – will send out end Oct
2. Martin/Silvia/Harrie to review this list and make a short list of people to 'target' for personal follow up call. (Nov)
3. With respect to Chair – will ask the MASC to rotate the chairing of next few MASC meetings among the members until we arrive at a suitable chair candidate. This will give us time while achieving the more important task of building capacity and enthusiasm within the group.

4.2 Animal Identification SC

CE, Andie Dimitriadou and Jonas Persson attended the ISO WG 3 meeting in Delft, Netherlands on 4th and 5th Oct. The meeting was positive and relations between new secretary Weine Fockinga of NEN and ICAR are also positive. Andie will report back to the ICAR ID SC.

CE met with ID Manufacturers Allflex, Datamars and Caisley in Dublin on Sept 08th at their request. Agenda items were 1. Competent Authorities lack of engagement with ICAR and 2. Quality in the Field. Further meeting scheduled for Nov 6th which Jo and CE will attend and report back to SC.

4.3 Recording & Sampling Devices SC

Sensor TF: Next meeting face to face planned for November 7th in Amsterdam

RSD SC: Face to Face on 08th and 9th November in Amsterdam

4.4 Interbull

ICAR/Interbull TF: - the key priorities for the Task Force are;

The refresh and rewrite of the agreement between ICAR and the Interbull Centre in SLU.

Chief Executive Report to ICAR Board

October 24th, 2017

Next steps;

SLU reviewed draft.

Interbull SC reviewed draft at its SC meeting in Tallinn, Estonia in late August

ICAR – Interbull Ops TF to review all feedback at its Sept / Oct meetings and make plan for completion then

President has reviewed latest version and has some questions to be answered before we can proceed further – under review and will require more time than initially forecasted – President to give verbal update to Board.

Release of ICAR Accreditation of DNA Centres & GenoEx-PSE Service.

Brian Van Doormaal and the DNA WG have completed and tested the Data 'Test' file named 'Cuckoo' - a 'mini exam' for genetic evaluation houses who want to conduct parentage + identification and who want to enter GenoEx PSE service. ICAR recognises and thanks our members in the DNA WG including VIT for putting extra volunteering effort to help refine and test this key software.

ICAR will pay CDN for the development work done to create this Cuckoo Software to the value of €4,000 (exc VAT). ICAR will then own the IP rights to the Software. All future development work will be budgeted upfront

Brian Van Doormaal Toine Roozen and CE will work out the Service offering in November so we can start processing the first 4 applicants which have been waiting for delivery for some time.

ICAR/Interbull brand logo – integration.

For review after Agreement is sorted – pick up in QTR 4 2017

4.5 Other Groups Updates

Artificial Insemination Recording Technologies – (Item for Board information only)

CE & Groups coordinator held meeting with AI RT WG on Oct 09th with the goal of adding new members to the WG. Good progress has been made since and already two new members identified;

Lamberto Morelli (ITALY – ANAFI/INSEME)

Gosse Veninga (NETHERLANDS – CRV)

Also Bianca Lind has committed to finding a nominee from Germany to join.

At the meeting it was agreed to see if we can also engage with the straw manufacturers like Minitub and IMV to be observers and contributors to the WG. A further follow up meeting is being held Oct 23rd.

5 ICAR Conferences (All Items for Board information only)

ICAR 2018 NZ: (07-11th Feb ICAR/Interbull and 11th – 16th WGALP)

<http://www.icar2018.nz/icar18>

CE and Dir of Interbull met with the NZ LOC again on Oct 11th.

Items reviewed, Registration, Program and Sponsorship. Program being finalised with input from ICAR & Interbull – next meeting scheduled Nov 1st at 0900hrs CET.

ICAR 2019 CZ: 16th – 21st June 2019

June 16th-21st 2019 (ICAR to run from Sunday 16th til Fri 21st June 2019. Starting with Board Sun 16th June 2019, Mon Tue SC/WG meetings and conference Wed 19th – Fri 21st.

Seeking to run IDF Analytical Meetings in the days Fri 21st til Tue 25th June 2019.

ICAR 2020 NL: 07th – 12th June 2020.

Location Leeuwarden, Netherlands now confirmed with dates from 07th – 12th June 2020. Initial skeleton program under discussion with LOC2020 ICAR and Interbull.

Chief Executive Report to ICAR Board

October 24th, 2017

6. Future ICAR and Service ICAR Board Meetings

6.1 Meeting Schedule August 2017 – Feb 2018.

Table 2. Future Meetings: August 2017 – February 2018. (Version 26/07/17)

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
S- ICAR	Board	Tue 24/10/2017	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 24/10/2017	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Thursday 30/11/2017	0830:1730	Paris FGE	Face to Face
S- ICAR	Board	Tue 23/01/2018	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 23/01/2018	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Wed 07/02/2018	09:00 - 12:30	Auckland NZ	Face to Face
ICAR	Board & Chairs	Wed 07/02/2018	14:00 - 18:00	Auckland NZ	Face to Face

Martin Burke, Chief Executive,

Date 18th October 2017.