



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

**ICAR Chief Executive Report for ICAR Board Meeting
09:00 – 13:00 CET, Sunday June 11th 2017.**

Author: Martin Burke

2 June 2017

Table of Contents

1. GOLDEN RULES.....	2
2. PRIORITIES 2017.....	2
3. PREVIOUS BOARD ACTION UPDATES	3
4. FINANCIAL / ADMINISTRATION	3
5. ICAR SC/ WG UPDATES	4
6. ICAR CONFERENCES	7
7. FUTURE ICAR / S. ICAR BOARD MEETINGS	8

NOTE: THOSE PARTS OF THE CE REPORT HIGHLIGHTED IN **YELLOW** BELOW ARE IN THE OPINION OF THE CE THOSE THAT REQUIRE FURTHER DISCUSSION OR BOARD DECISION / APPROVAL.
ALSO ITEMS WILL BE FLAGGED AS EITHER ;

'ITEM FOR FOR BOARD INFORMATION ONLY'

OR

'ITEM FOR BOARD APPROVAL'

April 25, 2017

1 Golden Rules

1.1 Board 'Golden Rules' – Recap and reaffirm the following agreed tenets;

1. We are focused on maximising the value of ICAR for our members.
2. An open mind is needed for good communication and cooperation.
3. We respect every person and are professional in our behaviour.
4. We act according to our responsibility.
5. We give honest feedback.
6. We enjoy working for ICAR.
 - ✓ Agree
 - ✓ Open professional discussion
 - ✓ Review at the end of each meeting
 - ✓ Take forward the alignment and decision
 - ✓ Regularly repeat after face-to-face meeting

2 Priorities (Item for Board Information only)

2.1 CE and ICAR Team 2017 priorities are:

- ✓ Financial Sub Committee - Quarterly Management Reporting
- ✓ GenoEx PSE & Accreditation - Implement
- ✓ ICAR & Interbull Task Force – implement
- ✓ Sensor Task Force – set baseline/guidelines for members.
- ✓ Guidelines 2017 Project - Revamp
- ✓ Global Reach – Latin America – Support Pilot.
- ✓ Building Bridges with Key Organisations – Foster strategic alliances /agreements; Including EU: IDF; ISO; EFFAB, DG SANCO, ASAD etc.
- ✓ Building ICAR's QMS in line ISO 17065 – ICAR ISO accreditation for S-ICAR as a Certification Body (CB) review further in 2017.

3 Update on Action Items from Previous ICAR Board Meeting(s) (Item for Board Information only)

Table 1. Update on Items that are not addressed elsewhere in this June 11th CE Board Report.

<u>Area</u>	<u>Action</u>	<u>Status</u>
3.1 EU Genetic reference centres for Genetic evaluations	Interbull/ICAR to send explanatory letter to all European members to recommend that they in turn contact their respective government bodies to propose Interbull for the 2018 call.	Joint letter sent to all EU ICAR members on 03 rd January 2017. Interbull Centre has submitted on time March 2017. On April 3 rd a follow up letter was sent from ICAR/Interbull. Awaiting Decision from EU
3.3 Victoria Agricultural Services Patent challenge	ICAR to set up a work group to liaise with EFFAB to challenge this patent globally for its members	Bianca Lind heading up with Reinhard Reents. Next meeting to review 'case' will be at EFFAB meeting in Aarhus on May 10 th – Bianca to call in by teleconference. Await feedback from Legal team

4 Financial / Administration

4.1 Financial Sub Committee (FSC) (Item for Board Approval)

On June 2nd the FSC held its inaugural quarterly meeting. The agenda covered;

1. Terms of Reference and 2017 priorities
2. Deloitte 'Management' Letter
3. Consolidated Accounts Reporting ICAR + SI
4. Quarter 1 2017 Reports - Review
5. Budget 2018 - Process

CE proposed to the Finance Sub-Committee that the Budgeting Process for 2018 and subsequent years should move to mid-October each year. Logic is that the CE and Board will have more data/information (inc QTR 3 figures) to make a better informed and more realistic budget.

According to our Statutes <http://www.icar.org/index.php/about-us-icar-facts/statutes-and-by-laws/> The General Assembly is required to approve each Budget.

In prior years this approval has always been done physically in the presence of the members in the Ordinary General Assembly at the Annual ICAR Conference.

However according to 17.1 of our Statues we can also do this electronically.

Article 17. The decision-making process

17.1 The Board may solicit the agreement of Members either in writing, or through electronic means, or at the time of a General Assembly. All such process must have clear documentation and may be subject to audit.

Chief Executive Report to ICAR Board

April 25, 2017

CE recommends to the ICAR Board that the budgets be prepared and presented to the Finance Sub Committee and ICAR Board in October each year and then sent electronically to the Members for approval.

4.2 ICAR Membership 2017 (Item for Board Information only)

At the time of writing we have some 78% of fees paid up for 2017. See **Appendix 1. Members Fees Outstanding.** (highlighted members whose fees are still outstanding). A reminder was sent on May 25th to those yet unpaid. – will follow up over next weeks

4.3 ICAR Handbook – 2017 version. (Item for Board Review and Info only)

The ICAR handbook has now been given its own link to be found at the end of the Board area page

[http://www.icar.org/Documents/Board/Management%20docs/Handbook%202016%20\(December\).pdf](http://www.icar.org/Documents/Board/Management%20docs/Handbook%202016%20(December).pdf)

The Finance Sub Committee will in particular review the ‘**Investment policy**’

<http://www.icar.org/Documents/Board/Management%20docs/Documents-ICAR-Handbook/4-Investment%20Asset%20Management%20policy%20August%202011.pdf>

The FSC will come back to the ICAR Board with a revised Investment Policy document

4.4 ICAR Board Vacancy – Nominations review (Item for Board Review/Decision)

Jay Japie and Bevin reviewed applications from recent call for Board nominations – follow up on call held Tue 6th June.

4.5 Presidents Award - (Item for Board Info & Approval)

Hans, Martin and Kaivo have reviewed and have a proposed recipient for the President's Award for 2017. – Hans to reveal nominee verbally at the meeting and seek the Boards view.

5 Groups Updates

5.1 Milk Analysis SC (Item for Board information only)

ICAR PT 2017: In March 2017 some 43 laboratories participated – all individual reports / results have been sent to clients. For Reference and Routine Summary Reports of this March '17 round see our website page

<http://www.icar.org/index.php/certifications/milk-analysis-laboratories-certifications/results-of-the-milk-laboratories-proficiency-test-march-2017/>

ICAR MIR Equipment Validation scheme – starting this year ICAR is offering Certification of Milk Analysers. The Protocol for the evaluation of milk analysers for ICAR approval is aligned with ISO 8196-3 / IDF 128-3. We are pleased to announce that from June 2017 it will also be possible to apply for this ICAR international certification for those already existing, established and proven operating instruments for DHI analysis, under what we call our “grandfather exception” in addition to the “full validation” and “modified validation”. This certification is in agreement with the ICAR Guidelines Section 13 and ICAR will consider all independent data obtained in the previous validation centres of analysis. For more on this Milk Analyser Certification see our website page

<http://www.icar.org/index.php/certifications/milk-analysis-laboratories-certifications/milk-analysers-icar-certified/>

5.2 Animal Identification SC – New Member of SC (Item for Board Approval)

Jo Quigley and Folkert Onken will chair the next meeting scheduled for June 13th – AM with SC and PM with Manufacturers.

Our efforts in last three months have been to recruit new members to the sub-committee as a priority. To this end the SC is pleased to submit a new nominee to join the ICAR SC for Animal Identification, namely **Mr. Othon Reynoso Campos** from Mexican member ‘Sistema Nacional de Identificación Individual de Ganado en México’. Attached find his CV (**Appendix 2**) and a Letter of recommendation and support from the General Manager of the National Confederation of Livestock Organizations (CNOG) (**Appendix 3**)

The SC members and CE recommend the ICAR Board approve this nomination.

5.3 Recording & Sampling Devices SC (Item for Board information only)

Sensor TF: Regular meetings continue with the last being held on May 24th. Main task/actions underway are;

- **Surveys (one for members and one for SC/WG community)** completed in May and results will be shared by Steven Sievert with Board and Chairs meeting in the afternoon of June 11th
- **Overview List/Table of Sensors** Clement/Kees/Uffe/Steven. – progressing – being reviewed in next Sensor TF meeting June 13th
- **Corresponding Validation Requirements Table** – Setting Accuracy Levels/Limits - Harrie/Silvia/Steven - progressing – being reviewed in next Sensor TF meeting June 13th
- Reach out to include more **Manufacturers / Technologists into TF** – added Cecelia Bagenvik from DeLaval – (Uffe/Steven).

April 25, 2017

- After the report to the Board and Chairs in Scotland, the aim is to have a final report ready for ICAR session in Auckland Feb 2018.

5.4 Interbull/Interbeef (Item for Board information only)

7.4.1. ICAR/Interbull TF: Further meetings were held on April 26th and June 01st. Now that the EU Reference Lab application has been submitted the key priorities for the Task Force are;

- Release of ICAR Accreditation of DNA Centres & GenoEx-PSE Service
- The refresh and rewrite of the agreement between ICAR and the Interbull Centre in SLU.
- ICAR/Interbull brand logo – integration.

The term of the TF has been extended up to Auckland, February 2018. The TF has prepared an **Interim ICAR-Interbull Report** see (**Appendix 4**) for this ICAR Board meeting –

7.4.2 Interbeef: CE has reviewed with Andrew Cromie a revised Interbeef agreement which is being discussed in the Interbeef WG this week in Edinburgh. Once agreed there we will submit to the ICAR Board.

5.5 Other Groups Updates (Item 6.1. for Board Approval)

5.5.1. Certificate of Quality – (for Board Approval)

Subject to positive reports for the two visited audits scheduled week commencing June 05th the members of Holstein UK and National Mill Records (NMR) will be up for Certificate Renewal and asks the Board approval for;.

Appendix 5. Holstein UK

Appendix 6. NMR Report

5.5.2 . Groups Snapshot Review June 2017

Table 2. Groups Overview June 2017

Type of Group	Group Name	Chair/Convenor	Change since Chile
	Certificate of Quality	Juho Kyntäjä (Finland)	New Advisory Group to CE
Sub-Committee	Animal Identification	To be Appointed	Seeking Chair New member(s)
	INTERBULL	Reinhard Reents (Germany)	
	Milk Analysis	Gavin Scott (New Zealand)	
	Recording Sampling Devices	Steven Sievert (USA)	
Task Force	Interbull & ICAR Operations	Martin Burke (Ireland)	
	PSE-ITF	Toine Roozen (Sweden)	
	Sensor Devices	Steven Sievert (USA)	
Working Group	Animal Data Exchange	Robert Fourdraine (USA)	New Chair
	Artificial Insemination and R.T.	Gordon Doak (USA)	Seeking members
	Breed Association	Suzanne Harding (UK)	New Chair
	Conformation Recording	Gerben De Jong (The Netherlands)	
	Dairy Cattle Milk Recording	Pavel Bucek (Czech Republic)	
	DNA	Brian van Doormaal (Canada)	New Chair
	Feed & Gas	Roel Veerkamp (The Netherlands)	
	Functional Traits	Christa Egger-Danner (Austria)	
	Global Reach	Charl Hunlun (South Africa)	
	Interbeef	Andrew Cromie (Ireland)	
	Sheep Goat and Small Camelid	Jean-Michel Astruc (France)	

6 CAR Conferences (All Items for Board information only)

6.1 ICAR 2018 NZ (07-11th Feb ICAR/Interbull and 11th – 16th WGALP) <http://www.icar2018.nz/icar18>

CE met with the NZ LOC on May 31st. The relevant topics discussed were;

Chief Executive Report to ICAR Board

April 25, 2017

- Sponsors Prospectus live on web – ICAR Secretariat to send alert in June
- Survey completed and topics and Cahors Moderators identified as a result.
- ICAR and LOC recommend to book flights asap as its peak holiday time in NZ in February. Please let Elena know your travel plans asap so we can coordinate room bookings with hotel.
- Bevin to do 3 min video in General Assembly Wed 14th June.

Next NZ LOC call with ICAR is on July 5th 2017

6.2 ICAR 2019 CZ:

Seeking to run IDF Analytical Meetings in the days before ICAR 2019 (as we did in Berlin). IDF Wed 19th June to Mon 24th June 2019 and ICAR week Sun 23rd June to Fri 28th June in Prague. Josef to do 3 mins video update in the General Assembly

6.3 ICAR 2020:

First priority of Netherlands LOC 2020 will be determining best city/location to host ICAR2020– will advise Board once decided.

7. Future ICAR and Service ICAR Board Meetings

7.1 Meeting Schedule July 2017 – Feb 2018

Table 3. Future Meetings: August 2017 – February 2018.

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
ICAR	Board	Tue 25/07/2017	20:00 - 21:00	Rome	Zoom call
Finance SC	Sub-Ctte Board	Tue 22/08/17	15:00 - 1600	Rome	Zoom call
S-ICAR	Board	Tue 29/08/2017	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 29/08/2017	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue	20:00 - 21:00	Rome	Zoom call

		26/09/2017			
S- ICAR	Board	Tue 24/10/2017	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 24/10/2017	20:00 - 21:00	Rome	Zoom call
ICAR	Board	Tue 28/11/2017	20:00 - 21:00	Rome	Zoom call
S- ICAR	Board	Tue 23/01/2018	19:00 - 20:00	Rome	Zoom call
ICAR	Board	Tue 23/01/2018	20:00 - 21:00	Rome	Zoom call
S- ICAR	Board	Tue 07/02/2018	08:00 - 09:00	Auckland NZ	Face to Face
ICAR	Board	Tue 07/02/2018	09:00 - 12:30	Auckland NZ	Face to Face

Martin Burke, Chief Executive,

Date 02nd June 2017.