ICAR Board meeting
(Conference call 27th January 2015)
from 20:00 to 21:00

Draft minutes

1. Call to Order & Approval of Agenda

In attendance: Hans Wilmink (President), Kaivo Ilves (Vice-President), Jay Mattison (Vice-President), Marco Winters (Secretary), Laurent Journaux (Treasurer); members: Bianca Lind, Japie van der Westhuizen, Bevin Harris, Niels H. Nielsen; inspectors: Neil Petreny; staff: Brian Wickham, Juhani Maki-Hokkonen, Milan Zjalic, Charl Hunlun, Cesare Mosconi and Elena Couto.

Apologies from: Badi Besbes (member) and Josef Kuçera (inspector).

Brian Wickham asked to include under item 3.10 a new application for associate membership that arrived two days before.

Motion: It was duly moved, seconded and carried that the draft agenda is approved as circulated.

2. Approval of the minutes

Motion: It was duly moved, seconded and carried that the minutes of the Board of 14th January 2015 and 18th and 19th November 2014 are approved as presented.

3. Acting SG Report (ASG Report)

3.1 Matters arising from minutes

There were no matters arising from previous minutes.

3.2 Priorities

The Board approved the priorities as listed in the ASG report including those identified during the last Board meeting.

3.3 Recruitment and remuneration Committee

The President infromed the meeting that the Remuneration committee had agreed a draft contract which has been submitted to Agathemis to examine question "does this agreement remove any risk of employer / employee relationship under Italian law". Under the agreement ICAR and Service ICAR will each have an agreement with QPlus who delivers CE services by Martin Burke. Like to finalise this week, so can announce very soon. Martin to be in Holland next week to sign and to discuss priorities.

Brian Wickham informed that the draft contract was sent on 21st January to the lawyer (Agathemis) asking their advice according to the Italian law. The Board asked the Secretariat to contact Agathemis and provide an update as soon as possible.

3.4 Meeting with Reinard Reents

The President informed about the conference call with the ASG and Reinhard Reents the week before.

As part of a routine commitment there was an exchange of information concerning the ICAR CE appointment and the recruitment of the new Interbull Center Director and operational staff.

Reinhard Reents also informed about the next Interbull Workshop will be held in late February in Verden, Germany. The Board agrees to be represented at this meeting by the President and the CE.

SERVICE-ICAR Srl

Staffing

Brian Wickham informed that the Board of SERVICE-ICAR Srl agreed, subject to approval by the ICAR Board, the employment of Cesare Mosconi to be employed by S.I. on 50% of full time basis.

Motion: It was duly moved, seconded and carried that Cesare Mosconi will be contracted on 50% of full time basis to Service-ICAR in addition to the 50% full time basis he is currently contracted to ICAR, starting 1st February 2015.

Budget for 2015 and 2016

Brian Wickham informed that the budget of S.I. has to be approved by both Boards. SI agreed and recommends for approval the new 2015 budget and estimates for 2016 as presented in the ASG report.

Motion: It was duly moved, seconded and carried that the reviewed budget 2015 and estimates for 2016 are approved as presented.

Communication

The President informed that S.I. Board agreed to include a section in the ICAR Newsletter to cover items relevant to S.I.

3.5 Financial

2014 actuals

Brian Wickham informed that the Secretariat is processing the last data of 2014 and that the draft of P&L will be available for the next Board meeting.

2015 and 2016 Budget

Brian Wickham presented the reviewed 2015 budgets for ICAR and S.I. and combined with relevant notes of explanation for the differences.
The reviewed ICAR budget 2015 remains unchanged, as the net difference is relatively small. As the process of making a change requires consultation and approval by the General Assembly it is recommended to keep it with the new format but without requesting further approval as there are no changes to the overall amounts.

Motion: It was duly moved, seconded and carried that the budget 2015 is approved in its new format with the same amouts as approved by the General Assembly in May 2014.

Investment

The President asked Elena Couto to provide information about the situation with the investment. Elena informed about the last meeting with the broker of *Finanza e Futuro* who requested new stamps on the photocopies of the documentation presented in October 2014 to certify them and that the process will be closed with the DBI soon.
The Board asked Elena to maintain close contact with the broker and possibly to DBI to speed up the process. There is no penalty to pay for closing the investment before the deadline of December 2017 but it will be sold at market value which is currently close to the original invested amount.

3.6 Legal

Report from Agathemis

Following the approval by the Board for the quotation provided, Brian Wickham authorised the work to be completed. The agreement with them is they will report back and this work will be funded by S.I.

Risk and insurance

Brian Wickham informed about the proposals received from AON which have been discussed at the last S.I. Board. The proposals are subject to further consultations and clarifications and the ASG will prepare a report with recommendations for the next S.I. Board.

3.7 Statutes and bylaws

As requested by the Board at its meeting in November, Milan Zjalic has prepared an updating of the Statutes. It is agreed that the position of "Secretary General" in the Statures will be replaced by "Chief Executive".
Neil Petreny suggested replacing the wording "animal welfare" with "animal care" which is more appropriate according to ICAR Objective and activities. There was strong support for this change.
Marco Winters considered that the ICAR formulation in Article 3 "recording and evaluation of characteristics of farm animal production technologies and systems" could lead ICAR outside its mandate and technical competence. In the discussion it was clarified that the proposed formulation defines ICAR as a global organization for recording and evaluation animal production including the impact of production systems on animal health, welfare, productivity, food safety and the environment. It was agreed to stay with the proposed wording.

The Board recommend proceeding with the changes in the Statutes incorporating the agreed changes.

3.8 Groups report

Milk Analysis SC

Brian Wickham informed that the discussions for the appointment of a new Chair are on-going. A recommendation should be possible for the next ICAR Board meeting in February.

Recording Device SC

The Board will consider the appointment of a new Chair for this Sub-Committee.

Animal Welfare Recording WG

Following the failure in find suitable funding for appointing Dr. Lindsay Mathews Chair of this WG further consideration is being given to other candidates. The Board is requested to send suggestions to the Secretariat.

Animal Data Exchange WG (ADE-WG)

The Board considered the report of the ADE-WG and endorsed the recommendations and plans of the WG.

InterBeef WG

A detailed list of activities is contained in the ASG report. The Board endorsed the outcome of the Dublin meeting.

3.9 Membership

Estonia

The Estonian Animal Recording Centre sent a letter informing about the new name of the association, which was a state agency, into *Eesti Pollumajandusloomade Joudluskontroll*

AS. The Secretariat is requested to make the necessary changes in the data base and Web site to reflect the new name of the ICAR member.

China
The Secretariat received the application for full member from the Dairy Association of China. The application was not signed and for this reason not circulated to the Board with full details. The DAC has been requested to send the document signed and when this is received membership will be granted.

Motion: It was duly moved, seconded and carried that Dairy Association of China will become full member of ICAR subject to receipt of the application form duly signed.

New Zealand
AgTags Limited, an ID manufacturer, sent an application for associate membership which was circulated to the Board. The recommendation is to approve this application.
Motion: It was duly moved, seconded and carried that AgTags Limited be accepted as associate member.

3.10 Future Meetings
FAO/ICAR Symposium
Elena Couto informed about the change in the dates of the Symposium, which will be held from 14 to 16 April (instead of 13 to 15 as originally scheduled). Planning is proceeding with close skype conferences.

Technical meeting Krakow
Planning is proceeding and the Secretariat will have a skype conference with Danuta on 11th February.

2017 and 2018
Brian Wickham informed about the application received from the Finnish member to organize the 2017 Technical Meeting.
Considering the recent organization in Finland (2006) it is recommended at the moment to see if there are other countries interested. The UK is giving active consideration to hosting the 2017 meeting.
Kamlesh Trivedi from India will be approached for the 2018 meeting (he will attend the Symposium in South Africa).

3.11 Future ICAR Board meeting
Meeting schedule
Brian Wickham presented the new proposal for the Board meetings in Krakow, which now includes a strategic discusison with Chairperson of ICAR Group, and was approved.
Concerning the next Board conference calls the President asked about most suitable time and it was agreed to fix the meetings at 20h00 CET.

3.12 Any other business

3.13 Adjourn

The meeting was closed on at 21h00.