

March 22, 2016



**ICAR Chief Executive
Report for SERVICE ICAR Board Meeting
20:00 – 21:00 CET, Tuesday 22nd March 2016.**

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1 Financial

Appendix 1: Service-ICAR Balance Sheet 2015

Appendix 2: Service-ICAR Profit & Loss Account 2015 (Statement of Financial Position)

Appendix 2a: Service-ICAR Budget Detailed 2015 (Budget vs Actual)

Appendix 3: Explanatory Notes to Service-ICAR Financials 2015

Appendix 4. ICAR Inspectors Audit Report to Board (Audit date 26/02/16)

Appendix 5. Service ICAR Budget 2016

2 Legal

The Standardised S-ICAR contract for Manufacturers (ID devices, Recording Devices) has been received from Agathemis. The Secretariat is cross checking for suitability. Plan now is to have the manufacturer sign the “core” contract once and handle the individual test applications and costs each time by using the Annex. To be finalised by secretariat in March (without further need/input from Agathemis).

3 S-ICAR “Service Providing” Groups - Updates

3.1 Milk Analysis SC

S-ICAR PT: March 08th 2016 saw the first ICAR PT samples dispatched under Service ICAR. Some 27 participants are taking part in this March run. Once results are back the Performance Reports will be sent from Service ICAR with subsequent invoices to follow.

S-ICAR & European Milk Recording (EMR) – S-ICAR in partnership with EMR and others are submitting a Joint Project application to FTI Horizon 2020. (The Fast Track to Innovation (FTI) pilot is a fully-bottom-up measure in Horizon 2020 to promote close-to-the-market innovation activities).

EMR (www.milkrecording.eu) was created in the continuation of OptiMIR. The objective is to deliver a marketable standardisation service to milk laboratories, Milk Recording Organizations, dairy industries and other stakeholders who use MIR technology.

S-ICAR’s primary role is in Work Package (WP) 4 to provide standardisation and certification services to validate the new EMR algorithms for Milk Analysers. S-ICAR also has a secondary dissemination role in WP 5.

Reference **Appendix 6. FTI EMR Budget Summary Project Submittal** for details of the budget submitted with a total of €196,500 budgeted for S-ICAR.

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Reference WP details on Pages 31-34 of **Appendix 7. EMR Project Proposal Full Text (due 15/03/16)** which covers summary of S-ICARs tasks.

We don't expect the final decision on this from FTI until Autumn and as such we don't see any impact on the Service ICAR budget in 2016.

3.2 ID Devices SC

Certified ID Device Web Listing changes have been specified and currently under "build" – the plan is to have the new web listing ready for SC's upcoming meeting in April.

In March/April Secretariat are communicating details and promoting new ID Certification/validations services, including;

- **Device Change Notification (DCN) and Test.**
- **Re-Certification – both RFID and Conventional**
- **Composite & Environmental promotion.**
- **Device Certification & Validation Services for Policy Makers/Competent Authorities**

3.3. InterBull

GenoEx PSE-Implementation Task Force (PSE-ITF) continues to hold monthly meetings with last meeting 11th February. Key aspects of the proposed Service Agreement being the main topic. Expert Group also held its first team meeting. Further meetings being scheduled for last week of March. Ongoing.

One action required by ICAR secretariat will soon be to request of our members who they want to nominate as their authorised organisation(s) responsible for Parentage Verification (as per new Guidelines Section 4.3 "ICAR Guidelines for the Accreditation of applying the results of genotype analysis for parentage verification").

Interbeef – both Martin & Toine attended two day Interbeef meeting in Salzburg Mar 08th and 09th. Key aspects discussed;

- Interbeef Code of Practice to be updated on Interbull website with simultaneous update/link to ICAR Guidelines Section 9 which needs updating.
- Interbull Service Calendar flexibility required to accommodate new member test runs to shorten Lead time from New Entrant > 1st Routine Run. Interbull reviewing New Entrant process.

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- Interbeef chair Andrew Cromie working with Australia with view to signing up for CH and LM – plan is to have Aus on board by June 16 – ongoing.
- Interbeef smaller countries – requires consultation - review in context of Global Reach initiatives.

ICAR/Interbull Task Force(IC-IB TF) – good meeting in Verona as reported in ICAR Board 23rd February – plenty of work to do but initially focus in last month has been on ICAR members' and Interbull clients' data reconciliation, fees, etc. Further meeting to be held 16th March – will update both S-ICAR and ICAR Boards

Ongoing Communications: Martin and Toine continue to hold regular (monthly) Operational conference calls to be sure communication is maintained both ways between Uppsala and S-ICAR to ensure administrative cooperation.

4 Future ICAR and Service ICAR Board Meetings

Meeting Schedule

The following table is the updated schedule of meetings for the ICAR Board and the Council of Service ICAR. Please note 2000hrs for all meetings (other than those at conferences/face to face).

Table 1. Future Meetings: January – June 2016.

Org'n	Meeting	Date	Start-finish (CET)	Venue	Notes
Service ICAR	Board	Tue 22/03/2016	20:00 - 21:00	Rome	8:00 in NZ and 15:00 in Columbus, Ohio
ICAR	Board	Tue 29/03/2016	20:00 - 21:00	Rome	8:00 in NZ and 15:00 in Columbus, Ohio
ICAR	Board	Tue 26/04/2016	20:00 - 21:00	Rome	8:00 in NZ and 15:00 in Columbus, Ohio
Service ICAR	Board	Tue 24/05/2016	20:00 - 21:00	Rome	8:00 in NZ and 15:00 in Columbus, Ohio
ICAR Face to Face	Board	Fri 27/05/2016	09:00 – 18:00	Amsterdam	
ICAR	Board	Tue 28/06/2016	20:00 - 21:00	Rome	8:00 in NZ and 15:00 in Columbus, Ohio

Martin Burke, Chief Executive, Date 20th March 2016.