THE GLOBAL STANDARD
FOR LIVESTOCK DATA

MINUTES ICAR BOARD

ICAR Board meeting (Conference call)

DATE 25TH APRIL 2017
TIME 20H00 TO 21H00 CET

1. Call to Order & Approval of Agenda

In attendance: Hans Wilmink, Jay Mattison, Laurent Journaux, Niels H. Nielsen, Kaivo Ilves, Bevin Harris, and Daniel Lefebvre. Inspectors: Josef Kuçera, and Martin Burke (CE). Staff: Cesare Mosconi, Milan Zjalic, and Elena Couto.

Apologies: Bianca Lind, Japie van der Westhuizen, and Jorge Lama, Neil Petreny (Inspector), and from Staff Charl Hunlun, Silvia Orlandini, Brian Wickham, and Andie Dimitriadou.

The President informed that a close meeting will start at 20h40.

MOTION: It was duly moved, seconded and carried that the agenda is approved as presented.

2. Approval of the minutes

MOTION: It was duly moved, seconded and carried that the minutes of the Board of 28th March 2017 are approved as presented.

3. CE Report

3.1 Priorities

The President informed that the items for discussion are highlighted in the CE report, if there is a need for more information an email can be sent to Martin Burke. The priority for this meeting will be the finances. The Inspectors will send their report based on the Deloitte auditings.

Action: J. Kuçera and N. Petreny to send their report to the Secretariat.

3.2 Update on action items from previous ICAR Board

<u>ICAR Board succession planning</u>
To allow a smooth replacement of the Inspectors, the President proposed to Josef Kuçera to extend his mandate two more years starting in February 2018. Neil Petreny will finalise his second

mandate as Inspector in February 2018. Josef Kuçera accepted this extra term and thanked the Board.

At the General Assembly in Edinburgh the President will propose this modification to the mandate of one of the Inspectors and also the extension for an additional year of the second mandate of Jay Mattison and Kaivo Ilves which would expire in February 2018.

3.3 Financials 2016

Financial reports 2016

The President informed that Deloitte delivered the auditing certificates for both ICAR and SERVICE-ICAR Srl. He asked the Board of ICAR to approve the financial statements and explanatory notes for 2016 as Representatives in SERVICE-ICAR Srl General Assembly.

MOTION: It was duly moved, seconded and carried that the Financial Statements 2016 of SERVICE-ICAR Srl are approved as presented.

The President asked the Board to approve the financial statements and explanatory notes of ICAR to be presented for final approval at the General Assembly in Edinburgh in June 2017.

Jay Mattison asked to slightly modify the Explanatory Notes to give more details on the Severance Fund.

MOTION: It was duly moved, seconded and carried that the Financial Statements 2016 are approved as presented.

Action: The Secretariat will correct the Explanatory Notes and will send mid-May to the ICAR Members all the financial documents.

Martin Burke advised that the QTR1 2017 accounts for ICAR and SERVICE-ICAR Srl are available for information on the restricted Web site area.

3.4 Board Sub-Committees

The President recalled that the ToR of the Sub-Committees for Financials (SCF) and Human Resources (SCHR) were approved at the last Board conference call in March and proposed to nominate the members of each SC.

MOTION: It was duly moved, seconded and carried that Jay Mattison, Neils H. Nielsen, Laurent Journaux, Neil Petreny, Josef Kuçera and Martin Burke are members of the SCF.

MOTION: It was duly moved, seconded and carried that Hans Wilmink, Japie van der Westhuizen, Jay Mattison, Kaivo Ilves, Bianca Lind and Martin Burke are members of the SCHR.

3.5 Statutes and by-laws

The CE and ICAR team updated the ICAR Statutes mainly to bring up to date the terminology around new structure and at same time simplifying where possible.
Hans Wilmink appreciated see the document with track changes and having a final clean document. Niels H. Nielsen suggested to slightly modify art. 13.1 to include the several conference calls of the Board throughout the year. Laurent Journaux found this new version more clear and appropriate in the description of the activities.
The President informed that this version will be proposed for approval at the Extraordinary General Assembly as stated in the Statutes.

MOTION: It was duly moved, seconded and carried that this version of the Statutes is approved with the change proposed by the Board to art. 13.1.

Action: The Secretariat will modify the art. 13.1 as proposed and will circulate mid-May to the Members the final version.

The CE informed that the previous version of the By-laws has been adjusted to better reflect the current situation and operation of the association. This latest version will be proposed to the General Assembly for approval.

MOTION: It was duly moved, seconded and carried that the By-laws were approved as presented for submission to the General Assembly.

Action: The Secretariat will circulate mid-May to the Members the final version of the By-laws.

3.6 New Member

The CE presented an application from UNIFORM-Agri for associate member received at the Secretariat. This application is not from a manufacturer, but from a company which operates in the same fields as some of our full members.
Hans Wilmink informed they are involved in farm management and are serving to farms. Lauren Journaux indicated the importance to have this kind of members if we are looking to develop ADE WG activities.
The Board endorsed the proposal and asked the Secretariat to follow-up with UNIFORM-Agri.

Action. The Secretariat will inform UNIFORM-Agri about its membership.

3.7 Groups' updates

Martin Burke informed that the information about Groups is reported in the CE report and new update will be presented at the face to face meeting in Edinburgh.
Following the call for chairs for the CoQ Expert Advisory Group, and after reviewing nominees, the CE recommends to appoint Juho Kyntaja.

MOTION: It was duly moved, seconded and carried that Juho Kyntaja will be the Chair of the CoQ Expert Advisory Group.

Action: The Secretariat will update the data base and Web site accordingly.

3.8 ICAR Conferences

ICAR 2019 Czech Republic
Josef Kuçera confirmed the dates for the Conference from 17-21 June 2019 in Prague. The LOC is seeking to organize with IDF the Analytical meetings in the days before the ICAR Conference.

ICAR 2020
Hans Wilmink informed that the first meeting will take place next week to select the LOC. The dates proposed for the Conference are 7-12 June 2020, the place will be confirmed later.

4. Any other business

There were no other business.

5. Adjourn

The meeting with staff was closed on at 20h45.