



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

**ICAR Chief Executive Report for ICAR Board Meeting
20:00 – 21:00 CET, Tuesday September 26th, 2017.
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19 September 2017**

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NOTE: THOSE PARTS OF THE CE REPORT HIGHLIGHTED IN **YELLOW** BELOW ARE IN THE OPINION OF THE CE THOSE THAT REQUIRE FURTHER DISCUSSION OR BOARD DECISION / APPROVAL.
ALSO ITEMS WILL BE FLAGGED AS EITHER ;

'ITEM FOR FOR BOARD INFORMATION ONLY'

OR

'ITEM FOR BOARD APPROVAL'

Chief Executive Report to ICAR Board

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1 Priorities (Item for Board Information only)

CE and ICAR Team 2017 priorities are:

- ✓ Financial Sub Committee - Quarterly Management Reporting
- ✓ GenoEx PSE & Accreditation - Implement
- ✓ ICAR & Interbull Task Force – implement
- ✓ Sensor Task Force – set baseline/guidelines for members.
- ✓ Guidelines 2017 Project - Revamp
- ✓ Global Reach – Latin America – Support Pilot.
- ✓ Building Bridges with Key Organisations – Foster strategic alliances /agreements; Including EU: IDF; ISO; EFFAB, DG SANCO, ASAD etc.
- ✓ Building ICAR's QMS in line ISO 17065 – ICAR ISO accreditation for S-ICAR as a Certification Body (CB) review further in 2017.

2 Update on Action Items from Previous ICAR Board Meeting(s)

Table 1. Update on Items that are not addressed elsewhere in this Aug 29th CE Board Report.

<u>Area</u>	<u>Action</u>	<u>Status</u>
2.1 EU Genetic reference centres for Genetic evaluations	CE to request copy of ITBC application to share with ICAR Board.	Request sent to Interbull 30 th August – awaiting file – will share if rec'd by 26/09.
2.2 Victoria Agricultural Services (VAS) Patent challenge	ICAR to set up a work group to liaise with EFFAB to challenge this patent globally for its members	CE sat in on EFFAB PW Meeting on 12 th Sept. EPO wrote to VAS to make amendments. 50/50 chance the Patent will be granted after those amendments. PW agreed to wait on EPO decision and then object - have 9 months window to object after acceptance date.
2.3 EU DG Sante ICAR relations	Proposed Action from June 11 th Board that ICAR should arrange a meeting with Alf Fuessel.	CE and Director of Interbull Centre to arrange visit with Dr. Alf-Eckbert Fuessel before end of 2017.

2.4. ICAR 2018 Budget Approval	Move approval to after QTR 3 each year.	SOP # 02_ADM-0002 Process for ICAR and S.I budget preparation and approval is with FSC for review Sept 22 nd . CE will share SOP with Board subject to ratification by FSC. (Appendix 1.)
2.5. Board 'sub committees'	Nomination Cttee: Niels Henning Nielsen, Bevin Harris, Japie van der Westhuizen	
	HR Board Cttee: Jay Mattison, Kaivo Ilves, Daniel Levebvre, +	
2.6 ICAR – Service ICAR agreement	The latest and current version is dated January 2009 – needs updating	CE to re-draft and present to ICAR Board for review. See - Appendix 2 ICAR-SI Agreement (Sep 18 th , 2017 draft). Appendix 3 ICAR-SI Board Summary of Relations & Responsibilities

3 Financial / Administration

3.1 Finance Sub Committee update; - (Item for Board Info only)

- Items being prioritised initially by the FSC;
 - Financial Reporting – standardised templates, quarterly updates
 - Budget process
 - Investment Policy
 - Reserve Policy

FSC meeting scheduled Fri 22nd Sept. and progress will be verbally reported to the ICAR Board on 26th.

3.2 Guidelines Revamp: Phase 1; - (Item for Board review)

You can now find the new version of the ICAR Guidelines [here](#). Please have a quick look and let us know if you spot any glaring errors. We are awaiting feedback from the Chairs and Board before sharing this link with ICAR's membership. The deadline for your feedback is September 30th. Our plan is to inform the ICAR membership of these developments in early October. Please note that we have made no attempt to update the content of the guidelines as part of this first phase.

Phase two of the Guidelines project will commence shortly. This second phase will be focused on providing the infrastructure to support the maintenance of the ICAR Guidelines.

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4 Groups Updates (Item for Board Info only)

4.1 Milk Analysis SC

Gavin Scott has resigned as Chair of the MASC. The call that ended on Sept 08th yielded zero applicants.

ICAR needs to give new life to the MA Sub Committee.

I believe our first priority should be to get some new members into the MASC.

Steps to recruit members;

1. Silvia in the first instance to send a 'call' to all the 50 lab managers who participated in the 2017 ICAR PT. (Silvia has been supporting these lab managers active in ICAR) (Sept)
2. Martin/Silvia/Harrie to review this list and make a short list of people to 'target' for personal follow up call. (Oct)
3. With respect to Chair – will ask the MASC to rotate the chairing of next few MASC meetings among the members until we arrive at a suitable chair candidate. This will give us time while achieving the more important task of building capacity and enthusiasm within the group.

4.2 Animal Identification SC

CE had a good call with Jo Quigley on Sept 12th and can report she has accepted the position of Chair.

CE met with ID Manufacturers Allflex, Datamars and Caisley in Dublin on Sept 08th at their request. Agenda items were 1. Competent Authorities lack of engagement with ICAR and 2. Quality in the Field. Further meeting scheduled for Nov 6th which Jo and CE will attend and report back to SC.

CE and Andie Dimitriadou will attend ISO WG 3 meeting in Delft, Netherlands on Oct 4th and 5th and again will report back to the SC.

4.3 Recording & Sampling Devices SC

Sensor TF: Next meeting by conference call Aug 23rd with face to face planned for November 7th in Amsterdam

RSD SC: Face to Face on 08th and 9th November in Amsterdam

4.4 Interbull (Item for Board information only)

ICAR/Interbull TF: Next meeting scheduled September 15th - the key priorities for the Task Force are;

- **The refresh and rewrite of the agreement between ICAR and the Interbull Centre in SLU.**

Next steps;

SLU to review draft.

Interbull SC to review draft at its SC meeting in Tallinn, Estonia in late August

ICAR – Interbull Ops TF to review all feedback at its Sept 15th meeting and make plan for completion then

As discussed in last Board Aug 29th, the more likely scenario is to present to **ICAR Board** for review and approval in October at earliest.

- **Release of ICAR Accreditation of DNA Centres & GenoEx-PSE Service.**

Brian Van Doormaal and the DNA WG have developed a Data 'Test' file (named 'Cuckoo') which will be a 'mini exam' for genetic evaluation houses who want to conduct parentage + identification and who want to enter GenoEx PSE service. The file is currently being tested by members including VIT. No report since August update.

- **ICAR/Interbull brand logo – integration.**

For review after Agreement is sorted – pick up in QTR 4 2017

4.5 Other Groups Updates

Artificial Insemination Recording Technologies – (Item for Board information only)

With **Gordon Doak** taking up the role in the Interbull Steering Committee means he is **resigning as chair of the AI & RT WG**. CE and Group Coordinator will issue call for a new chair for this WG.

5 ICAR Conferences (All Items for Board information only)

ICAR 2018 NZ: (07-11th Feb ICAR/Interbull and 11th – 16th WGALP)

<http://www.icar2018.nz/icar18>

CE met with the NZ LOC again on Sep 13th.

Items reviewed, Registration, Program and Sponsorship. **Agreed that Interbull's Toine and Reinhard be part of the ICAR - LOC2018 calls from now onwards to ensure any and all program & visibility issues are addressed first hand – next meeting scheduled Oct 11th at 1000hrs CET.**

ICAR 2019 CZ: 16th – 21st June 2019

June 16th-21st 2019 (ICAR to run from Sunday 16th til Fri 21st June 2019. Starting with Board Sun 16th June 2019, Mon Tue SC/WG meetings and conference Wed 19th – Fri 21st).

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Seeking to run IDF Analytical Meetings in the days Fri 21st til Tue 25th June 2019.

Josef and LOC2019 to word email to clarify and confirm final dates and update all members asap.

ICAR 2020 NL: 07th – 12th June 2020.

Location Leeuwarden, Netherlands now confirmed with dates from 07th – 12th June 2020. Initial skeleton program under discussion with LOC2020 ICAR and Interbull.

6. Future ICAR and Service ICAR Board Meetings

6.1 Meeting Schedule August 2017 – Feb 2018.

Table 2. Future Meetings: August 2017 – February 2018. (Version 26/07/17)

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
S-ICAR	Board	Tue 29/08/2017	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 29/08/2017	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 26/09/2017	20:00 - 21:00	Rome	Zoom call
S- ICAR	Board	Tue 24/10/2017	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 24/10/2017	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Thursday 30/11/2017	0830:1730	Paris FGE	Face to Face
S- ICAR	Board	Tue 23/01/2018	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 23/01/2018	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Wed 07/02/2018	09:00 - 12:30	Auckland NZ	Face to Face

Martin Burke, Chief Executive,

Date 18th September 2017.