



THE GLOBAL STANDARD
FOR LIVESTOCK DATA

**ICAR Chief Executive Report for ICAR Board Meeting
09:00 – 13:00 CET, Sunday October 23rd 2016.**

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Table of Contents

1. GOLDEN RULES.....	2
2. PRIORITIES.....	2
3. PREVIOUS BOARD ACTION UPDATES	3
4. FINANCIAL REPORTING	3
5. MEMBERSHIP	4
6. BOARD ELECTION	5
7. ICAR-INTERBULL TASK FORCE REPORT	5
8. GROUPS REPORT	6
9. FUTURE ICAR / S. ICAR BOARD MEETINGS	8

October 23, 2016

1 Golden Rules

1.1 Board 'Golden Rules' – Recap and reaffirm the following agreed tenets:

1. We are focused on maximising the value of ICAR for our members.
2. An open mind is needed for good communication and cooperation.
3. We respect every person and are professional in our behaviour.
4. We act according to our responsibility.
5. We give honest feedback.
6. We enjoy working for ICAR.

- ✓ Agree
- ✓ Open professional discussion
- ✓ Review at the end of each meeting
- ✓ Take forward the alignment and decision
- ✓ Regularly repeat after face-to-face meeting

2 Priorities

2.1 CE and ICAR Team 2017 priorities are:

- ✓ GenoEx PSE & Accreditation - Implement
- ✓ ICAR & Interbull Task Force - implement
- ✓ Guidelines - Revamp
- ✓ Financial - Quarterly Management Reporting
- ✓ Membership – Global Reach/growth
- ✓ Building Bridges with Key Organisations – Foster strategic alliances /agreements; Including EU: IDF; ISO; EFFAB, DG SANCO, ASAD etc.
- ✓ Building ICAR's QMS in line ISO 17065 – ICAR ISO accreditation for S-ICAR as a Certification Body (CB) review further in 2017.

3 Update on Action Items From Previous ICAR Board Meeting(s)

Table 1. Update Action Items that are not addressed in this Oct 23rd CE Report

<u>Area</u>	<u>Action</u>	<u>Status</u>
EU Genetic reference centres for Genetic evaluations	Laurent to send email to Martin and get ICAR on distribution list 'TED call' process.	Laurent sent email 16/09/16 and contact strategy with DG Sante's A. Fuessel underway.
MASC	Resubmittal of European Milk Recording (EMR) SIMILAR project	Xavier Massart EMR is resubmitting on 29/10/16
DNA 'Wet' lab (biosample) and DNA 'Dry' Lab (Data centre) Accreditation	Release 2017 fee structure for both ICAR services	CE and relevant Chairs to recommend fee structure for both ICAR Accreditation Services for 2017 – Nov/Dec
ICAR2020	Board Sub-Group to propose location for ICAR 2020 (Niels, Bianca, Japie & staff)	CE to convene December conference call

4 Financial Reporting

4.1 ICAR YTD September 30th 2016 Reports

Appendix 1. ICAR Balance Sheet YTD Sept 30th 2016

Appendix 2. ICAR Profit & Loss YTD Sept 30th 2016

Appendix 3. Explanatory Notes for ICAR Reports YTD Sept 30th 2016

4.2 Service ICAR YTD September 30th 2016 Reports

Appendix 4. Service ICAR Balance Sheet YTD Sept 30th 2016

Appendix 5. Service ICAR Profit & Loss YTD Sept 30th 2016

Appendix 6. Explanatory Notes for Service ICAR Reports YTD Sept 30th 2016

4.3 Budgets 2017

Appendix 7. ICAR Budget 2017

Appendix 8. Service ICAR Budget 2017

October 23, 2016

4.4 **New Quarterly Financial Reporting Templates**

The existing Board Financial Reports of Balance Sheet and P&L have been reviewed and endorsed by Deloitte. They say these are in line with International Standards. We will continue to use these as is but will now make available Quarterly Reports to Board(s).

What the CE and Elena have asked Deloitte to provide Service ICAR is;

- 1) A more 'automated' monthly bookkeeping template – clear and 'single key' entry from Italconsultants to ICAR staff. This will facilitate monthly reporting to CE.
- 2) New Monthly Management Report on P&L with Overheads allocated . Looking at Service ICAR first, Deloitte have developed a Financial Reporting template based on Revenue as the driver, apportioning overheads according to activities as in the files supplied by ICAR.
- 3) New Cashflow Monthly Budget and Report – this is under development in next weeks and the plan is to have it in place for 2017.

Using the YTD Sept 30th 2016 real Service ICAR data, see below example (first view only!) of this New Monthly Management P&L reporting template.

Appendix 9. Deloitte New Monthly P&L Report Template.

Appendix 10. Concept & Explanatory Notes for Deloitte Monthly P&L

4.5 **Deloitte - End of Year 2016 Accounts Audit**

The CE has asked Deloitte to provide separate quote for audit of Service-ICAR and ICAR 2016 accounts. Not received from Deloitte at time of writing but will share verbally with Board on Oct 23rd.

5 Membership

5.1 **Members Fees 2016**

Here below the Members with outstanding fees as of 30th September;

	2016	Comment
ACHA, Argentina*	€5,050	

MAGAP, Ecuador*	€3,100	
AIA, Italy	€9,800	
BKNZ, New Zealand	€1,000	Paid in October
Holstein, Romania*	€1,750	
Studbook, South Africa	€2,050	Balance due
OEP, Tunisia	€3,000	
GEA Farm, Germany	<u>€1,000</u>	Paid in October
TOTAL	€26,750	

* These three members are also in arrears for 2015 – so worst case scenario for Membership ‘Bad Debts’ for upcoming year 2017 (2015 +2016) would be ACHA + Ho Romania + Ecuador x 2yrs (= €18,698.43) but the secretariat will continue to work on those in next months.

6 Board membership

6.1 Board Elections due in General Assembly October 2016

The Nomination Committee through Jay Mattison to update Board on Applicant(s) and discuss/make recommendations to this ICAR Board meeting October 23rd 2016

President or his nominee shall present following to the **General Assembly**;

- i. Present all applicants received for open positions.
- ii. Outline the review process for candidates by the Nomination Committee.
- iii. Present the recommended candidate(s).
- iv. Provide justification for recommendations.
- v. Announce election results following voting (if more candidates received compared to positions available).
- vi. Request a motion to destroy the ballots following the announcement of the election results.

7 ICAR – Interbull Task Force

CE will present a powerpoint report for the ICAR Board on the actions and outcomes planned by the ICAR-Interbull Task Force.

See **Appendix 11**. ICAR-Interbull Task Force Report to the Board

October 23, 2016

8 Groups Updates

8.1 Milk Analysis SC

Results of the September 2016 PT were distributed first week of October with some 41 laboratories participating from all 5 continents.

For reports see <http://www.icar.org/index.php/certifications/milk-analysis-laboratories-certifications/results-of-the-milk-laboratories-proficiency-test-september-2016/>

8.2 Animal Data Exchange (ADE)

A comprehensive review of the ADE work was conducted by Brian Wickham and the ADE Group. This involved phone conferences, stakeholders' surveys and a face to face meeting in September in Arnhem. The findings were compiled into a 9 page Report which an extracted summary is below. The Groups Coordinator and CE recommend to the Board we proceed with the recommendations in the report.

2 Summary

At the end of 2015, a first version of the standards for data exchange between central data base and on farm data collection systems, so called Animal Data Exchange (ADE) was issued in order to start pilot implementations with three manufacturers, DELAVAL, FULLWOOD, and LELY, in France, Germany and in the Netherlands.

The pilot implementations were cancelled, so the working group decided to slow its activity, and to analyse the need for its efforts on behalf of ICAR's members.

We conducted a survey which confirmed the importance of international standards and the commitment of ICAR in the field a data exchange. It also confirmed the ICAR standards meets the most frequent needs of ICAR members.

We recommend:

- That ADE WG should continue its work.
- The ICAR guidelines for data exchange should now be updated based on work undertaken by the ADE WG.
- That over the next two years the priority of the ADE WG will be to complete a pilot ADE implementation in collaboration with those manufacturers and ICAR members who have expressed a willingness to participate.

The full Report and Survey Results can be reviewed in **Appendix 12**. ADE WG Sept 2016 Report to ICAR Board

8.3 **Animal Identification SC**

The CE requested Australian representation from our full member NLIS to join the SC ID. They nominated a Jo(anne) Quigley. Jo is the Chief Operating Officer of the newly formed Integrity and Information System Company, which is a subsidiary of Meat and Livestock Australia. This new entity encompasses the operation of Australia's NLIS, plus additional integrity systems. NLIS Ltd becomes part of the new company.

The SC have been circulated about the nomination. The CE recommends to adopt and accept this new member for the ID SC.

8.4 **Sheep & Goat**

We are in the process of appointing members to the three associated Expert Advisory Groups (EAGs) which advise the new 'umbrella' group of Sheep, Goat & Camelid (SGC WG).

Our proposal is that the WG will comprise Jean-Michel plus the chairs of the three EAGs. Our proposal to the ICAR Board is that Jean-Michel Astruc will Chair this new Working Group. Jean-Michel has agreed to undertake this role. We ask the Board to sanction Jean Michel's Chairmanship

8.5 **Other Groups Updates**

7.5.1. **DNA Working Group formation** – ICAR has done a re-send of call to PSE and Expert Group with closing date of Sep30th – Brain Wickham will provide a verbal update.

Chief Executive Report to ICAR Board

October 23, 2016

9. Future ICAR and Service ICAR Board Meetings

9.1 Meeting Schedule (proposed)

The following table is a proposed schedule of meetings for the ICAR Board and the Council of Service ICAR for the first half of 2017. Please note 2000hrs for all meetings (other than those at conferences/face to face).

Table 2. Future Meetings: November 2016 – July 2017.

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
ICAR	Board	Tue 29/11/2016	20:00 - 21:00	Rome	6:00 in Auckland NZ and 14:00 in Columbus, Ohio
S-ICAR	Board	Tue 24/01/2017	20:00 - 21:00	Rome	6:00 in Auckland NZ and 14:00 in Columbus, Ohio
ICAR	Board	Tue 31/01/2017	20:00 - 21:00	Rome	6:00 in Auckland NZ and 14:00 in Columbus, Ohio
ICAR	Board	Tue 28/02/2017	20:00 - 21:00	Rome	6:00 in Auckland NZ and 14:00 in Columbus, Ohio
S-ICAR	Board	Tue 21/03/2017	20:00 - 21:00	Rome	6:00 in Auckland NZ and 14:00 in Columbus, Ohio
ICAR	Board	Tue 28/03/2017	20:00 - 21:00	Rome	6:00 in Auckland NZ and 14:00 in Columbus, Ohio
ICAR	Board	Tue 25/04/2017	20:00 - 21:00	Rome	6:00 in Auckland NZ and 14:00 in Columbus, Ohio
S-ICAR	Board	Sun 11/06/2017	08:00 - 09:00	Edinburgh, Scotland	Face to Face.
ICAR	Board	Sun 11/06/2017	09:00 - 13:00	Edinburgh, Scotland	Face to Face.
ICAR	Board	Tue 25/07/2017	20:00 - 21:00	Rome	6:00 in Auckland NZ and 14:00 in Columbus, Ohio

Martin Burke, Chief Executive,

Date 14th Oct 2016.