



MINUTES ICAR BOARD

ICAR Board meeting (Conference call)

DATE 28TH MARCH 2017
TIME 20H00 TO 21H00 CET

1. Call to Order & Approval of Agenda

In attendance: Hans Wilmink, Jay Mattison, Laurent Journaux, Japie van der Westhuizen, Bevin Harris, Niels H. Nielsen, Jorge Lama, Kaivo Ilves, and Daniel Lefebvre. Inspectors: Neil Petreny, and Martin Burke (CE). Staff: Cesare Mosconi, Andie Dimitriadou, Milan Zjalic, Elena Couto, Brian Wickham, Silvia Orlandini and Charl Hunlun.

Apologies: Bianca Lind and Josef Kučera.

The President informed that a close meeting will start at 20h40. Martin Burke sent an email concerning ADE WG for discussion and inclusion in the agenda after the Breed Associations WG.

MOTION: It was duly moved, seconded and carried that the agenda is approved as presented including modifications.

2. Approval of the minutes

MOTION: It was duly moved, seconded and carried that the minutes of the Board of 10th February 2017 are approved as presented.

3. CE Report

3.1 Priorities

The priorities were prepared by the CE and Staff and presented at the previous Board for discussion later during this meeting. During the meeting only the highlighted parts will be covered, rest will be only for information. If questions, Board will put to CE to answer.

3.2 Update on action items from previous ICAR Board

ICAR Board succession planning

The proposal was for Hans Wilmink to continue until normal term (2019) and to ask Kaivo Ilves and Jay Mattison to extend their term one more year, until 2019.



The CE has reviewed and all is in line with the Statutes, but the suggestion is to present the proposal for extension of terms at the General Assembly in 2017, in this way there will be no need to put applications to fill in 2018.

Martin Burke informed there is still a vacancy in the Board and the need to appoint a new member in 2017. Hans Wilmink proposed to follow the same procedure as previous year and asked the same committee (Jay Mattison, Japie van der Westhuizen, and Bevin Harris) to manage the selection.

The President also asked the Board to put direct nominations from good candidates. Geographically, Eastern Europe is well represented, maybe look from UK or Mediterranean area. In any case, skills required will be more important than geographic representation.

Action: The Committee accepted to take care of the Board selection process. The Secretariat will prepare the wording of the call and send to the committee for review and then send to members in April/May.

3.3 Financials 2016

Financial reports 2016

Hans Wilmink informed that the financial statements have to be approved by the Board not later than the next Board end of April for presentation at the General Assembly in June.

For SERVICE-ICAR Srl, to avoid any conflict, the President of ICAR, who is also President of SERVICE-ICAR Srl, has nominated the full ICAR Board to represent the association at the General Assembly of SERVICE-ICAR Srl end of April. There will be one single vote.

Hans Wilmink proposed to send the questions by email and clarify all the items before the Board in April in order to proceed with the General Assembly.

Deloitte external audit

Martin Burke informed that the certificate from Deloitte will be delivered by 11th April. In a meeting with them they assured they were not expecting any negative comment.

In case there were too many questions related to the financial statement, Hans Wilmink proposed to have an intermediate Board call before the planned meeting on 25th April.

Neil Petreny asked about the position of Inspector considering the new external auditing, and also pointed out that both Inspectors will finish their second mandate in 2018.

The CE indicated Deloitte was used only this year, Inspectors are nominated by the General Assembly and his suggestion was to keep these positions. According to the CE there is no need to have an external audit each year, but the Board will have to decide. Hans Wilmink agreed to have this kind of external audit time to time (3-4 years).

In what concerns the end of second mandate of both Inspectors in 2018, Daniel Lefebvre proposed to extend one of them until 2020 to allow easy replacement and continuity.



Action: Board members to send their comments/questions to Martin Burke by email.

The CE prepared a commentary document (Appendix 1) with the proposal to create two Committees, for both ICAR and SERVICE-ICAR Srl, i.e. Finance and Human Resources. The ToR for both committees are included in the document.

Hans Wilmink considered both committees good proposals and asked the Board to discuss in the close part of the meeting.

Motion: It was duly moved, seconded and carried that the two committees, Finance and Human Resources, are approved as presented.

Action: Martin Burke will prepare a draft with composition of the two committees for approval at next Board.

3.4 Groups' updates

Milk Analysis SC

As reported in the CE report, the PT call of March 2017 presented an increase of 35% participation compare to 2016. The results are expected to be delivered early April.

The initial call for interest and relevant application forms to all MIR equipment manufacturers were sent and the CE attended the meeting on 22nd and 23rd March organized by AEOS (Silvia Orlandini) in Rome.

Foss already sent the application and the Secretariat will prepare a quote and workplan.

Animal identification SC

The CE has stepped back from acting as Chair of the SC and duties are now rotating amongst members. Martin Burke sees the addition of new members to the SC as priority to focus on in next three months.

An invitation to manufacturers for a meeting in Edinburgh on 13th June 2017 has been sent out.

Recording and sampling devices SC

The CE informed that the Sensor TF has regular meetings as scheduled and the plan is to have an interim report to present in Edinburgh in June 2017 and a final report ready for the ICAR Session in Auckland in February 2018.

Interbull/InterBeef

ICAR/Interbull TF:

The Board indicated that the immediate priority for Interbull now is the securing of the EU Reference call. Once that is done the Interbull Steering Committee and ICAR will look at:



- The refresh and rewrite of the agreement between ICAR and SLU.
- Interbull using both logos – ICAR and Interbull – in their communication or make reference to ICAR in the Interbull logo.
- The ICAR/Interbull Task Force will present a report in Edinburgh June 2017.

Next meeting of the TF is scheduled for 29th March 2017 at 14h00.

InterBeef:

The CE will review with the Chair, Andrew Cromie, how to progress with agreements in order to maintain Australian and American interests. Martin Burke will convene a call in connection with the agreement review with SLU.

Other Groups

DNA WG:

As informed in previous meeting, three members have applied, VIT, CONAFE, and ANARB, for ICAR Accreditation of DNA Centres. The activity is subject to the release of a new data file by Interbull Centre which is currently under test.

Breed Association (BA) WG:

The CE and team have reviewed the applicants/nominations and recommend to the ICAR Board that the nomination of Suzanne Harding be put forward for the position of Chair of the BA WG.

Motion: It was duly moved, seconded and carried that Suzanne Harding is the Chair of the Breed Association Working Group.

ADE WG

Martin Burke informed about meeting with Laurent Journaux and Erik Rehben concerning the chairmanship and future activities of the WG. Both were happy with the proposal of Robert Fourdraine.

Jay Mattison asked about the ToR of the Group; the CE informed they were updated in October 2016 to reflect the planned actions.

Motion: It was duly moved, seconded and carried that Robert Fourdraine is the Chair with support from Bert van't Land as deputy chair of the Animal Data Exchange Working Group.

3.5 ICAR Conferences

ICAR 2017 UK

Meetings between LOC and Secretariat are routinely scheduled and below is a summary of progress:

- Early bird registration open.



- Venue for conference at Edinburgh International Conference Centre.
- Call for sponsors sent.
- Call for abstracts sent in March.

ICAR 2018 New Zealand

The CE met with NZ LOC on 23rd February; topics discussed:

- Registration fee revised based on Interbull feedback accepted by LOC.
- ICAR-LOC agreement sent to LOC for sign off.
- Sponsors prospectus.

Next call is scheduled on 22nd March.

ICAR 2019 Czech Republic

Martin Burke informed we are looking to link the IDF Analytical week with the ICAR2019 conference – we are awaiting final decisions from LOC on exact dates and location so as to coordinate with IDF. Josef Kučera will send an update.

Action: Secretariat to request an urgent update to Josef Kučera.

ICAR 2020

The Secretariat notified the CRV Board that the ICAR Board on its meeting on 10th February 2017 approved that CRV will host ICAR2020. Confirmation letters were exchanged and information will be published on ICAR Web site and next Newsletter.

3.6 Future ICAR and SERVICE-ICAR Board meetings

Martin Burke confirmed that the first Board in Edinburgh will be on Sunday 11th June 2017.

Hans Wilmink confirmed next Board meeting (conference call) on 25th April 2017 at 20h00, unless there is a need of an intermediate call to clarify financial matters.

4. Any other business

There were no other business.

5. Adjourn

The full meeting with staff was closed on at 20h40.