



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

**ICAR Chief Executive Report for ICAR Board Meeting
20:00 – 21:00 CET, Tuesday April 25th 2017.
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19 April 2017**

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NOTE: THOSE PARTS OF THE CE REPORT HIGHLIGHTED IN **YELLOW** BELOW ARE IN THE OPINION OF THE CE THOSE THAT REQUIRE FURTHER DISCUSSION OR BOARD DECISION / APPROVAL.
ALSO ITEMS WILL BE FLAGGED AS EITHER ;

'ITEM FOR FOR BOARD INFORMATION ONLY'

OR

'ITEM FOR BOARD APPROVAL'

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1 Priorities (Item for Board Information only)

1.1 CE and ICAR Team 2017 priorities are:

- ✓ Financial - Quarterly Management Reporting
- ✓ GenoEx PSE & Accreditation - Implement
- ✓ ICAR & Interbull Task Force – implement
- ✓ Sensor Task Force – set baseline/guidelines for members.
- ✓ Guidelines 2017 Project - Revamp
- ✓ Global Reach – Latin America – Support Pilot.
- ✓ Building Bridges with Key Organisations – Foster strategic alliances /agreements; Including EU: IDF; ISO; EFFAB, DG SANCO, ASAD etc.
- ✓ Building ICAR's QMS in line ISO 17065 – ICAR ISO accreditation for S-ICAR as a Certification Body (CB) review further in 2017.

2 Update on Action Items from Previous ICAR Board Meeting(s) (Item for Board Information only)

Table 1. Update on Items that are not addressed elsewhere in this April 25th CE Board Report.

<u>Area</u>	<u>Action</u>	<u>Status</u>
2.1 EU Genetic reference centres for Genetic evaluations	Interbull/ICAR to send explanatory letter to all European members to recommend that they in turn contact their respective government bodies to propose Interbull for the 2018 call.	Joint letter sent to all EU ICAR members on 03 rd January 2017. Interbull Centre has submitted on time March 2017. On April 3 rd a follow up letter was sent from ICAR/Interbull.
2.2 ICAR Board succession planning	1. Board to ask President to do an extra year, 2019. (CRV to nominate HW post retirement). 2. The Board will look to appoint Jay Mattison and Kaivo Ilves to one year extensions up to CZ 2019. 3. ICAR Board to seek call for new Board member to be appointed in 2017.	CE has reviewed and all is in line with Statutes, so for 1. and 2.- need to be done in GA in Edinburgh 2017. 3. Call to be sent to members in April with Board members Jay, Kaivo and Japie to oversee nomination process in time for Edinburgh.

2.3 Victoria Agricultural Services Patent challenge	ICAR to set up a work group to liaise with EFFAB to challenge this patent globally for its members	Bianca Lind heading up with Reinhard Reents. Next meeting to review 'case' will be at EFFAB meeting in Aarhus on May 10 th – Bianca to call in by teleconference.
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3 Financials 2016

3.1 Financial Reports 2016 (Item for Board Approval)

ICAR and Service ICAR 2016 financial statements are compiled and loaded to Board Directory are titled '**Financials 2016**' as follows;

ICAR 2016:

Appendix 2. ICAR Balance Sheet 2016

Appendix 3. ICAR Profit & Loss Statement 2016

Appendix 4. Explanatory Notes for ICAR Financials 2016

Appendix 4A. Deloitte 'Independent Auditor's Report' for ICAR 2016 Accounts. **New**

Service ICAR:

Appendix 5. Service ICAR Balance Sheet 2016

Appendix 6. Service ICAR Profit & Loss Statement 2016

Appendix 6A. Service ICAR Profit & Loss 2016 (Detailed)

Appendix 7. Explanatory Notes for Service ICAR Financials 2016

Appendix 7A. Deloitte 'Independent Auditor's Report' for ICAR 2016 Accounts. **New**

Appendix 1: ICAR and Service ICAR CE Overview/Commentary on 2016 Financials.

The 2016 ICAR and Service ICAR Financial statements are presented for Board approval.

3.2 Financials QTR 1 Update 2017 (Item for Board Information only)

At the end of each Quarter the ICAR and Service ICAR quarterly financial updates will be posted to the Board area for Board members access. So now for QTR 1/2017 for each of ICAR and Service ICAR, the P&L and Balance sheet are shared with respective explanatory notes. QTR 1 update is now available under the '**Financials 2017**' area of the ICAR Board area (for Board information only).

4 Board Sub Committees (Item for Board Approval)

Following on from Feb 10th and Mar 28th Board meetings, where The ICAR Board decided to set up two Board Sub-Committees for 1. Financial and 2. Human

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Resources the CE in consultation with the President proposes the following Board members to be nominated for respective sub-committees as follows;

4.1 Members of ICAR Boards' Sub Committee for Finance (April 2017)

<u>Role</u>	<u>Name</u>
Chair (VP)	Jay Mattison
Member	Niels Henning Nielsen
Member (Treasurer)	Laurent Journaux
Member (Inspector)	Neil Petreny
Member (Inspector)	Josef Kucera
Secretary (CE)	Martin Burke

4.2 Members of ICAR Boards' Sub Committee for Human Resources (April 2017)

<u>Role</u>	<u>Name</u>
Chair (ICAR President)	Hans Wilmink
Member	Japie van der Westhuizen
Member	Jay Mattison
Member	Kaivo Ilves
Member	Bianca Lind
Secretary (CE)	Martin Burke

For ICAR Board discussion and Approval.

5 Statutes & By Laws (Items for Board Approval)

The CE and ICAR team have updated the ICAR Statutes (new version dated 03rd February 2017) and By Laws (dated 01st February 2017) – mainly to bring up to date the terminology around new structure and at same time simplifying where possible.

For new version of **Statutes (03rd Feb 2017) see Appendix 8**

This February 03rd Version of the ICAR Statutes are presented for Board approval to be submitted to the General Assembly for approval.

For comparison of changes made since last version (June 10th 2015) see Appendix 9.

For new version of **By Laws (01st Feb 2017) see Appendix 10.**

Both New Statutes and New By Laws are for Board approval.

6 New Member (Item for Board Approval)

ICAR received an application in March for Associate membership from Uniform Agri <https://www.uniform-agri.com/en>. *"UNIFORM-Agri is an international company that develops, sells and supports dairy farm management software for dairy farmers all over the world. Our headoffice is in Assen, the Netherlands".*

See **Appendix 11 Uniform Agri Application for membership, for Board discussion/ approval.**

7 Groups Updates

7.1 Milk Analysis SC (Item for Board information only)

ICAR PT 2017: Due to an error in Actalia in dispatch of samples (resulting in a need to resend some samples), has resulted in a delay in sending results to participants. A formal Corrective Action request has been sent to Actalia and all clients have been communicated to re new timing.

ICAR MIR Equipment Validation scheme – ICAR has sent the initial call for interest and relevant application forms to all MIR equipment manufacturers (Foss Bentley, Delta etc). CE and Silvia have meetings with these manufacturers at the AESOS seminar in Rome on 22nd and 23rd March. FOSS submitted the first application on March 30th for certification of its CombiFoss 7. Secretariat working with Labs (Qlip, MPR, Actalia etc) putting together test plan and fee.

7.2 Animal Identification SC (Item for Board information only)

Folkert Onken will chair the next meeting scheduled for May 15th 2017. The SC sees the addition of new members to the sub-committee as priority to focus on in next three months. Also an invite has gone out to Manufacturers for a meeting with them scheduled in Edinburgh on June 13th 2017.

7.3 Recording & Sampling Devices SC (Item for Board information only)

Sensor TF: Regular meetings continue with the last being held on March 30th. Main task/actions underway are;

- **Overview/List of Sensors** Clement/Kees/Uffe/Steven.
- **Corresponding Requirements Table** – Setting Accuracy Levels/Limits - Harrie/Silvia/Steven

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- Two draft **Surveys (one for members and one for SC/WG community)** under review to ask about what sensors our DHI members are dealing with in the field etc. – survey under review by Steven – to be finalised.
- Reach out to include more **Manufacturers / Technologists into TF** – at moment only Lely – need to include others – (Uffe/Steven).
- Next meeting/call scheduled April 28th 2017.
- The plan is an interim report to present in Scotland in June 2017 and a final report ready for ICAR session in Auckland early 2018.

7.4 **Interbull/Interbeef** (Item for Board information only)

7.4.1. **ICAR/Interbull TF**: The ICAR Board have indicated that the immediate priority for Interbull now is the securing of the EU Reference call. Once that is done then the Interbull Steering Committee and ICAR will look at

- The refresh and rewrite of the agreement between ICAR and the Interbull Centre in SLU.
- Interbull is using both logos – ICAR and Interbull – in their communication or make reference to ICAR in their logo
- Finish the ICAR Interbull TaskForce in Edinburgh and present results.

A meeting was held on March 29th with next meeting scheduled for April 26th at 1400hrs. The overall goal is to complete a TF report by Edinburgh (June 2017) but it is looking like the term of the TF will now extend to go on up to Auckland, February 2018.

7.4.2 **Interbeef**: CE to review with Andrew Cromie how to progress the Interbeef agreements as we need to maintain the Australian and American interests. CE will convened a call for April 24th to progress in context of 7.4.1 above.

7.5 **Other Groups Updates** (Item 7.5.2. for Board Approval)

7.5.1. **DNA Working Group** – the ICAR Accreditation of DNA Centres is subject to the release of a new data file by Interbull which is currently under test. Three members have applied for Accreditation, namely, VIT, CONAFE and ANARB. Data file is still in the ‘test and refinement’ cycle with DNA Working Group, expected to go on until Edinburgh June 2017.

7.5.2. **Certificate of Quality** – (for Board Approval) after reviewing nominees for Chair of the CoQ Expert Advisory Group the CE recommends to the ICAR Board that Juho Kyntaja be appointed to convene the CoQ Auditors panel. (Juho has been put forward and is supported by our Finnish member).

7.5.3. **Breed Association (BA) WG** - Suzanne Harding now on Board and active

7.5.4. **Animal Data Exchange (ADE) WG** - Robert Fourdraine now on Board and active

7.5.5 **AI Technologies WG** – Gordon Doak has increased activity and convened a pre Edinburgh call for the WG on Apr 18th, and also scheduled a meeting in Edinburgh.

8 ICAR Conferences (All Items for Board information only)

8.1 ICAR 2017 UK (14-16 June 2017): <http://www.icar2017.co.uk>

A meeting with the UK LOC and ICAR was held on Apr 10th with Marco Winters, Mike Coffey and LOC coordinator Jenna Porph. Summary of progress;

- Registrations are at 137 as of Apr 10th – good start – follow up alerts scheduled.
- Program Abstracts are at 48 received as of Apr 10th – good response - program being finalised by end April.
- General Assembly Invites and agenda sent to ICAR members on April 11th

Meeting with the UK LOC now every two week, next one April 24th 2017.

8.2 ICAR 2018 NZ (07-11th Feb ICAR/Interbull and 11th – 16th WGALP) <http://www.icar2018.nz/icar18>

CE met with the NZ LOC on Mar 22nd. The relevant topics discussed were;

- ICAR - LOC Standard agreement – ICAR CE and LOC NZ2018 Chair signed off on 22nd March
- Sponsors Prospectus now live on web
- Survey conducted to help define topics and areas to focus on for the Program – results to be shared in May.
- As February is peak holiday time in NZ, LOC has been asked to block book rooms for ICAR Board for the duration of conference(s) – Secretariat will confirm once details are known.

Next NZ LOC call with ICAR is on April 26th 2017

8.3 ICAR 2019 CZ:

Seeking to run IDF Analytical Meetings in the days before ICAR 2019 (as we did in Berlin). Awaiting final decisions from CZ LOC on exact dates and location – call convened with IDF, LOC and ICAR on April 20th 2017.

8.4 ICAR 2020:

First priority of Netherlands LOC 2020 will be determining best city/location to host ICAR2020– will advise Board once decided.

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9. Future ICAR and Service ICAR Board Meetings

9.1 Meeting Schedule 2017

Note: We will continue a 'Board only section' to enable discussions which perhaps are more appropriate to 'Board only'. Staff will be present only for the formal part of the meeting, after which an 'in camera' session will be confined to the Board and CE.

Table 2. Future Meetings: April 2017 – July 2017.

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
ICAR	Board	Tue 25/04/2017	20:00 - 21:00	Rome	Zoom call
S-ICAR	Board	Sun 11/06/2017	08:00 - 09:00	Edinburgh, Scotland	Face to Face.
ICAR	Board	Sun 11/06/2017	09:00 - 13:00	Edinburgh, Scotland	Face to Face.
ICAR	Board	Tue 25/07/2017	20:00 - 21:00	Rome	Zoom call

Martin Burke, Chief Executive,

Date 19th April 2017.