



**ICAR Board meeting
(Conference call 28th April 2015)
from 20:00 to 21:00**

Minutes EC/MB

1. Call to Order & Approval of Agenda

In attendance: Hans Wilmink (President), Jay Mattison (Vice-President), and Laurent Journaux (Treasurer); members: Bevin Harris, and Niels H. Nielsen; inspectors: Josef Kuçera; staff: Martin Burke, Brian Wickham, Charl Hunlun, Juhani Maki-Hokkonen, Milan Zjalic, Cesare Mosconi and Elena Couto.

Apologies from: Kaivo Ilves, Japie van der Westhuizen, Bianca Lind, Marco Winters, Neil Petreny and Badi Besbes.

Motion: It was duly moved, seconded and carried that the agenda is approved as presented.

2. Approval of the minutes

Motion: It was duly moved, seconded and carried that the minutes of the Board of 31st March 2015 are approved as presented.

3. Chief Executive Report (CE Report)

3.1 Matters arising from minutes

Hans Wilmink thanked Jay Mattison for chairing the last meeting and the staff for preparing the minutes.

3.2 Priorities

Martin Burke outlined the priorities: appointment of new chairs for the SCs Recording Devices and Animal Identification and the Animal Care WG; support to local organisers for the Krakow meeting; the contacts with laboratories and key organisations. The CE had a meeting with Brian Wickham to discuss and prepare the Workshop with chairs to be held in Krakow.

3.3 Interbull update - Meeting with Reinhard Reents

Hans Wilmink shared with the Board the situation concerning the selection of the new Interbull Director. There were four suitable candidates that have been interviewed. Two have been selected for negotiations. Currently negotiations are done with the top ranked candidate.

The President had a conference call with CE and Reinhard Reents as a routine commitment before the Board. In what concerns the progress of the Genoex TF the initial document has not moved on a lot; the suggestion is to move now to another business level, include all key stakeholders especially the World breeds association who are critical to its success and make a proposal for a new business committee to launch the activity. The document will be ready for the Krakow Board meeting.

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Communications

The CE informed that the Newsletter is ready for circulation; he informed about the good input from the Groups.

Laurent Journaux advised he can not attend on 19th May the conference call of S.I. because he will be travelling. Hans Wilmink asked him to comment in advance the documents.



ID test laboratories visits

The CE informed about the scheduled visits with Hans Wilmink to the ID laboratories in The Netherlands and Germany.

There is a new application form a laboratory in Canada which now has the ISO accreditation. The SC will need to arrange the auditing in due course.

3.4 Financial

Investment

Martin Burke informed that all the documentation about the investment has been passed to the lawyer and they will prepare a notary document for submission to the DBI.

Hans Wilmink requested to ask Agathemis for an update.

3.5 Legal

Report from Agathemis

The meeting with the notary has been scheduled on 20th May for the signature of proxies from Hans Wilmink to Martin Burke.

Standard laboratory contract

Martin Burke informed that the basic contract with laboratories has been reviewed by Agathemis. Following a double check with Jussi it seems that the new document is too complex. The meeting proposed to send back to Agathemis and see which parts are not mandatory for the Italian law and can be removed to facilitate the contacts with laboratories.

3.6 Board matters, Statutes and bylaws

Non Statutes documents

The documents containing the By-laws for Rules of procedure of the GA and the Updating and approval of Guidelines, as well as the International agreement have been distributed with track changes for consideration of the Board.

Hans Wilmink thanked Milan Zjalic and Brian Wickham for reviewing these documents.

Motion: It was duly moved, seconded and carried that the documents are endorsed by the Board and will be distributed among the Members for approval at the General Assembly in Krakow.

Board members election

Hans Wilmink informed that the Selection Committee will be formed by Jay Mattison, Bianca Lind and Niels Henning Nielsen.

Considering that the deadline is 15th May, it is recommended that the Selection Committee reviews and presents the list of qualified candidates not later than 20th May.

The President expressed his will to have representation to balance worldwide with of course suitable candidates.

Jay Mattison proposed to encourage people, maybe through unofficial contacts.

3.7 Groups report

Chairs of Groups Workshop

A survey to participants on priorities has been distributed; Martin Burke will send the agenda for this Workshop in next couple of weeks.

Certificate of Quality



The CE informed that two CoQ auditing have been concluded satisfactory: Association Wallonne de l'éleve a.s.b.l (Belgium) and TINE (Norway). Charl Hunlun confirmed his agreement with the results of both.

Motion: It was duly moved, seconded and carried that the CoQ is renewed to A.S.B.L. (Belgium) and TINE (Norway). The Secretariat will send the official letters while the certificate will be delivered in Krakow.

Milk Analysis SC

Brian Wickham met with Gavin Scott in Namur on 12th April and a conference call with participation of Martin Burke is scheduled for May to discuss the role of Silvia Orlandini and how to manage for having the MASC ring test back under S.I.

Recording Device SC

Martin Burke informed that at the end there were two excellent candidates, Clément Allain and Steven Sievert, and it was a difficult choice. Following the review made by Martin Burke and Brian Wickham the recommendation is to appoint Steven Sievert as new chair for the Sub-Committee of Recording Devices.

Motion: It was duly moved, seconded and carried to appoint Steven Sievert as new chairman of the Sub-Committee of Recording Devices.

Martin Burke asked permission to contact personally the new chair and to inform the laboratories and members of the Sub-Committee.

Animal Care Recording WG

Martin Burke informed that the previous candidate selection was not successful; further consideration is given to new candidates and it is expected to have an update at the Board in Krakow.

Genetic Data Analysis WG

Brian Wickham has prepared the new Tor for the WG. Considering the expanding of the scope of the WG there is also an overlapping with others. This is an opportunity to look for reviewing the interaction with other WGs. A proposal will be ready for Krakow.

ID Devices

Martin Burke informed about the good meeting with manufacturers in Pretoria and their availability to collaborate with ICAR.

In what concerns the resignation of Kaivo Ilves, Brian Wickham with the help of Cesare Mosconi sent out a call to the SC members asking for candidates. It is expected to have a nominee ready for Krakow.

3.8 Membership

Martin Burke informed that the application for membership of the Dairy Association of China is now re-opened with the support of Prof. Chen. The Secretariat is in contact with them again and it is expected to receive soon the documentation signed.

Andrew Cromie (Chairman of InterBeef) is in contact with ABRI/AGBU (Australia) for full membership. Further information will be provided at the next meeting.

3.9 Conferences / Workshops

FAO/ICAR Symposium

The CE made a good evaluation of the Symposium held in Pretoria and thanked the ICAR staff and colleagues in South Africa for the excellent support.

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The event gave the opportunity to contact new countries in the area and it is expected to have a “Declaration” signed by the Governments as an outcome of the Symposium. This information will be published in the next Newsletter.



Technical meeting Krakow

The staff had a skype conference with Danuta as part of the support to the local organizers in Krakow. The impression is positive both from technical programme and for number of participants.

There was a discussion about the candidate for the President Award. The guidelines for the choice of the candidates are available on the web site. The President will consider the proposals and inform the Secretariat accordingly in order to prepare the Award.

Session – Chile 2016

A skype conference is scheduled with the organizers before Krakow for final checking of the programme and invitation.

Technical meeting 2017 and Session 2018

Martin Burke informed that the application for 2017 to hold the Technical meeting in UK is now official. Marco Winters and Mike Coffey will send in due course the letter and invitation to Members will be presented in Krakow.

The CE met Kamlesh Trivedi (India) in Pretoria. Kamlesh promised to come back in a couple of months with a proposal. He will need to check a suitable place for 2018.

In what concerns 2018, and in case the application from India will not work, another option could be to approach New Zealand member and arrange the ICAR conference back-to-back with the World Congress of Genetics.

3.10 Future ICAR Board meetings

The next Board meeting will be in Krakow on 8th June.

3.11 Any other business

Laurent Journaux explained the concern of the French Ministry for the level of ICAR recognition for DNA laboratories accreditation. The CE asked him to send an email with full details in order to prepare a suitable answer.

3.12 Adjourn

The meeting was closed on at 21h05.