



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

**ICAR Chief Executive Report for ICAR Board Meeting
20:00 – 21:00 CET, Tuesday August 29th 2017.
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17 August 2017**

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NOTE: THOSE PARTS OF THE CE REPORT HIGHLIGHTED IN **YELLOW** BELOW ARE IN THE OPINION OF THE CE THOSE THAT REQUIRE FURTHER DISCUSSION OR BOARD DECISION / APPROVAL.
ALSO ITEMS WILL BE FLAGGED AS EITHER ;

'ITEM FOR FOR BOARD INFORMATION ONLY'

OR

'ITEM FOR BOARD APPROVAL'

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1 Priorities (Item for Board Information only)

CE and ICAR Team 2017 priorities are:

- ✓ Financial Sub Committee - Quarterly Management Reporting
- ✓ GenoEx PSE & Accreditation - Implement
- ✓ ICAR & Interbull Task Force – implement
- ✓ Sensor Task Force – set baseline/guidelines for members.
- ✓ Guidelines 2017 Project - Revamp
- ✓ Global Reach – Latin America – Support Pilot.
- ✓ Building Bridges with Key Organisations – Foster strategic alliances /agreements; Including EU: IDF; ISO; EFFAB, DG SANCO, ASAD etc.
- ✓ Building ICAR's QMS in line ISO 17065 – ICAR ISO accreditation for S-ICAR as a Certification Body (CB) review further in 2017.

2 Update on Action Items from Previous ICAR Board Meeting(s)

Table 1. Update on Items that are not addressed elsewhere in this Aug 29th CE Board Report.

<u>Area</u>	<u>Action</u>	<u>Status</u>
2.1 EU Genetic reference centres for Genetic evaluations	Interbull/ICAR to send explanatory letter to all European members to recommend that they in turn contact their respective government bodies to propose Interbull for the 2018 call.	Successful Application - The Interbull Centre has been notified by the European Commission it has been selected as the EURC (European Union Reference Centre) from November 2018. (Appendix 1. Interbull Press Release)
2.2 Victoria Agricultural Services (VAS) Patent challenge	ICAR to set up a work group to liaise with EFFAB to challenge this patent globally for its members	EU Patent office has sent a letter to VAS in July 17. We will await feedback from EFFAB legal team before deciding or taking any further action. TBD
2.3 EU DG Sante ICAR relations	Proposed Action from June 11 th Board that ICAR should arrange a meeting with Alf Fuessel.	CE and Director of Interbull Centre to arrange visit with Dr. Alf-Eckbert Fuessel before end of 2017.

2.4. ICAR 2018 Budget Approval	Move approval to after QTR 3 each year.	CE will check with legal counsel re Italian law if any issue with electronic voting by General Assembly. (September 2017)
2.5 ICAR Handbook	Each document to have approval date added	Secretariat have worked on making the Handbook index clearer- Board web area to be updated before Aug 29 th Board meeting. (August 2017)
2.6 ICAR Board Nomination process	Board nomination committee to review the 'Board Member Recruitment' document and particularly the section addressing travel support.	President will review with the Board re the Chair and make up of this small board Nomination committee. This will be separate from the HR Sub Committee. The Secretariat will support with relevant documents as required.
2.7 ICAR Awards	Define guidelines for President award and if other award categories would be of benefit (eg Technical)	President will review with the Board re the Chair and make up of this small board Awards committee. This will be separate from the HR Sub Committee. The Secretariat will support with relevant documents as required.
2.8 ICAR – Service ICAR agreement	The latest and current version is dated January 2009 – needs updating	CE to draft and present to ICAR and SI Boards for review. See - Appendix 2 ICAR-SI Agreement (Aug 16 th , 2017 draft).

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3 Financial / Administration

3.1 Financials QTR 2 Update – SERVICE ICAR (Item for Board information only)

The CE and Finance Sub Committee (FSC) recommended to present a quarterly update to the Board through the year on Actual versus Budget for ICAR and SERVICE ICAR.

The Quarter 2 2017 SERVICE ICAR Actual Versus Budget position (up to June 30th, 2017) and as presented to the FSC Aug 22nd and the SI Board are also reported here;

Appendix 3 (SERVICE ICAR QTR 2/17 Balance Sheet),

Appendix 4 (SERVICE ICAR QTR 2/17 Profit & Loss),

Appendix 5 (Explanatory Notes to SERVICE ICAR QTR2/17 Financial Reports).

3.2 Finance Sub Committee update; - (Item for Board Info only)

- CE has edited the Terms of Reference as per July 25th Board decision to allow non-board members to chair the FSC as required by the President. This was shared with FSC at its meeting on Aug 22nd, 2017.
- Items being prioritised initially by the FSC;
 - Responsibilities
 - Financial Reporting – standardised templates, quarterly updates
 - Budget process
 - Long range Financial Goals
 - Investment policy

4 Groups Updates (Item for Board Info only)

4.1 Milk Analysis SC

Gavin Scott has resigned as Chair of the MASC. ICAR are issuing a call for nominees. Seek to review nominations and report progress to the ICAR Board in September.

4.2 Animal Identification SC

CE has notified Jo Quigley of Board decision to offer her the Chair of SC ID. At time of writing she is discussion with re manager and will revert to CE.

4.3 Recording & Sampling Devices SC

Sensor TF: Next meeting by conference call Aug 23rd with face to face planned for November 7th in Amsterdam

RSD SC: Face to Face on 08th and 9th November in Amsterdam

4.4 Interbull (Item for Board information only)

ICAR/Interbull TF: Next meeting scheduled August 11th - the key priorities for the Task Force are;

- **The refresh and rewrite of the agreement between ICAR and the Interbull Centre in SLU.**

Good progress being made here now with the Director of Interbull (Toine) and the Chair of the Interbull SC (Reinhard) have presented an initial draft of the revised ICR-SLU agreement to the ICAR-Interbull Operations Task Force at its August 11th meeting.

Next steps;

ICAR – Interbull Ops TF review and feedback on 1st draft – feedback is ongoing at time of writing

SLU also to review draft.

Interbull SC to review draft at its SC meeting in Tallinn, Estonia in late August

ICAR – Interbull Ops TF to review and agree final draft at its Sept 15th meeting

If ready by then, the plan is to present to **ICAR Board** for review and approval Sept 26th, 2017

- **Release of ICAR Accreditation of DNA Centres & GenoEx-PSE Service.**
Brian Van Doormaal and the DNA WG have developed a Data 'Test' file (named 'Cuckoo') which will be a 'mini exam' for genetic evaluation houses who want to conduct parentage + identification and who want to enter GenoEx PSE service. The file is currently being tested by members including VIT. The CE would like to highlight and acknowledge the sterling work done by CDN technical staff for this development which once finalised will be a key part of the quality infrastructure for parentage verification and discovery.
- **ICAR/Interbull brand logo – integration.**
For review after Agreement is sorted – pick up in QTR 4 2017

4.5 Other Groups Updates

Animal Data Exchange – (Item for Board information only)

With Robert Fourdraine and Bert van't Land as new leaders of this WG the current focus is call for new members including technologists who are active in this field to re-energise the group.

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CE has emailed Harm van der Beek of Uniform Agri and other Associate Members how their role precludes any voting rights.

5 ICAR Conferences (All Items for Board information only)

2017 Interbull Meeting - The 2017 Interbull Annual meeting will be held in Tallinn, Estonia from August 25th-27th, in conjunction with the 68th EAAP annual meeting.

http://www.interbull.org/ib/2017_interbull_meeting

ICAR 2018 NZ: (07-11th Feb ICAR/Interbull and 11th – 16th WGALP)

<http://www.icar2018.nz/icar18>

CE met with the NZ LOC on Aug 16th.

Items reviewed, Registration, Program and Sponsorship

ICAR 2019 CZ: 16th – 21st June 2019

June 23-26th 2019 (ICAR to run from Sunday 16th til Fri 21st June 2019. Starting with Board Sun 16th June 2019, Mon Tue SC/WG meetings and conference Wed 19th – Fri 21st).

Seeking to run IDF Analytical Meetings in the days Fri 21st til Tue 25th June 2019.

ICAR 2020 NL: 07th – 12th June 2020.

Location Leeuwarden, Netherlands now confirmed with dates from 07th – 12th June 2020.

6. Future ICAR and Service ICAR Board Meetings

6.1 Meeting Schedule August 2017 – Feb 2018.

Table 2. Future Meetings: August 2017 – February 2018. (Version 26/07/17)

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
S-ICAR	Board	Tue 29/08/2017	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 29/08/2017	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 26/09/2017	20:00 - 21:00	Rome	Zoom call
S- ICAR	Board	Tue 24/10/2017	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 24/10/2017	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Thursday 30/11/2017	0830:1730	Paris FGE	Face to Face
S- ICAR	Board	Tue 23/01/2018	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 23/01/2018	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Wed 07/02/2018	09:00 - 12:30	Auckland NZ	Face to Face

Martin Burke, Chief Executive,

Date 17th August 2017.