THE GLOBAL STANDARD
FOR LIVESTOCK DATA

MINUTES ICAR BOARD

ICAR Board meeting (Conference call)

DATE 29TH AUGUST 2017
TIME 20H00 TO 21H00 CET

1. Call to Order & Approval of Agenda

In attendance: Jay Mattison (President), Niels H. Nielsen, Daniel Lefebvre, Laurent Journaux, Kaivo Ilves, Jorge Lama, Hans Wilmink, and Japie van der Westhuizen. Inspectors: Neil Petreny and Josef Kuçera. Staff: Martin Burke (CE), Silvia Orlandini, Charl Hunlun, Cesare Mosconi, and Elena Couto.

Apologies: Bevin Harris, Bianca Lind, Brian Wickham, and Andie Dimitriadou.

The President informed that a closed meeting will start following the official Board meeting.

MOTION: It was duly moved, seconded and carried that the agenda is approved as presented.

2. Approval of the minutes

There was one amendment to the minutes of ICAR Board meeting of July 25th as Jay Mattison requested we state that the QTR2 Financial Reports be formally put on file in the secretariat by way of official record in the minutes.

MOTION: It was duly moved, seconded and carried that the minutes of the Board of 25th July 2017 are approved with amendment requested.

3. CE Report

3.1 Priorities

The items for discussion are highlighted in the CE report, if there is a need for more information an email can be sent to Martin Burke.

3.2 Update on action items from previous ICAR Board

Interbull Centre EURC: Martin Burke informed about the successful application from the Interbull Centre which has been notified by the European Commission regarding the appointment as EURC (European Union Reference Centre) from November 2018. A press release (appendix 1) has been circulated.

In response to a question from Daniel Lefebvre as to what this means for ICAR and its members, Laurent Journaux explained this new regulation gives more power to the Centre with respect to validating EU national genetic evaluation schemes, so a more important role for the ITBC has been recognised. The Board requested that the Interbull Centre to share its application submittal document with the Board by way of further information and background.

Hans Wilmink pointed out that the success of the application was a result of the good cooperation between ICAR and Interbull for this success.

Action: CE will request from the Interbull Centre a copy of the Submittal/Application document to share with the ICAR Board.

VAS Patent Application: With respect to the EU Patent Office review of the Victoria Agricultural Services (VAS) patent application, the CE informed the Board that the EFFAB Patent Watch Group will be holding a conference call on September 12th to follow up on our collective objection strategy.

Action: ICAR CE and/or Bianca Lind will attend this EFFAB PW call on Sept 12th and report back at the next ICAR Board meeting in September

ICAR Handbook: The presentation of the ICAR handbook has been simplified and is now available on the restricted web area for the ICAR Board.

ICAR Board Nomination Committee: The President has asked Niels Henning Nielsen to work with Board members Bevin Harris and Japie van der Westhuizen to review the ICAR Board Nomination Process. All three accepted the duty.

ICAR Board HR Sub Committee; The President has asked Kaivo Ilves and Daniel Levebvre in initial instance to help him form the Board HR Sub Committee. They will review adding further members.

ICAR-Service ICAR Agreement 2009: Martin Burke illustrated appendix 2 with ICAR-SERVICE-ICAR Srl agreement signed in 2009. This agreement needs an update and some points were already discussed at the S.I. Board just before this meeting. For better understanding, he explained that S.I. is fully owned by ICAR and for this reason should be difficult to have a conflict. The services are provided by S.I. as business company but the certificates are issued by ICAR. S.I. cannot license third parties to use the brand and logo of ICAR. The Board also noted that in the agreement the DNA analysis is not covered; the CE will modify to contemplate also this activity. It will be also important to specify the “no cost” for the use of logo and know-how of ICAR by S.I. Hans Wilmink suggested to refer also to the staff costs now in S.I. providing support to ICAR.

Action: The Secretariat will review the document and prepare a revised draft for the full ICAR Board meeting end of September.

3.3 Financial / administration

QTR 2 update SERVICE-ICAR for information

The QTR2 of S.I. was presented for information and the advice that figures did not have a great value as compared to April 2016. From 2018 on the reporting period will be quarterly to facilitate comparison. Jay Mattison asked the chair about objective/deadline to have new forms available. Neil Petreny was confident that forms be ready by the end of 2017 and in use starting 2018.

Finance Sub-Committee update

Martin Burke informed about the meeting of the FSC on 22nd August which focused mainly on format and not on figures. The CE will draft separately a document for policy investment, policy reserve and budget process. The President thanked for the working progress.

3.4 Groups’ updates

SC Milk Analysis

The CE informed that following resignation from Gavin Scott as chair of the SC a call for nominees was issued and a report progress will be presented to the ICAR Board in September.

SC Animal Identification

As agreed with the Board, Martin Burke talked to Jo Quigley to offer the Chair position of the SC. At the moment, she was discussing with her manager and will revert to CE next week.

SC RSD and Sensor TF

Face to face meetings are scheduled from 7th to 9th November 2017 in Amsterdam and the CE and Andie Dimitriadou will be in attendance.

SC Interbull

The CE informed that during the Interbull Business meeting on 27th August 2017 in Tallinn (Estonia), the following four candidates were proposed as Interbull Steering Committee members.

- Matthew Shaffer (Australia; SC member since 2016, representing Oceania)
- Marija Klopčič (Slovenia; SC member since 2014, representing East European countries)
- Brian van Doormaal (Canada, SC member since 1996, one of two representatives for North America)

- Gordon Doak (USA, new SC Member, one of two representatives for North America)

The Interbull SC requests the ICAR Board to endorse these 4 candidates for 4-year terms from 2017-2021 to the Interbull Steering Committee.

MOTION: It was duly moved, seconded and carried that Matthew Shaffer, Marija Klopčič, Brian van Doormaal, and Gordon Doak are endorsed as members of the Interbull Steering Committee for the period 2017-2021.

ICAR/Interbull TF
The CE informed about progress with this TF. Toine Roozen and Reinhard Reents will prepare a first draft for discussion and feedback from the Steering Committee and will come back in September 15th when a call is scheduled. then to Board in September. The President and Hans Wilmink considered more realistic to have a document ready for the October Board meeting than September. Both were happy with progress and optimistic.

Release of ICAR Accreditation of DNA Centres and GenoEx-PSE Service
Martin Burke highlighted and acknowledged the sterling work done by CDN technical staff for the development of Data Test which once finalized will be a key part of the quality infrastructure for parentage verification and discovery. The file is currently being tested by members.

Jay Mattison noted that test file was more complex than previewed and requested that when it comes to defining the Service model that CDN be considered be a provider (in the first years at least) to help recompense them for work done in building the service infrastructure.

<u>Other Groups Updates</u>

Animal Data Exchange WG
The CE informed that the current focus is for the call for new members including technologists active in this field to re-energise the Group. An email was sent to association members to clarify their role precludes any voting rights. Jay Mattison will ask Gordon Doak, previous chair, to send the official resignation.

3.5 ICAR Conferences

<u>Interbull meeting 2017</u>
The CE informed that the Interbull annual meeting this year was in Tallinn, Estonia, and from the ICAR Board Jay Mattison, Kaivo Ilves and Bevin Harris were in attendance.
<u>Auckland 2018</u>

Jay Mattison confirmed the activities will start on Wednesday 7th February with the Board meeting following by the joint meeting with chairs. Martin Burke informed that monthly meetings are arranged with LOC and alerts sent out from Cesare Mosconi and Rachel Cook from the LOC. From LOC information, the sponsorship is going quite well and the programme looks nice and interesting, with good selection of topics, chairs and speakers. At the last meeting, the level of registration was low but mainly due to summer period in Europe; the information will be updated at the next meeting in September when also the abstracts will be discussed.
The CE informed about the good After-Action Review (AAR) with LOC following the Edinburgh meeting. Waiting now for additional information from LOC to finalise a new version of the Agreement for 2019, and looking also to registration and abstract system.
Jay Mattison pointed out that the deadline for abstract for ICAR and Interbull seemed late and this may create confusion among presenters. Martin Burke will take this item to the next call with the LOC.

Action: Martin Burke to see with LOC deadlines for abstract.

<u>Prague 2019</u>
Following the change of the dates due to the overlapping with the Interbull/ADSA meeting it is important to circulate the corrected date information as soon as possible. Jay Mattison underlined the importance to have the 2019 ICAR conference and the IDF dates clarified to our members asap. Josef Kuçera proposed to share the updated programme with the right dates to all ICAR community asap.

Action: Josef Kuçera LOC to arrange an email alert to clarify the 2019 ICAR conference and the IDF dates and ICAR Secretariat to send out to the ICAR mailing list.

<u>Netherlands 2020</u>
No update to give at the time of this meeting.

3.6 Future ICAR and SERVICE-ICAR Srl Board Meetings

Jay Mattison informed that following the corrections made by Martin Burke the schedule is accepted as presented in the CE report.

4. Any other business

Elena Couto asked the Board members to send their dates, if not done, for the meeting in Paris on 30th November 2017.

5. Adjourn

The meeting with staff was closed at 21H00.