ICAR Board meeting
(Phone Conference, 30th September 2014
from 07:30 to 08:30 CET)

Draft minutes

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1. Call to Order & Approval of Agenda

In attendance: Hans Wilmink (President), Jay Mattison (Vice-President), Marco Winters (Secretary), Laurent Journaux (Treasurer); members: Bianca Lind, Bevin Harris, Niels H. Nielsen; staff: Brian Wickham, Juhani Maki-Hokkonen, Milan Zjalic, Cesare Mosconi and Elena Couto.

Apologies from: Kaivo Ilves, Japie van der Westhuizen, Neil Petreny and Josef Kuçera.

Not in attendance: Badi Besbes.

Motion: It was duly moved, seconded and carried that the draft agenda is approved as presented.

2. Approval of the minutes

Motion: It was duly moved, seconded and carried that the minutes of the Board of 28th August 2014 are approved as presented.

3. Matters Arising

J. Mattison will provide the short memo on AQAS project in two weeks. This will be put in the agenda of November Board meeting for discussion.

4. Acting SG Report (ASG Report)
    a) Priorities. The priorities were endorsed as proposed in the ASG report.
    b) Recruitment Committee report
        - Position announcement and position description. The position announcement and job description has been circulated and B. Wickham informed that around 20 applications arrived. H. Wilmink invited the Board members to spread the information through other channels and to stimulate potential candidates to apply.
        - Recruitment process. The Recruitment Committee formed by H. Wilmink, J. Mattison, N.H. Nielsen and B. Wickham will go through the applications

to make a selection for a short list for consideration of the Board. It is scheduled to have this short list for the November meeting.

- Preparation for interviews. The Committee will meet mid-October and H. Wilmink and N.H. Nielsen will evaluate if there is a need to contact specialised firms for the interviews of the selected candidates.
- Remuneration and evaluation Committee. The Board endorsed the proposal to have a Remuneration and Evaluation Committee for the CE which will fix the goals and will make at least an annual follow-up and evaluation of the work done. The membership of this Committee will be H. Wilmink, J. Mattison and J. van der Westhuizen.
- Future ICAR Task Force. The TF finalised its work and the Board agreed to disband it. H. Wilmink thanked all the members of the TF for their support.

c) Clara Díaz resignation. The official letter of resignation arrived and the Board sent an answer to C. Díaz with recognition for the work done. According to the Statutes the position will be filled-in at the next General Assembly following the normal process of consultation with the ICAR Members. However, the Statutes allow the Board to nominate *ad interim* a member until the next General Assembly. H. Wilmink proposed to nominate Reinhard Reents considering his experience and position as chairman of the Interbull Sub-Committee and the work to be done in the next months both in ICAR and Interbull.

Motion: It was duly moved, seconded and carried that R. Reents will be Board member until the next General Assembly in June 2015.

d) Financial

- Functional Traits WG request. C. Egger-Danner asked for a financial support to publish a paper in the journal Animal or if not necessary to support a meeting of the WG. The amount requested is 500 Euro. M. Winters recommended to have the name of ICAR acknowledged if the support is used for the publication. L. Journaux advised that this is a normal practice in the international journals. The Board agreed this support.

e) Risks and insurance. B. Wickham will meet with the firm AON mid-October in Rome and will report at the November meeting.

f) Staffing

- Contracts. The meeting thanked B. Wickham for the clear presentation. H. Wilmink pointed out that the Remuneration and Evaluation Committee would be involved also at this level to have visibility of the remuneration of staff and consultants.

g) Milk Analysis Sub-Committee. The Board endorsed the proposal of the SC to prepare new Terms of Reference for Board consideration before the new chairperson is nominated.

h) Statutes and By-laws. H. Wilmink thanked M. Zjalic for the excellent work done. The Board agreed with the direction proposed in the document and invited the Secretariat to proceed. It is scheduled to have a new draft for the November meeting and a final document for circulation among the Members by end of March 2015.

i) EAAP Cattle Commission – Joint session proposal. M. Klopcic, President of the EAAP Cattle Commission, proposed to have a joint Session with ICAR in Warsaw in August 2015 during the EAAP Annual Meeting. At this stage the financial involvement is not defined but might be support to an invited speaker. H. Wilmink considered this as a good way to strengthen links with other international organisations. The recommendation was endorsed by the Board.

j) SERVICE-ICAR Srl Board recommendation. H. Wilmink received an email from N. Petreny who expressed his negative views about chairpersons of the SCs being Board members in S.I. He pointed out that the Board of S.I. has to be more governance and that chairpersons may have a conflict of interest. M. Winters indicated that there is no term for the chairpersons. The meeting agreed it is important that the S.I. Board members are appointed by ICAR Board. L. Journaux would prefer to have these chairs invited as observers. It was decided to defer a decision on the recommendation and to give the matter further consideration at the November Board meeting at which time decision making on capital investments will also be clarified.

k) Membership. The Board requested the Secretariat to investigate, and report back if the University of Novi Sad is directly involved in recording as this is mandatory to apply as full member.

l) Future meetings

- FAO/ICAR Identification Symposium – 13th to 15th April 2015 in South Africa. B. Wickham informed that the organisation is going on and making good progress.
- Technical meeting in Krakow, May 2015. A skype conference between the Secretariat and the organisers is scheduled for 1st October. It seems the work of the organising committee is going well. L. Journaux met with Thomas Krychowski in France and confirmed he had the same impression. B. Wickham informed that the organisers are interested in a large number of topics but he recommended to avoid parallel sessions.
- 2017 and 2018. To date no applications received. B. Wickham informed that for 2017 it is important to have an application not less

than 2 years before. The matter will be in agenda for the November meeting for follow-up.

m) Future ICAR Board meetings

13.1 Meeting schedule. B. Wickham informed he will be in New Zealand in January and proposed to have the conference calls of ICAR and S.I. from 20h00 to 21h00 CET to accommodate all the participants. The Board accepted this change and the schedule presented.

13.2 October meeting. The Board agreed to cancel its conference call scheduled for 28th October considering its closeness with the face to face November meeting.

5. Other Business

No other business. The President thanked for all the good progress.

6. Adjourn

The meeting was closed at 8h30.