2014 ICAR Board meeting (Webex, 24th June from 07h30 to 08h30 CET)

1. Call to Order & Approval of Agenda

In attendance: Bevin Harris, Josef Kuçera, Hans Wilmink, Brian Wickham, Bianca Lind, Neil H. Neilsen, Japie van der Westhuizen, Jay Mattison, Laurent Journaux and Elena Couto.

Apologies received from: Marco Winters, Kaivo Ilves, Clara Diaz and Badi Besbes.

2. Approval of the minutes (H. Wilmink)

a. ***Board Meeting May 18***

b. ***Board Meeting May 22***

c. ***Board Meeting May 23***

d. ***Board conference call June 6***

Motion: It was duly moved, seconded and carried that the minutes are approved as presented for all four meetings.

3. Status update on EAAP – ICAR (refer to short report Hans)

Dealt with under agenda item 4.

4. Decision taken by mail on entering agreement for Acting SG (mail of Hans)

a) The appointment of Brian Wickham as Acting Secretary General as agreed was approved.

b) The Scope of Activities for the Acting SG as discussed and agreed by the Board was approved.

c) Email about developments of last week from Hans Wilmink and developments reported during the meeting were agreed and approved. The developments reported during the meeting included:

- Notification of Brian's appointment.
- Agreement with ConsultWickham in contracts with ICAR and Service-ICAR, that Brian's time will be recorded and each organization invoiced separately for the amount of time.
- ICAR Members have been notified by email of Brian's appointment and the office move.
- The new postal address for the ICAR office will be notified to members in the next few days.
- Meeting of Elena with Andrea yesterday went smoothly including the signing of bank signature transfer forms and the return of ICAR property.

- Letters in response to Andrea's resignation from ICAR and Service-ICAR will be sent as soon as possible. Hans Wilmink will provide the text approved by ICAR legal advisors and Elena will ensure they are delivered to Andrea in accordance with Italian law.

5. Decisions Required

a. Meeting with Groups – Berlin (refer to Minutes of Meeting between Chairpersons and ICAR Board on Friday 23rd May 2013).

The ICAR Board approved the minutes of the Berlin meeting with Chairpersons. The minutes have been circulated to Chairpersons of Groups and all feedback has been incorporated into the version approved by the Board. The minutes will be formally put to the next meeting of the Board with Chairpersons. The five decisions required were addressed separately as follows.

1. How to ensure effective communication between ICAR Board and each of the ICAR Groups, including the Interbull Steering Committee.
    - B. Wickham and the staff are requested to develop a proposal for ensuring communication between Board, Secretariat and Groups for the November Board meeting with an intermediate analysis for discussion during the conference call Board meetings.
2. To approve all changes in the membership of ICAR Groups as reported by Chairpersons.
    - The Board approved all changes in the membership of ICAR Groups as reported by Chairpersons.
3. To decide if funding support will be provided on receipt of funding application to support GENOEX.
    - The Board will make a decision on providing financial support for Genoex proposal from Interbull when a detailed funding application has been received.
    - The Board noted that Interbull would establish a consultative group to provide guidance on the detailed design of the Genoex services including representation from the Genetic Analysis WG, Parentage Analysis WG, Interbeef WG and Breed Assn and ICAR Task Force (now WG).
4. To review decision to not support the proposal from MA SC in November 2013.
    - The Board agreed to review the decision on providing support for the MA SC's AQAS proposal.
    - In preparation for this review J. Mattison is to provide, prior to the next ICAR Board meeting, a memo outlining the aspects of the proposal that he believes need to be clarified.

5. To agree to convert the Breed Assn & ICAR Task Force into a permanent Working Group along the lines recommended by the Task Force.
    - The Board approved the formation of a Breed Association Working Group with terms of reference along the lines recommended by the Breed Assn & ICAR Task Force.

b. Report of Future ICAR Group (refer to Report of Future ICAR Group v6)

The report from the Future ICAR Group v6 was considered by the Board and after discussion the following was agreed and approved:

That a Future ICAR Group be asked to:

i. consider options for combining the appointment of the ICAR CE with the Manager of the Interbull Centre, and

ii. the % of full time for the CE.

The Future ICAR Group to undertake this work as quickly as possible and report back to the Board with recommendations.

c. Appointment of Service ICAR Council (refer to email from Elena)

L. Journaux will send soon the required Italian documents.

E. Couto explained the process for the General Assembly of outgoing councillors and election of Delegate administrator.

The actions reported by Elena were approved by the Board.

6. Acting SG Report (refer to ASG Report).

B. Wickham presented the ASG report with contributions from Elena on the finances and office accommodation. The Chairman endorsed the need for "*the Board to be well organised, to be transparent and to provide open and honest feedback on issues of importance to ICAR and Service-ICAR*".

The Board endorsed the report and especially acknowledged the work and commitment of Elena and Cesare in the last few weeks following Andrea's resignation. They have both made a major contribution towards minimising disruptions to both organisations during this period of transition.

d. Wageningen UR Livestock Research (application for associate member sent to Board on 20/5/2014).

The application for Associate Membership by Wageningen UR was approved.

e. Approval of CoQ

The Board endorsed the recommendation from Charl Hunlun to issue Certificate of Quality to

- ***Vaxa (Sweden)***
- ***CMBA (Czech Rep.)***
- ***PSSR (Slovak Rep.)***

f. Future ICAR Board Meetings.

The current schedule is:

Table 1. Future Meetings.

Organisation	Meeting	Date	Start-finish	Venue	Notes
ICAR	Board	24/06/2014	7.30-8.30	Webex	
S.I.	GA	09/06/2014	16.00-17.00	Webex	Uffe, Brian, Cesare and Elena in Rome (new office)
S.I.	Council	09/06/2014	17.00-18.00	Webex	Brian, Cesare and Elena in Rome (new office)
ICAR	Board	29/07/2014	7.30-8.30	Webex	
ICAR	Board	26/08/2014	7.30-8.30	Webex	
ICAR	Board	18/11/2014	8.00-18.00	Rome	Not sure if this will be an Executive Board
ICAR	Board	19/11/2014	8.00-12.00		
ICAR	Board	19/03/2015	8.00-18.00	Pretoria	To be cofirmed. Not sure if it will be EB
S.I.	Council	tbd	tbd	tbd	Has te be held before 31/3/2015 for the approval of accounts
S.I.	GA	tbd	tbd	tbd	Take place not more than 30 days after the Council

7. Other Business

N. Nielsen asked about insurance issue. B. Wickham will work and come back with proposal.

8. Adjourn

Closed at 8.45.